This ten story building was built in 2004. It features 383 studio apartments, a computer lab on the second floor and retail space on the ground floor. Each studio features loft-like cement floors and a modern kitchenettes (no oven). The Broadway is LEED silver certified with its Eco-Roof, energy efficiencies and low flow fixtures.

Important Phone Numbers
University Housing Office (503) 725-4375
Montgomery Help Desk (503) 725-4385
Residence Life Office (503) 725-2450
CPSO Non-Emergency (503) 725-4407
CPSO Emergency (503) 725-4404
RA After Hours On Call FYE (floors 3-7) (971) 246-1386
RA After Hours On Call Upper (floors 8-10) (971) 246-1599
Card Access
The Broadway Building front and back doors and elevators operate on a card access system. This requires all residents to get a badge with a current picture on it from ID Services. ID Services is located in the first floor of the Neuberger building on the Park Blocks. A picture and badge cost $12, and the amount is charged to your PSU Student Account.

If a resident has a picture on file prior to moving in, the badge will be printed automatically and be available for the resident to pick up at the move-in station.

Laundry
Laundry facilities are located on odd-numbered floors in the #66 room. Washers and dryers are card-operated and require residents to purchase a card and load money onto it prior to its use. This can be done at one of several kiosks located on campus. There is one in the Montgomery Court lobby across from the Help Desk, another in the Smith Student Union Viking Court on the first floor, and in the first floor lobby of the Ondine Building.

Heat
Broadway uses baseboard heating, with a thermostat in each room. Because Broadway is an eco-friendly building, the thermostat will only go up to 75°F. Once the room reaches this temperature, the heat will turn off. The heat will also turn off if anything is placed within 12 inches of the heater itself. This is a safety mechanism, preventing the units from overheating. If this occurs, maintenance staff will need to come in to reset the heating units.
Computer Lab
The Broadway building has a 24 hour computer lab located on the second floor available to residents, except during select holidays and university closures.

Garbage and Recycling
Trash chutes are located on every floor in the #66 room. If your trash does not fit in the chutes, please carry it down to the dumpsters. Dumpsters for trash are located behind Ondine on College Street. DO NOT put cardboard or Styrofoam trash down the chute because it could cause a blockage. If the red light on the trash chute is on for an extended amount of time, please notify the Help desk or the RA on call.

If you leave trash, abandoned furniture, and other goods in common areas (including the laundry room or hallways) you or your community will be charged for the cost of removal.

Recycling bins are located in the trash rooms and the first floor lobby. Items contaminated with food particles cannot be recycled (example: pizza boxes). Please do not dump your non-recyclable garbage in recycling areas.

Maintenance
University Housing has a staff of trained maintenance technicians to maintain our buildings. Residents are responsible for reporting any damage they notice through our maintenance work order system, which is accessible via the Housing website: www.pdx.edu/housing. Please do not attempt to make any repairs to the room on your own.
In the event of a clogged drain, please DO NOT pour any chemicals (such as Drano) into the pipes. These products erode plumbing pipes and are dangerous to employees who work on the plumbing.

Windows
To prevent potential injury, limiters have been installed on all the window mechanisms. This device only allows the windows to be opened approximately 4-5 inches wide. Tampering with this device is prohibited and may lead to fines and/or judicial action.

Bike Storage
Each unit is equipped with a bike hook. Also, the Broadway Bike Room is on the first floor of Broadway and residents from both Broadway & Ondine may request a key for the room from the Montgomery Help Desk. A limited number of keys are issued every year and are issued on a first come, first serve basis.

Bikes may not be stored inside or around stairwells and hallways. The bike storage room in Broadway is the ONLY designated area where residents may store their bike. Bikes stored in other common areas may be removed by University Housing at any time.

Victor’s Dining Hall
Victor’s Dining Hall is located across the street on the first floor of Ondine Hall. It is operated by Aramark Catering Services and offers buffet style meals. Meal plans are available for all campus residents; please visit the Housing website for more information.

A small convenience store is also on the first floor of the Ondine building, located behind the front desk area in the lobby.
Electrical Outlets
A light switch, typically located below the thermostat, controls all of the bottom electrical sockets in the living area. This design is meant to allow residents to plug in a lamp, so that they may turn it on or off from the hallway. Before submitting a work order for a broken outlet, please try flipping this switch to see if it is the cause.

Furnished Rooms
Floors 3 to 8 are furnished for double occupancy. Please note that all furnishings are inventoried and belong to the University and must remain in the apartment. We do not have storage space for any items you do not want in the room. All items are a part of a complete set and must remain together.

Pests
University Housing strives to maintain a pest-free environment, but pests are an unfortunate part of life, especially in large communities. This can include cockroaches, rodents, fleas, and bed bugs, which are becoming more and more prevalent on college campuses throughout the country. Please report any pest problem you have immediately to University Housing, as early detection is the key to elimination of most pests.

Networking and Telecom Services
Phone
All units include a phone line in the room. Provide a land-line phone and connect to the ivory jack located in your room. Local calls are included in the cost of the unit. To make long distance calls either purchase a long distance card or obtain a MobileSphere Long Distance Account with OIT.
Internet
Residential campus buildings have been retrofitted with a wireless network. Using your device, search the available networks for PSU or PSU Secure. You'll need your ODIN ID and password to log into the network. To obtain a ODIN account, visit OIT.

Residents are also able to connect to the internet using an Ethernet cord. Locate the Orange jack in the room to connect.

Cable
Basic cable is provided in the building. To connect, locate the cable wall outlet and connect to your TV and/or DVD player using a standard coaxial cable. Please note that you will likely need to “auto program” your TV through the menu options to access all the available channels. Please refer to the manual for your TV.

Phone and Cable Questions?
Call NTS (503) 725-4434

Internet Questions?
Call OIT Help Desk (503) 725-4357

Retail Spaces
Located on the first floor of Broadway are spaces occupied with restaurants and retail stores.

Residence Life Office
The Residence Life Office is available to answer questions about programs, provide opportunities for students to get involved, review the conduct of residents within the halls, and as a resource to solve interpersonal conflicts between roommates. The Residence Life Office may be contacted by phone at (503) 725-2450 or by email at reslife@pdx.edu and is located in Broadway Building, Suite 230.
Residence Life Staff

*Area Coordinator (AC)*
ACs are responsible for community-building, advising and counseling, crisis management, residential education and student conduct hearings.

*Resident Director (RD)*
RDs are responsible for assisting in the implementation of ResLife programs, residential education, community development, crisis management, student conduct, and community operations.

*Resident Assistant (RA)*
RAs are responsible for general administration, development, and implementation of programs in the residence halls. RAs can help you find a class, submit a work order, or find the academic or emotional support you need.

*Learning Community Assistant (LCA)*
LCA’s are undergraduate student staffs living in the First Year Experience program who attend the FRINQ classes to provide additional assistance in the residence halls. The LCA extends the classroom experience in the living environment.

Where to go for Assistance

**Montgomery Help Desk**
Residents visit the Help Desk located in Montgomery Court to check into University Housing, pick up keys, packages, and ask general housing questions. This desk serves the needs of all University Housing residents across campus. The Help Desk is open seven days a week from 9:00am to midnight, except during University breaks and select Holidays. The Desk may be reached by phone at (503) 725-4385 or email at mbdesk@pdx.edu.
Housing Office
Residents may visit the Housing Office located in the Broadway Building, Suite 210 to discuss their contract, building and room options, transfer requests, and housing specific billing questions. The Housing Office is open Monday through Friday from 9:00am to 5:00pm (except for Thursday when the office opens at 10:00am). The Housing Office can be reached by phone at (503) 725-4375 or by email at housing@pdx.edu.

RHA (Residence Hall Association)
The Residence Hall Association is the governing body representing Housing residents of Portland State University. RHA is the voice of the residents within the residence halls. Residents engage with RHA in programs, social events, and leadership opportunities. The office for RHA is located on the first floor of Montgomery, around the corner from the Help Desk. To contact the RHA office by phone, call (503) 725-4514 or email them at rha@pdx.edu.

CPSO (Campus Public Safety Office)
The CPSO team is here to ensure your safety. Please contact CPSO if you feel unsafe or threatened while on campus. Please do not contact CPSO for noise complaints from within your building; contact your RA instead.

In case of an emergency, please contact CPSO at (503) 725-4404. For non-emergencies, please call (503) 725-4407.