Department of Foreign Languages and Literatures
Faculty Meeting Minutes
Wednesday, December 2, 2009
3:15 PM, NH 491

Attendance:

Furlough Days
Please take home everything you need for the furlough days December 18th – 28th. There will be no access to the building during this time period.

Enrollment Update
As of today, FLL has 12,423 SCH for winter term. We expect this number to rise. The Department Chair asked the faculty to keep an eye on their sections to collapse them if needed. Please contact Dzuan if you need to expand your sections. He will assist you in contacting the Dean’s Office and OAA for funding approval.

Summer Schedule
A handout was given to faculty from the Department Chair.

The Advisory Council has met with the Summer Session (Glen Sedivy and Holly Campbell) regarding the schedule for the summer. Intensive language courses (Ex 101, 102 and 103) during the summer will have 3-week terms:
- June 21 – July 11
- July 12 – August 1
- August 2 – August 22

Four and eight-week classes will follow standardized times.
- All 1st 4-week courses June 21 – July 18
- All 2nd 4-week courses June 19 – August 15
- All 8-week courses June 21 – August 15

Summer courses due to Siarra in January.

Time Table for Self-Evaluations
Per Suwako, there is a set of questions relating to effectiveness and feasibility of the Department within PSU and another set of questions about the goals of the Department. The last set of questions will pertain to each specific language section. We have the following time line:
- January: Each language section will come up with a set up questions for evaluators.
  Suwako will send out a sample.
- March: We will articulate strategic plans for the department.
- April: We will gather information, papers, enrollments, and curriculum vitas from faculty.
- May: Materials will be presented to external evaluators for prior study to their visit.

WID Courses
WID stands for Writing in Discipline. Greg Jacob would like to see this as a requirement and he is meeting with each Chair to find out which courses that we have that may be suitable as the WID courses. Greg would be interested seeing WID courses or some writing requirement courses to be brought in at the upper division level. Greg may be invited to come and talk at the FLL faculty meeting in January or February.

Flagship Update
Program officers were at PSU in November and extremely pleased with what we have done in the last year. They have authorized a new track to start in Fall 2010 for new beginning Russian students. Gulnara will be full time at 100% effective January 1st, 2010. Freels will step down as FLL chair to be 100% Flagship Director effective fall, 2010.

SpeakEasy
Students have prepared a line of holiday cards. The simulation business class hopes to raise enough money to fund additional sections.

Polyglot – senior auditors
There will be an article on senior auditors in the Spring Polyglot. Please make recommendations to the Department Chair.

Search Updates
- CALL Search has 3 finalists after the final round of interviews.
- Japanese Search has scheduled the second week of January for teachings, meetings, and interviews of candidates.
- Spanish search is still going through applicants. The Search Committee will select the top 15 on Wednesday.

Committee Updates
- A survey was sent to all professors who teach university (UNST) courses. You may take the survey as many times as UNST courses you teach.
- Assessment Committee will use student critical thinking surveys along with faculty critical thinking surveys as a baseline to make recommendations to the department. There is a curriculum binder in the department that contains past proposals and these can be used as reference for future proposals.
- Jennifer Perlmutter will be the Associate Chair starting the end of the term.

Coming Attractions:
- Dec. 3  Russian New year, SMSU 355, 5:00 – 7:00
- Dec. 4  End of term revels, 3213 SE Tibbets, 7:00 – 11:00
- Dec. 4 – 6  ScanFair, SMSU third floor
- Jan. 6  Department meeting 3:15 – 4:45