VERIFICATION OF SCHOOL SOCIAL WORK FIELD REQUIREMENTS

Over the course of two field placements, students must complete AT LEAST 15 hours of direct practice with children who are (a) ages 3-8, (b) ages 9-14 and (c) ages 15-18. This must include individual and group work within EACH age group.

FIELD INSTRUCTION: School Setting

MSW Field Instructor License (LCSW, LMSW, etc.): __________________________________________

If Instructor is not licensed, submit the Field Instructor Waiver form to TSPC through School of Social Work Field Office by first week in winter term. Form available on School Social Work Licensure website.

Fall Term:
_____ Orientation to Agency
_____ Completed Initial Personal Assessment Questionnaire (PAQ)
_____ Completed Field Educational Plan (FEP) due by the 5th week of the term
_____ Initiation of relationships (students, teachers, families, community partners, etc.). FEP can describe activities related to initiation of relationships
_____ Student Assessment (e.g. social/emotional)
_____ Weekly Supervision (attach Fall Timesheet)
_____ Fall Evaluation of Student Learning

Winter Term:
_____ Outreach to and individual work with teachers, students, families (see FEP)
_____ Classroom Instruction (e.g. social skills training)
_____ Case management and community linkages
_____ School, LEA and Community Assessment
_____ Evaluation of Practice
_____ Weekly Supervision (attach Winter Timesheet)
_____ Winter Evaluation of Student Learning
_____ Submit Field Instructor Waiver form (if applicable)

Spring Term:
_____ Individual work and case management with planned termination
_____ Classroom Instruction (e.g. social skills training)
_____ Cross-level experience
_____ Macro Intervention Plan, Implementation and Assessment
_____ Evaluation of Practice
_____ Weekly Supervision (attach Spring Timesheet)
_____ Complete End-of-Year PAQ
_____ Spring Evaluation of Student Learning

_________________________________________  ________________________
Student Signature                      Date

_________________________________________  ________________________
Faculty Advisor/Liaison Signature      Date
FIELD INSTRUCTION: Community Based Agency

MSW Field Instructor License (LCSW, LMSW, etc.): ____________________________________________

If Instructor is not licensed, submit the Field Instructor Waver form to TSPC through School of Social Work Field Office by first week in winter term. Form available on School Social Work Licensure website.

Fall Term:
- Orientation to Agency
- Completed Initial Personal Assessment Questionnaire (PAQ)
- Completed Field Educational Plan (FEP) due by the 5th week of the term (to detail opportunities to work with children and youth of various ages)
- Initiation of service provision including case management and community linkages to children, youth and families
- Assessment of individuals, agency and community
- Weekly Supervision (attach Fall Timesheet)
- Fall Evaluation of Student Learning

Winter Term:
- Individual and family work, with ongoing evaluation of practice
- Assessment of Community Resources
- Development of Macro Intervention and Evaluation Plan
- Weekly Supervision (attach Winter Timesheet)
- Winter Evaluation of Student Learning
- Submit Field Instructor Waver form (if applicable)

Spring Term:
- Individual and family work with planned termination and evaluation
- Implementation and evaluation of Macro Intervention
- Weekly Supervision (attach Spring Timesheet)
- Complete End-of-Year PAQ
- Spring Evaluation of Student Learning

_______________________________________  _____________________
Student Signature                     Date

_______________________________________  _____________________
Faculty Advisor/Liaison Signature     Date