

## Department of World Languages and Literatures

Faculty Meeting Minutes

Wednesday, January 10

3:15 p.m. to 4:30 p.m.

CH 124

### Attendance

Gina Greco (Leading), D Aleeva, A Alsufieva, S Boero, P Basci, C BreeLove, J Ceciliano, J Coleman, C Collenberg-Gonzalez, W Comer, E Cortez, L Cosgriff, C de Oliveira, A Dolidon, J Eleweke, C Epplin, N Friedberg, S Fuller, K Godfrey, L Gomaa, I Jaen-Portillo, Y Khoja, L Kominz, E Nunez, J Pease, J Perlmutter, L Quiroga-Gonzalez, M Rachmuth, R Sanders, A Sedighi, S Snyder, S Sychov, S Wadley, S Walton, I Warnock, J Waruhiu, S Watanabe

**Advising & Career Services:** Greg Flores, Associate Director of Career Services; Aidee Casillas, Employer Relations Assistant; Jeanne Ellis, Internship Coordinator

Ideas from Career Services advisers:

- Think about including career-related learning outcomes in the course curriculum/planning
- As part of course assignments, perhaps have students type up a quick “resume entry” that summarizes the project/course and what they learned and how it might appear on their resume
- Help students find career-related meaning in their academic work
- Remember that the soft skills they learn in language and culture courses will help them keep a job
- It is a good idea to share with students our own academic and professional paths for reference and inspiration

**WLL Website Update:** Sanders

- We are making progress on drafting the new WLL website
- Fotolia is a good online resource to find pictures for new website
  - Nguyen to purchase the images
- Might not want to tie your language’s page to one thing/concept/place/image
- Marketing description plus bullet points

To do:

- Send Sanders images for your pages
- Think about a meta title and description to display on search engines

**Budget update –CLAS hiring will prioritize:**

- Cross departmental hires
- Fitting into research themes
- Potential for growth: Not taking students from other departments but bringing new students in
- Increasing retention

**Important Dates:**

1/13 **Sabbatical applications** due to Greco

1/15 **Textbook orders** due for Spring 2017

1/17 Advisory Council (3:15 p.m. – 4:15 p.m.; Stratford 311)

1/24 Coffee with CLAS Dean, 1-2 pm, 335 Cramer

2/1 Candidate’s **THIRD YEAR REVIEW** file due to P&T Committee

2/7 WLL Department Meeting (3:15-4:45; Cramer 124: Finnish Room)

2/14 Advisory Council (3:15 p.m. – 4:15 p.m.; Stratford 311)

3/1 Begin **NTTF First-Year Review**

3/7 WLL Department Meeting (3:15-4:45; Cramer 124: Finnish Room)

3/14 Advisory Council (3:15 p.m. – 4:15 p.m.; Stratford 311)