Department of World Languages and Literatures
Faculty Meeting Minutes
Wednesday, December 1, 2010
3:15p.m. to 4:00p.m.
NH 491F

Attendance

Announcements
ScanFare – Saturday December 4, 10:00 AM – 5:00 PM
Sunday December 5, 10:00 AM – 4:00 PM

Enrollments
Current enrollments: 13,067 SCH as of this morning. Orientation is going on and enrollments will go up. Thank you for collapsing sections where needed. Please continue to keep an eye on enrollments and collapse sections as necessary.

Searches
Spanish – 212 complete applications. Candidate selection will be made soon and Fernando will be interviewing at the MLA. It was recommended 20 be interviewed.
Arabic – still waiting for approval, not likely to go through for this year.
Mod Greek – waiting for budget approval, not likely to go through for this year.

Office of Diversity and Inclusion
Affirmative Action merged with Diversity and Equity to create this new office headed by Chief Diversity Officer, Jilma Meneses. An adviser from this office will be assigned to each search who will have access to Affirmative Action information submitted by candidate. Eventually, there will no longer be DAHRT training or blue cards to fill out. There is the strong probability that all submissions will be online. Jennifer will keep you updated on new processes.

Digital Measures
By December 17, please submit all new CV information for the period 8/31/09 to 8/31/10 (tenure-track and fixed-term faculty members). WLL has been good about this online system of updating. If you have not activated your account yet, please do so.

Supplies & Services
Jennifer asked for a show of hands regarding the importance of phones in faculty offices. 7 hands did not need their phones, 7 hands had a strong need for phones while many hands rose for phone use as sometimes. Some faculty may be willing to give up their phones.
Calendar – A. Dolidon
250 printed will be available soon. $12 each. Please make checks payable to PSU Dept. of WLL. Calendars will be sold at the Russian Fair and will try to sell as many as possible before the end of the year. Bee from History did the calendar and we plan to give her a thank you card and gift certificate.

FLL 199– M Elliott
Maggie Elliott did a presentation on an upcoming FL199 language class that would be in place to help students with learning skills for languages. It was decided that 2 credits would be idea. Faculty agreed that this class should be taken along with the student’s language course to help with grammar and study skills. WLL plans to pilot this in the fall.

External Review
February 7 & 8, 2011
Jane Hacking from the University of Utah and Dawn Bratsch-Prince of Iowa State University are coming to review the Department. Short biographies circulated. Jennifer will be asking each unit for input in preparing her narrative.

Marvin Kaiser
Dean Kaiser is resigning in the next 6 mos. - 2 years. CLAS might be restructured. Jennifer will keep us updated on this process.

Important Dates:
12/3 Dept. potluck party at Steven Fuller’s house (6pm – 11pm)
12/8 Advisory Council meeting (3:15 – 4:15ish pm)
12/10 Russian New Year Fair in Smith Ballroom (SMSU 355) (5pm – 8pm)
12/17 Deadline for update of Digital Measures CV for period 9/1/09 – 8/31/10
12/18 – 12/26 University Closure
6/9 WLL Graduation and Award Reception (4:00 – 6:00pm)