

# Declaring/Changing Major/Minor/Certificates in Banweb

1. Log in to [Banweb](#)
2. Select the "Student Services" tab
3. Select "Academic Program Change" from the menu
4. Your current academic program will be displayed

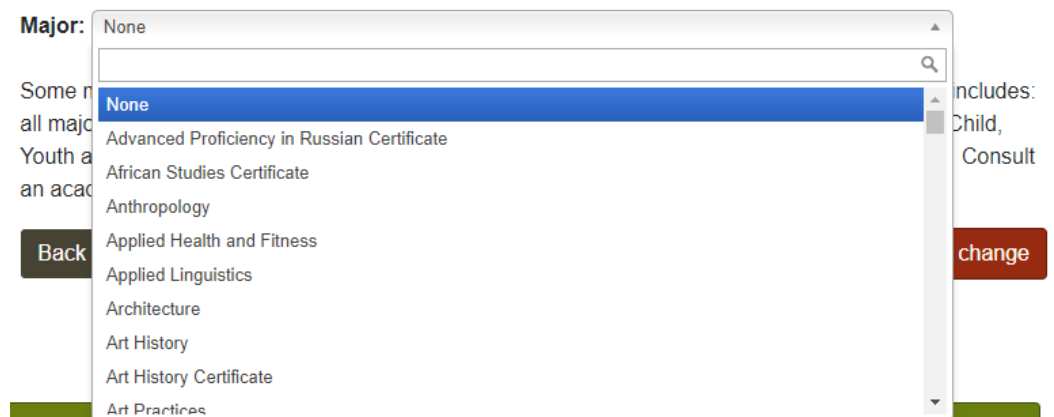
## Your Fall 2022 academic program is:

Would you like to change this program?

Student Level	Undergraduate
Degree	Undeclared
Primary Major	Business Administration: Finance
Primary Minor	Communication Studies
Catalog Year	2022-23
Anticipated Graduation	Summer 2028
College	--
Pre-professional Program	--

[Change](#) [Confirm as-is](#)

5. To change it, select "Change" where it says "Would you like to change this program?"
6. You may then change the following information:
  - o Degree type
    - i. Selecting degree type will only display majors for which that degree is offered. For example, World Languages majors will not appear if a student selects BS.
  - o Primary major
    - i. If undecided, students must choose an exploratory pathway
    - ii. Students with 90 or more credits must select a major; they can not be undecided.
  - o Secondary major (optional)
    - i. Certificates will appear under second major



- Primary minor (optional)
  - Secondary minor (optional)
  - [Catalog year](#)
  - Anticipated graduation term
  - Pre-professional programs (e.g., pre-education, pre-law, pre-medicine)
7. Select "Confirm program change" or go back to edit your changes