Department of World Languages and Literatures
Faculty Meeting Minutes
Wednesday, November 3rd, 2010
3:15 p.m. to 4:30 p.m., NH 491F

Attendance
Pat Wetzel (Leading), O Aliaj, P Basci, M Balland, S Boero, C Breedlove,
R Chakerian, A Dolidon, M Elliott, B Fischer, S Freels, N Friedberg, G Greco,
M Hickey, J Holt, K Hultman, D Nguyen, I Jaén-Portillo, G Kogan, L Kominz, L
Kondilis, E Konomi, E Nunez, I Olsen, D Ostlund, F Sanchez, R Sanders, C Sloan, S
Wadley, J Waruhiu, A Yatsenko

Announcements
Preview Day is Saturday, November 6th with Pat and Ona hosting.
Office of Graduate Studies is moving as of November 8th to Extended Studies Bldg.

Enrollments
Current enrollments: 17,258 SCH as of 11/3/2010 (4,337 students). This represents 4.5% growth from this time last year, including the addition of first-year ASL students.

Searches
Spanish – 70 apps so far
Arabic – no update, still waiting for approval
Mod Greek – waiting for budget approval
Front Desk position – Dzuan will start interviewing next week.

D2L
Desire 2 Learn will replace Blackboard in spring 2011

Digital Measures
12/17 Deadline for update of Digital Measures CV for period 9/1/09-8/31/10
Dean’s office can help.

Graduate DARS
Beth Holmes is spearheading this work. We will be able to complete graduate forms online and input into DARS. Exceptions will be processed by Office of Graduate Studies.

Calendar – A. Dolidon
We will be printing a full-color calendar for 2011, probably 250 copies to start that will sell for $15 or maybe less. We need to add blurbs for each month. We have 12 sponsors and will address marketing shortly.

FL language learning class – M Elliott
Maggie Elliott is proposing a language class to help students with learning skills for languages and would like feedback. She is considering a 199/299 number for 2 credits, that would be specific to students already identified as having some issues. Ideally, this
class will target second-year students who have not been successful language learners. She took suggestions and will report again at the next faculty meeting.

**Copier PDF Feature**
Dzuan will print directions on how to use the copier scanner function so that documents can be scanned as PDFs and emailed to your PDX email account. This is free for our department.

**400/500 Cluster Courses – S Freels**
Sandra Freels questioned whether we should maintain how FL 447/557, FL 448/548 and FL 449/549 are currently listed and used.

A sub-group (M Balland, S Freels, G Greco, P Wetzel) was appointed to discuss how to re-write and use the U for University Studies.

**Announcements / Deadlines:**
10/15 Winter textbook requests
Advisory Council meeting 11/10, 3:15 to 4:15pm
11/24 Chair sends P&T recommendations of Chair and Department.
12/3 Dept. potluck party at Steven Fuller’s house (7-11pm)
12/10 Russian New Year Fair in Smith Ballroom (5pm-8pm)
12/17 Deadline for update of Digital Measures CV for period 9/1/09-8/31/10
Next Dept meeting – 12/1