

WLL Department Meeting
Wednesday, January 15, 2020 | 3:15-5:00 PM | FMH 333

Attendance: Gina Greco (Leading), D Aleeva, J Ceciliano, J Coleman, C Collenberg-Gonzalez, W Comer, C Cortez, C Curtin, C de Oliveira, A Dolidon, J Eleweke, N Friedberg, S Fuller, K Godfrey, Y Han, J Holt, I Jaen-Portillo, L Kominz, T Nidever, E Nunez, M Patino-Vega, J Pease, J Perlmutter, M Rachmuth, R Sanders, C Sloan, S Snyder, S Thorne, S Wadley, I Warnock, S Watanabe, A Zagarella

Announcements (quick)

- Robert Sanders—looking for high school contacts for recruitment, email him
- Very quick update: CLAS dean search
- PR materials: postcards vs tri-fold brochures (and bookcase for display)

AGENDA: ADVISING

Important: We will vote on our new advising model at our next department meeting.

Proposed advising models to consider:

1. Multiple TT faculty would reserve a block of time each week/month/term to hold drop in and appointment advising hours in the flex space in the main office
 - a. Note: Most of the students dropping in will be Spanish students
2. All TT faculty would continue to advise their target language majors/minors and be assigned additional Spanish majors/minors to advise
3. One TT faculty (not in Spanish) would be given course release to advise for all WLL majors/minors for 1+ years, in rotation
4. An existing NTF position in a low-enrolled language would be repurposed to advise for all Spanish majors/minors

Info on The New Advising Model for Academic Advising:

- Our [pathway](#) advisers are becoming “generalists” and will be advising for all students in our pathway.
- This means Shayna's work workload will be increasing and she will not be able to specifically advise for WLL; however, Shayna will still be our “point person.”
- Shayna will provide training to departmental advisers.
- Students will be assigned to generalist advisers by PSU ID number, this is supposed to be more equitable for advisers.
- Some pathways already exist in this model, e.g. CUPA, Business.
- Generalist advising only works if there are specialists within the department.

How to divide advising?:

- The majority of students who will need advisors are in Spanish, but this is a department challenge, and not one that Spanish can meet on its own.
- Solution needs to be equitable and reasonable in the division of labor.

How will scheduling and meeting with students will work - by appointment, open advising hours, how to schedule, expectation of time per week...etc.?

- Advisees can only be assigned to TT faculty. (Of course, in programs without TT faculty, NTTFs do advise—but those are only minors not majors.) But we could give course release to NTTFs to advise. (note: NTTFs in Spanish are already very burdened running our largest programs, 1st-Year and 2nd-Year Spanish.)
- EAB database is the software the advisers use, we have access to this.
- Most advising appointments are about 30 minutes.
- Make an annual plan with student for WLL classes.
- Generalist advisers will help fill in the other classes needed for other graduation requirements.
- Make sure you ask when they plan to graduate.
- Ask if they have a minor - you don't have to advise on it, but it's helpful to know.

Placement:

- Placement will need point people, Spanish will probably need 2.
- Placement during summer orientations: Department chair will work the summer orientations, but most placement questions are about Spanish and Shayna has been handling those.

Updating DARS:

- Shayna is meeting to update the DARS on February 4, therefore this is the most time sensitive task we need to complete.
- Each section will need to simplify their major/minor requirements in the DARS system.
- Adviser approved 8 credits needs to be populated with classes.
- Look at DARS now and take out classes that aren't offered.
- This will ideally reduce need for DARS exception requests.
- Shayna will do a DARS training with advisers.
- This is about equity for students, also: a list will keep things fair/even/clear .

Time sensitive aspects of advising:

- Prerequisites need to be evaluated
- Overrides need to be given