METRO invites applications for the position of:
Wildlife Monitoring Program Intern

SALARY: $0.00 /Hour

OPENING DATE: 12/23/15

CLOSING DATE: Continuous

POSITION SUMMARY:
This is an unpaid internship. Applications will be accepted until positions are filled.

The Wildlife Monitoring Program Interns help administer a volunteer-mediated wildlife monitoring program focused on pond-breeding amphibians. The data collected from this program helps Metro track key wildlife populations and evaluate the effectiveness of restoration at specific Metro natural areas.

Interns will receive training related to monitoring techniques and data systems. They will obtain experience in field survey, scientific data collection and management, and citizen science volunteer coordination. Metro science staff support students seeking independent study credit through their academic institutions. We review papers, approve work, and complete regular progress reports required by universities. We also train students in use of ArcGIS.

Schedule and time commitment
Mid-January through mid-April, during amphibian breeding season. A commitment for that entire time period is preferred, the schedule will be flexible. Interns are expected to average 10 hours a week. Additional hours are available if desired. Weekend availability is required in order to best support volunteer involvement. A volunteer training for amphibian monitoring will be scheduled for the start of the field season (January 23rd). Attendance at this training is expected.

Application requirements
1) Electronic application, 2) answer to the supplemental question and 4) cover letter describing your qualifications as they relate to the duties of this position.

ESSENTIAL JOB DUTIES:
Responsibilities

- Acts as a liaison between Metro staff and volunteers, providing the necessary motivation and guidance to ensure that assigned sites are properly monitored, safety rules are followed and volunteers contribute useful data to the program.
- Conducts site visits and performs monitoring as needed and requested.
- Collects and processes data from volunteers and submits reports in a timely manner.

MINIMUM REQUIREMENTS:
- High school diploma or equivalent
- Good interpersonal communication skills, both written and oral
- Ability to be flexible and cooperative, with the ability to work as part of a team and independently.
- Good organization skills and logistical coordination
- Understanding of, or interest in, basic biology, ecology, and natural history
- Self-directed, responsible, with great follow-through on commitments
- Some familiarity with Microsoft Excel
- Comfortable working outdoors and in adverse conditions, including rain, cold weather, dust, heat and pollen
- Capable of performing strenuous physical labor that includes bending, twisting, walking over uneven terrain and lifting up to 20 pounds.
- A commitment to the goals of Metro's Natural Areas Program

**ADDITIONAL INFORMATION:**
**Working conditions:** This work is strenuous and includes bending, twisting, walking over uneven terrain and lifting up to 20 pounds. Work will be performed outside in inclement weather, including rain, cold weather, dust, heat and pollen.

**Online applications:** Metro accepts applications online. If you need assistance or accommodation with your application, or access to a computer, call 503-797-1570.

**Accommodation:** Reasonable accommodation is available to anyone whose specific disability prevents them from completing this application or participating in this process. To obtain confidential assistance please contact Human Resources 503-797-1570.

**Representation/classification:** This position is unpaid, not represented by a union and falls under the intern classification.

**Veterans' Preference:** Under Oregon Law, qualified veterans may be eligible for veterans' preference when applying for Metro positions. If you are a veteran and would like to be considered for a veterans' preference for this job, please provide qualifying documents as instructed during the application process.

**Criminal background check:** In order to protect the well being of its employees, the public and agency assets, Metro may conduct criminal background checks on candidates selected for Metro positions. **Criminal convictions do not necessarily preclude employment and will be considered on a case by case basis.** A background check will only be conducted if you are selected as a finalist for a position. If selected as a finalist, you will be contacted by Human Resources prior to the initiation of a background check.

**Equal employment opportunity:** All qualified persons will be considered for employment without regard to race, color, religion, sex, national origin, age, marital status, familial status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made or any other status protected by law. Assistance will be gladly provided upon request for any applicant with sensory or non-sensory disabilities.

**An Equal Opportunity/Affirmative Action Employer**

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**Wildlife Monitoring Program Intern Supplemental Questionnaire**

* 1. Why is this internship of interest to you?

* Required Question