Application Instructions -- Teacher Training Seminar

Enclosed is your application to the Teacher Training Seminar of the Deutsche Sommerschule am Pazifik. Specific information on dates and fees for the current session of the program are listed on our website and in the brochure. There is no specific deadline, and we process applications as we receive them. However, places in the program are limited, so early application is strongly recommended.

Instruction is offered at both the undergraduate and graduate levels. Graduate applicants must have completed a BA in German or the equivalent.

Applicants will be notified whether they are admitted within two weeks after all material has been received. By the end of May, admitted students will receive a packet of information giving details about the Sommerschule (transportation, what to bring, course descriptions, etc.).

Some limited scholarship funds are available to help defray the cost of tuition. Applicants who want financial aid should submit a completed application form. Please note, these application forms are considered in order of receipt, so early application is strongly recommended.

The Deutsche Sommerschule am Pazifik supports the right of equal access to its classes by students with disabilities and makes every reasonable effort to ensure this access. Students with disabilities who require assistance should contact the assistant director at 503-725-5294, or toll free 1-800-547-8887 ext 5294, or email godfreyk@pdx.edu at least 45 days before the program begins.

Send all application materials to:

Kathie Godfrey
Deutsche Sommerschule am Pazifik
PO Box 751
Portland, OR 97207-0751

For more information or if you have questions:

Call 503-725-5294, or 1-800-547-8887 ext 5294, or email Kathie Godfrey at godfreyk@pdx.edu

The following materials are required before your application can be processed:

1 Application form. All relevant information should be provided on both sides of the form. Applicants who have previously been admitted to the program should submit a new application form.

2 Statement of purpose. The statement must be composed in German without outside help. Please type or use a word processor. It should address the following topics: your background in German, your reasons for wanting to participate in the program, and your expectations for your future use of German. This statement will be used to evaluate your German language ability for purposes of enrollment at the appropriate language level.

3 Reference. Applicants who are not currently teaching must submit one completed reference form, to be filled out by an instructor or other person well qualified to evaluate your German language ability and general academic qualifications. It is your responsibility to contact your reference and request that he or she return the form to the address listed below left. As a rule, relatives are not considered a qualified reference. Native speakers of German do not need to obtain a reference, but should submit some documentation proving native-speaker status.

4 Processing fee. A $60 nonrefundable processing fee must accompany this application. Applications without the fee will not be considered. Please make your check payable to Portland State University.

5 Portland State University non-degree application. If you have never attended Portland State University, you must complete a non-degree application form and pay a $25 processing fee to PSU. The application is available at www.pdx.edu/admissions/non-degree-applicant
NOTE: A $60 nonrefundable processing fee must accompany this application. Applications without the fee will not be considered. Please make your check payable to Portland State University.

All submissions (except as noted in the application instructions) must include a complete transcript and one completed recommendation form before application can be considered.

Please consider my application for the: □ 1-week teachers program □ 2-week teachers program

Last name                  First name                      Middle name

Current address            Street address or PO Box     City                       State     Zip

Permanent address (on or after June 3)
Street address or PO Box     City                       State     Zip
( )

Email address               Current telephone number

PSU Student ID Number (if assigned)               Date of birth (month/day/year)    □ Female □ Male

Please check the appropriate box (optional): □ Black, non-Hispanic □ American Indian/Alaskan Native □ Asian □ Hispanic □ White, non-Hispanic □ Pacific Islander □ Decline to respond

☐ This is my first application for the Sommerschule.  ☐ I have previously attended the Sommerschule (last session attended ________).

I wish to apply for academic credit: □ Undergraduate level □ Graduate level

I wish to apply for a scholarship: □ Yes □ No  (If yes, please complete the scholarship application on page 6 of this form)

Reference to be contacted by applicants who are currently teaching
Reference name                  Telephone number or email address

I will live on campus at the Deutsche Sommerschule am Pazifik. □ Yes □ No

Please note that students are generally expected to live on campus to gain maximum benefit from the immersion experience. Commuting students are required to pay a fee to cover lunches on class days, the closing banquet, excursions, and curricular and extracurricular activities.

For office use only:
Date received: ______________________
Application approved: ______________________
Scholarship: $ ______________________
Check number: ______________________
Student notified: ______________________
QE submitted: ______________________
Present schooling (if applicable):
Institution ___________________________________________________________  Major ______________________________________________

Academic standing: [ ] Freshman  [ ] Sophomore  [ ] Junior  [ ] Senior

Previous college or university (if applicable):
Institution ___________________________________________________________  Degree ________________  Graduation mo./year ____________

Graduate school (if applicable):
Institution ___________________________________________________________  Degree ________________  Graduation mo./year ____________

Undergraduate coursework completed in German (list current or latest completed coursework):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Graduate coursework completed in German (list current or latest completed coursework):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Present teaching position (if applicable):
Institution ___________________________________________________________  Subject/grade ______________________________________

How did you hear about the Sommerschule?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Person to contact in case of an emergency:

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<th>Last name</th>
<th>First name</th>
<th>Middle name</th>
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<th>Street address or PO Box</th>
<th>City</th>
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Applicant’s Signature __________________________________________________ Date __________________________
Compose this statement of purpose in German without outside help. Please type or use a word processor.

The statement should address the following topics: your background in German, your reasons for wanting to participate in the program, and your expectations for your future use of the language.
Reference for applicants to the Deutsche Sommerschule am Pazifik --
Teacher Training Seminar

Please fill in your name and date below.

Give this sheet to one of your recent German teachers who is acquainted with your degree of language skills. If you have not recently studied German, give the form to any qualified German speaker who knows you and can comment on your language ability.

Applicant’s name ____________________________________________________________ Date

To the reference:

This student is applying to the Teacher Training Seminar of Deutsche Sommerschule Am Pazifik, a one- to two-week intensive German immersion program. All classes and activities are conducted entirely in German and only German is spoken. Two years of college German (or the equivalent) is required for admission. In order to better evaluate the applicant, we would appreciate you rating his or her German language skills in the following categories.

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<thead>
<tr>
<th>Category</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
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<tr>
<td>Oral comprehension</td>
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<tr>
<td>Speaking ability</td>
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<td>Writing ability</td>
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<td>Reading ability</td>
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</tbody>
</table>

In your opinion, how will this candidate do in Sommerschule classes and extracurricular events conducted in German only?

Signature ___________________________ Date

Name __________________ Position __________________

Street address or PO Box __________________ City __________________ State __________________ Zip ( )

Email address __________________ Telephone number __________________

Please return this form to: Kathie Godfrey, Assistant Director
Deutsche Sommerschule am Pazifik
PO Box 751
Portland, OR 97207-0751
503-725-5294 or 1-800-547-8887 ext 5294
Scholarship application for Deutsche Sommerschule am Pazifik -- Teacher Training Seminar

Note: Scholarships are limited and awarded to defray the cost of tuition only. All applicants are expected to contribute to the cost of attending the Sommerschule.

Applicant’s name ___________________________________________ Date __________________________

Full-time and part-time students

Student status:  [ ] Full-time student  [ ] Part-time student
[ ] Independent  [ ] Receive support from parents/others

Source(s) of income: ___________________________________________ Annual income: $ __________

If married, spouse’s occupation: ___________________________________________ Annual income: $ __________

If support received from parents: Father’s occupation ___________________________ Annual income $ __________
Mother’s occupation ___________________________ Annual income $ __________

If you do not receive financial support from your parents, please indicate how you finance your education during the academic year (sources and amounts)

[ ] Grants $ __________
[ ] Loans $ __________
[ ] Work study $ __________
[ ] Other $ __________ (specify sources) ___________________________________________

If not currently a student, indicate your employment status and annual income

[ ] Employed full time  [ ] Employed part time  [ ] Not employed teacher  [ ] Other ___________________________

Annual Income: $ __________ Please indicate the maximum amount you can raise to attend: $ __________

Please include any additional information you feel is relevant to your application for financial aid.

Applicant’s Signature ___________________________________________ Date __________________________