

Department of World Languages and Literatures

Faculty Meeting Minutes

December 5, 2018

3:15 p.m. to 5:00 p.m.

CH 124

Gina Greco (Leading), D Aleeva, A Alsufieva, C BreeLove, J Ceciliano, J Coleman, C Collenberg-Gonzalez, C de Oliveira, A Dolidon, J Eleweke, C Epplin, S Fuller, K Godfrey, J Holt, I Jaen-Portillo, L Kominz, T Nidever, E Nunez, J Pease, J Perlmutter, M Rachmuth, S Roulon, R Sanders, A Sedighi, S Sychoy, S Thorne, S Wadley, S Walton, I Warnock, S Watanabe, A Zagarella

Announcements:

- Consider contacting your legislators/ education committee: governor's budget strategy
- No January meeting, unless new info comes up
- Day of Giving: WLL won 1st Place, faculty participation, 3rd place, alum participation
- Remember: **Course proposals due Dec. 15** Curriculum Committee (**submit ONLINE via OCMS**)
- LOOK OUT for email from Anna : cheat sheet on making an **Assessment Plan (NOW DUE 1/15—new deadline because of conflict with Academic Program Pages)**
- Angela: AAUP listening sessions (see calendar below)

Comparative Literature initiative (Holt)

- Jon Holt, Cassio, and Cynthia are working with the English department to come up with various 300/400-level classes comp/lit classes that WLL can cross-list
- Idea is to offer a certificate in the future
- These could be WLL current courses taught in English and once certificate is set up they would count
- Send your interest to Holt

De-escalation Training

Presenters:

1. **Michael Walsh**, Director of Housing and Residence Life, Student Affairs, walshme@pdx.edu
 2. **Dana Walton-Macaulay**, Assistant Dean of Student Life and Director of Student Conduct, Dean of Student Life - Student Affairs, dana26@pdx.edu
 3. **Erica Geller**, Administrative Program Assistant - Conduct & CARE, Dean of Student Life - Student Affairs, egeller@pdx.edu
 4. **Brian Paez**, CARE Team Case Manager, Student Affairs, bripaez@pdx.edu
 5. **Marcy Hunt**, Director of Counseling Services, Counseling & Psychological Services - Student Affairs, marcy.huntmorse@pdx.edu
- The most important part in conflict is understanding your own reaction to the conflict and being self-aware
 - Be explicit about your expectations when contacting the CARE team
 - RESOURCES:
 - <https://www.pdx.edu/dos/care-resources-faculty-and-staff>
 - <https://www.pdx.edu/dos/sites/www.pdx.edu.dos/files/C.A.R.E.%20Resource%20Guide.pdf>
 - <https://sites.google.com/pdx.edu/studentliferesources>

De-escalation: The goal is to generate voluntary compliance.

- **Set the context/ Validate student's feelings:** I see that ... (you are unhappy with the assignment / you are angry .../ validate the student's emotion)
- **Ask/Command:** I need us now to ... (focus on this lesson/ open our textbooks/ ...)
- **Give options:** I need to return to my lecture; if I can't do so, I will need to call security...
- **Act:** Call security if interruption continues.
- **Follow-up:** Report to proper office (Student Conduct, CARE, your supervisor) and email the student with a summary of what happened and what your expectations are; email the victim if the student bullied another student, email the class if appropriate.

Questions from faculty:

- What happens when racist comments are said in class?
 - Do not validate the racist comment—you validate the feeling behind the comment
- How do I “stand up” for students who are offended?
 - FOLLOW UP with the victim
 - And you MIGHT have to follow up with the entire class and reiterate expectations
- How can I stop thinking about these experiences for days and days later?
 - Talk to somebody and debrief this: “here is what I did—what do you think what might you have done?”
 - Does there need to be more follow up? Maybe follow up with the class next meeting
- How do we handle long-term problem?
 - If a student is creating a toxic environment, consult with CARE team, Conduct, etc.
 - There might be an intervention with the student that helps them make a decision about being in school, changing behavior etc.
- Does the CARE team contact students? (Follow up). – depends on the faculty's expectations

Important Dates:

NO Dec. advisory

12/15: course proposals due to our Curriculum Committee (**submit ONLINE via OCMS**)

12/21: new Academic Program Pages deadline

1/10: NO DEPT MEETING IN JANUARY, UNLESS EMERGENCY MEETING CALLED

1/15: Assessment plan due

1/17: Advisory

1/23: AAUP listening session (3:15-4:15, Finnish room)

1/30: Roundtable

2/6: AAUP listening session (2-3, Finnish room)

2/6: WLL Dept meeting

2/13: Advisory

2/20: Roundtable