

WLL Department Meeting

Faculty Meeting Minutes

May 6, 2015

3:15 p.m. to 4:20 p.m.

NH 491F

Attendance

Jennifer Perlmutter (Leading), A Alsufieva, , S Boero, C Breedlove, J Ceciliano, J Coleman, W Comer, E Cortez, A Dolidon, J Eleweke, C Epplin, N Friedberg, K Godfrey, L Gomaa, G Greco, P Grehan, Y Hanoosh, M Hickey, I Jaen-Portillo, G Kogan, T Menke, T Nidever, E Nunez, D Ostlund, J Pease, L Quiroga, M Rachmuth, R Sanders, D Sbait, C Sloan, S Thorne, S Wadley, I Warnock, J Waruhiu, S Watanabe, P Wetzel, E Wilkins, K Yoon, A Zagarella

Announcements

- No faculty meeting June 2015
- The GO-17M form is no longer being used for non-thesis students. Faculty must submit a DARS exception instead. Request link to form from Beth Holmes. (All thesis students still need a GO-17M.) Please do not award final grades unless students have completed all assignments.
- Japanese and Russian eligible for the John Eliot Allen Outstanding Teaching Award this year
- Internationalization Grants awarded to Epplin and Sanders

Committees

- Warnock will soon organize elections for WLL Advisory Council and Promotion and Tenure committees
- Please let Perlmutter know of your preferences for department committee assignments for 2015-16. (See below for committee descriptions.)

Centennial High's World Languages Night (Tuesday, May 19, 6:00 - 8 p.m.)

Discussion of who will come and of activities

Post-Tenure Review (Hickey)

- The Senate passed a set of procedures for Post-Tenure Review.
- Implementation planned for fall 2015 after departments have submitted individual guidelines (Departments waiting for go-ahead before drafting their guidelines)
- Constitution of the committee remains the main item under discussion
- Senate will vote again in June
- In 2015-16, two cohorts will be reviewed: one retroactive to Sept. 2015 and one for Sept. 2016

Academic Program Prioritization (<http://pdxappc.blogspot.com>)

- Provost convened an ad hoc committee
- Committee has identified programs to be reviewed
- Sedighi and Perlmutter communicated to Mark Jones, chair of the APPC, that the manner in which WLL was divided for review is not consistent with how other programs will be considered. Jones to address this in APPC meeting May 18.
- Program directors will be required to complete program report form (see website).
- Scorers will use reports and a rubric to develop scores (see website).
- APPC will generate recommendations
- Any resultant actions will follow governance procedures.

- APPC will be seeking 30 scorers. Work might be over the summer, and there will be a small stipend. Perlmutter strongly suggests WLL faculty volunteer. She will circulate call when received.

Advocating for language teaching (Sedighi, in absentia)

- Suggestion that WLL/CLAS/PSU find a way to invite a nationally-recognized scholar / researcher to speak at a Cultural Competency event next year
- Suggestion that WLL create a more dynamic website. Faculty suggestions below:
 - Individual language page: a video in place of one of the photos (e.g., student greeting in the language)
 - Main WLL page: slider with rotating images on top
 - Main WLL page: rotating What's New? (students, alumni, staff, faculty)
 - Alumni page: more frequent updates
 - Languages page: reorganize headers to eliminate need to scroll far

Budget

- Dean Marrongelle's four budget priorities:
 - Restoring summer salaries (not applicable to WLL since dept. didn't change them in 2014)
 - Increasing GA stipends
 - Adding GA positions
 - Relieving over-capacity
- CLAS met its revenue target for 2014-1.5
- CLAS received a 3.8% budget increase.
- Summer schedule is a go-ahead.
- Perlmutter received Dean's approval to experiment with lower enrollment caps (to 28 rather than 30) in first- and second-year language courses.

Important Dates:

- 5/13 Advisory Council (3:15 – 4:15 p.m. Perlmutter's office)
- 5/19 Centennial World Langs Night (6:00 – 8:00 p.m. 3505 SE 182nd Ave. Gresham)
- 5/20 WLL Roundtable: Ceciliano on GTA project (3:15 – 4:15 p.m. NH 491)
- 5/21 Coffee with Dean (11:00 a.m. – 12:00 p.m. 335 CH)
- 5/27 Strategic Enrollment Mgmt Forum (12:30 – 2:00 p.m. SMSU 327/8)
- 5/30 WLL Graduate Colloquium (details TBA)
- 6/5 John Eliot Allen Teaching Awards (3 p.m. food; ceremony 4-5 p.m.; SMSU)
- 6/6 Department End-of-year Party (6:00 - ; Dzuan's house)
- 6/11 WLL Award and Graduation Reception (4:00 – 6:00 p.m. SMSU 296-98)
- 6/14 Commencement (10:00 – 12:30 followed by lunch; Moda Center)

WLL Committees 2015-16

Advisory Council (aka: Department Council; aka: Executive Committee) (**elected**)

- Advises chair on departmental matters

Adjunct Support

- Serves as a liaison between department / PSU and adjunct faculty
- Ensures that adjuncts have necessary resources to succeed

Assessment

- Develops assessment strategy for assessment based on the goals and mission of PSU and the Department
- Conducts assessment
- Analyzes results

Curriculum Committee

- Oversees, originates and approves course and program changes

Fixed Term Review Committee

- Conducts annual review of fixed-term faculty members,
- Makes recommendations to the Chair regarding multiple-year contracts

Graduate Council (aka: Graduate Policy Committee)

- Advises the Chair and the Department in matters relating to graduate policy including but not limited to admission procedures, GTA orientation, scheduling and MA exams

Nominations and Elections Committee

- Seeks nominations and conducts departmental elections

PAMLA (Ad hoc)

- Co-organizes the November 2015 PAMLA conference with English

Promotion & Tenure (aka: PTMI) (**elected**)

- Conducts P & T reviews of eligible faculty members
- Makes recommendations regarding promotion and tenure to Chair

Public Relations and Outreach

- Promotes WLL presence within community through outreach efforts (calendar, graduate school flyer, etc.)

Technology

- Advises the Chair and the Department in matters relating to technology, equipment purchases and maintenance, training and application