

Department of World Languages and Literatures

Faculty Meeting Minutes

Wednesday, October 3, 2018

3:15 p.m. to 4:40 p.m.

CH 124

Attendance

Gina Greco (Leading), D Aleeva, A Alsufieva, C BreeLove, J Ceciliano, J Coleman, C Collenberg-Gonzalez, W Comer, L Cosgriff, A Dolidon, J Eleweke, N Friedberg, S Fuller, K Godfrey, L Gomaa, Y Hanoosh, J Holt, I Jaen-Portillo, L Kominz, T Nidever, E Nunez, J Pease, J Perlmutter, M Rachmuth, S Roulon, R Sanders, A Sedighi, C Sloan, S Snyder, S Sychov, S Wadley, S Walton, S Watanabe, A Zagarella

Announcements:

- Enrollments have improved; First-Year enrollments look especially good!
- Send your 1st Year students to Shayna's Workshops!!!
 - Please have them RSVP to a date [here](#).
 - Dates include:
 - Tuesday 10/9 from 1-2
 - Wednesday 10/10 from 4-5
 - Friday 10/12 from 11-12
 - Tuesday 10/16 from 12-1
 - Wednesday 10/17 from 9:30-10:30
 - Thursday 10/18 from 2:30-3:30
- October 17, 3 PM - 5 PM: [Welcome Back Reception](#)
 - This is part of Portland State of Mind.
 - There will be food, info tables.
 - Open to students, faculty, and alums.
 - Check your email from world@pdx.edu to share invite with others.
- WLL DEADLINE to submit course proposals to our Curriculum Committee is Dec. 15.
- Sedighi coedited and has 2 articles in *The Oxford Handbook of Persian Linguistics*, Anousha Sedighi, Pouneh Shabani-Jadidi, August 2, 2018, Oxford University Press.
- Our library liaison is [Elsa Loftis](#), eloftis@pdx.edu, 503-725-5780.
- See end of minutes for list of committee assignments.

Streamlining language exams:

- Exams are now offered on specific, limited dates.
- There will be a creation of some sort of calendar to let students know when these exams are scheduled.
- There will be options for students, but not too many different dates.
- Communicate with ZoeAnn about getting your language exam offerings scheduled.
- No exams will be offered after week 8!!!

ByLaws updates—more revisions mandated by OAA:

- no voting rights for advisor, as per OAA & AAUP (although there is some lack of clarity about the latter)
- no acting chair for longer than 1 year

P&T updates:

- need to add section on eligibility and criteria for tenure and promotion of TT faculty
- University P&T document supersedes ours
- See second page for reference

We will vote on the ByLaws and P&T Guidelines next month, if the department feels ready. Track-change version will be sent out by email.

Budget and Summer Session Update:

Data about the 2018-19 budget: shortfall for CLAS due to not making enrollment targets; revenue loss for PSU due to change in balance of students—fewer non-resident students and fewer grad students

Data about the 2019-20 budget: PERS

Impact of PERS increase will be in the ballpark of **\$10M-\$15M for PSU in AY 19-20**.

WLL budget: Our ratio during the academic year of costs per SCH is below the CLAS median. So we are in good shape there. But our summer budget is not sustainable: we are the most expensive producer of SCH in the summer in CLAS.

New summer courses updates, proposed by Greco and approved by Advisory:

1. Summer classes will no longer be taught by fulltime faculty (only taught by adjuncts and GTAs)
 - A few exceptions are:
 - Russian classes because of their funding source
 - we will offer high enrollment class you can apply to teach, this should be a U class and online to attract enrollment
 - will continue to have Korean online in summer
2. Lower enrolled sections will be collapsed from two sections into one.
3. Online summer classes, if they run, will be taught by adjuncts.
 - Note- WLL will not have financial support from OAI to run online courses in the future.
4. Summer search committees: fulltime faculty will be reimbursed to be on committee if search occurs when they are not on contract.

Some of the budget data presented:

RCAT: Winter 2018, 4th Week

- This version of the RCAT is used to make predictions for FY 18 performance and help set revenue targets for FY 19.
- CLAS had a revenue target of \$75,517,904 for FY18 (included a revenue decline of ~2%)
- CLAS projected \$73,764,315, a difference of \$1,753,589 (-2.3%)

CLAS Savings from 19 Open Positions on Pause FY 19

Savings: \$900,465

Amt. needed to balance FY 19 budget: \$360,000

Net: \$540,465

Four buckets: (1) Funding research clusters; (2) Saving for startup and lab renovation; (3) Supporting research in the humanities; (4) Student success/persistence initiatives

Important Dates:

10/10: NO Advisory (met 9/26)

10/15 Textbook orders due for Winter 2017

10/17: Round Table

11/7: Dept meeting

11/14: Advisory

11/21: Round Table

12/6: Dept Meeting

NOTE: Course Planning / Budgeting Cycle will begin soon. As the process begins, let Gina know if you are considering applying for sabbatical. The official deadline is in January, but if your request has not been considered during the fall budget process, it makes it more difficult for CLAS to approve your request.

Committee Assignments 2018-2019

<p>Advisory: Greco (chair) Watanabe (as WLL Assoc. Chair) Collenberg-Gonzalez Dolidon Epplin Nidever Sloan</p> <p>Adjunct Support: Godfrey (co-chair) Zagarella (co-chair) Ceciliano Friedberg</p> <p>Assessment: Alsufieva (chair) Aleeva Gomaa Hanoosh Watanabe</p> <p>Curriculum Committee: Sedighi (chair) Kominz Nunez Wadley</p>	<p>Graduate Council: Holt (chair) Fuller Jaén-Portillo Walton</p> <p>Nominations and Elections Committee: Curtin (chair) Eleweke</p> <p>NTTF Review: Roulon (chair) Breedlove Coleman Thorne</p> <p>P & T: Pease (chair) Perlmutter Comer Sedighi</p> <p>PR and Outreach Sanders (chair) De Oliveira Snyder Sychoy Warnock</p>
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