

Department of World Languages and Literatures

Faculty Meeting Minutes

November 30, 2016

3:15 p.m. to 4:30 p.m.

NH 491F

Attendance

Gina Greco (Leading), D Aleeva, A Alsufieva, P Basci, S Boero, J Ceciliano, J Coleman, C Collenberg-Gonzalez, W Comer, E Cortez, L Cosgriff, K Curtin, J Eleweke, N Friedberg, S Fuller, K Godfrey, I Jaen-Portillo, T Nidever, N Nunez, J Pease, L Quiroga-Gonzalaz, M Rachmuth, R Sanders, D Sbait, C Sloan, S Thorne, M Tsyлина, S Wadley, S Walton, I Warnock, S Watanabe, K Yoon

Announcements:

- REMEMBER to make donations, if you wish, to the two gift funds: (1) holiday gifts for needy PSU students with families; (2) baby gift for Jennifer. (Kelli has an envelope at her desk.)
- WLL sent 9 dossiers to the dean's office for tenure, promotions, and continuous appointments. Please thank the P&T Committee for their heavy lifting.

Agenda items:

- Reminder: ALL syllabi need to have a statement about access for students with disabilities. The DRC has put together some suggested language: <http://www.pdx.edu/drc/suggested-syllabus-statement>. Instructors can modify this statement as needed to better fit the course.
- Checking-in: attendance and homework problems: are these widespread or sporadic?
 - Some students are not returning homework, some not coming to class
 - There is a feeling that some students see homework/attendance as optional
 - Some students have not bought their books
 - Question: to what extent is this university-wide problem?
- Job Fair in Mid-January: firms, including high-tech, that want to hire liberal arts majors (specifically)
- Bylaws & review of adjunct faculty: discussion of draft language.
- Update on Milestone Review for NTTF CA (P&T will draft)
- Looking at a 5-10% increase in tuition with a potential 50 position cut across the university at the current funding projection

Discussion of EXTRA revisions to Bylaws:

Article IV, Section F. Department Chair, ADD:

5. Evaluation of Chair

At the end of the first and second year of a Chair's term, an anonymous electronic survey will be sent to all NTTF and tenure-track faculty members so that they can provide input to the Chair. Response to the survey is optional and will not be tracked. The survey questions will cover the same areas as are evaluated in the Chair's Annual Review.

This addition was discussed. Moshe strongly argued against it. Discussion will continue.

Article VII, Section B. Advisory Council, ADD:

The Associate Chair has the same approval and voting rights as elected members of the Advisory Council.

Article VIII, Section D. Graduate Council, ADD and CLARIFY:

Graduate Council advises the Chair and the Department in matters relating to graduate policy including but not limited to admission procedures, GTA orientation, balance of GTA teaching/academic workload, scheduling of graduate classes, and M.A. ~~exams~~ requirements.

Important Dates:

TUESDAY: every Tuesday, Faculty Lunch in the Simon Benson house, 11-2, drop by with your lunch

12/6 Celebrate the Season! Smith Ballroom, 11:30am – 1pm

12/8 Drop-In Conversation with the Provost, (3-3:50, Smith 258)

12/8 Second Thursday Social Club (4-6:30, OAI)

1/9 Winter term begins

1/11 Department meeting

1/18 Advisory Council

1/13 Sabbatical applications due to Greco

1/15 Textbook orders due for Spring 2017

2/1 Deadline for most student scholarship applications (centralized)