Sustainable Northwest Job Announcement:
Forest Program Internship

Background:
Sustainable Northwest (www.sustainablenorthwest.org) brings people, ideas, and innovation together so that nature, local economies, and rural communities can thrive. We work to restore landscapes that provide wildlife habitat and jobs which benefit both human and natural communities. Our vision is that the Northwest’s rural communities thrive in harmony with the landscape.

In all of our work, we promote: 1) collaborative, community-based solutions, 2) networks that connect people and ideas, and foster innovation, 3) business models and markets that are sized appropriately to the sustainable natural resource base, and 4) public policy that supports sustainable natural resources management.

Sustainable Northwest’s Forest Program works to advance forest restoration and sustainable economic development across the Pacific Northwest through collaboration, science and innovative management practices. This is an exciting time as collaboration is strongly influencing federal forest management and Sustainable Northwest is in the middle of supporting this region-wide effort.

Internship Summary:
The Forest Program Intern will work in a team and independently to support the Forest Program in many aspects of advancing collaborative forest management across the Pacific Northwest. Tasks will include working with Sustainable Northwest staff to: 1) assist in event and meeting planning, 2) provide support in database management and related communication, 3) conduct research on related forest collaborative projects, 4) assist in note taking and distribution of meeting minutes, and 5) assist in other tasks as assigned.

This is a 12-month, part-time position based in Portland, Oregon. The Intern position requires and average of 12 hours of work per week and will start summer term of 2015.

Qualifications:
The Program Assistant should possess the following:

• Status as a current undergraduate student at Portland State University with a preference in social sciences or biological sciences;
• excellent written and oral communication skills;
• experience with event and meeting planning;
• the ability to effectively work independently, in a team and with people of diverse backgrounds, and
• a strong desire to work at the intersection of forest restoration and sustainable economic development.

Time commitment per week:  Part-time; approximately 12 hours per week

Duration of Internship:  June 2015 – June 2016

Deadline to apply:  Review of applications will begin immediately. For best consideration, submit your application no later than Friday, June 5th, 2015.

Compensation:  $1200 per term (prorated for number of days worked) and an annual Trimet pass. This position is being funded through a unique partnership between Sustainable Northwest and the Institute for Sustainable Solutions. For more information on the Sustainability Internship Program:  http://www.pdx.edu/sustainability/sustainability-internship-program).

To Apply:

This position requires current enrollment as a PSU undergraduate student (you must be registered and enrolled through June 2016). To confirm that you are formally admitted and enrolled, please email your full name and student ID to vancem@pdx.edu  Please specify the name of the internship in the subject line. Once your status is confirmed, you will receive the full application instructions via email. You may call 503-725-4972 with any questions.

Equal Opportunity Employer:  Sustainable Northwest is an equal opportunity employer and does not discriminate on the basis of an applicant’s or employee’s race, color, religion, national origin, sex, age, disability, veteran or marital status, citizenship, sexual orientation, gender identity or any other legally protected status entitled to protection under federal, state or local anti-discrimination laws.