DEPARTMENT OF FOREIGN LANGUAGES & LITERATURES
FACULTY MEETING MINUTES
Wednesday, May 6th, 2009
3:15 PM, NH 393

Attendance

Congratulations
- Martha Hickey and Gina Greco have been recommended for promotion to professor by the Provost.
- Inger Olsen as been recommended for promotion to senior instructor by the Provost.

Enrollment/budget
- Handout on enrollments from 2004 – 2009 given out. The Department Chair asked that faculty please keep an eye on fall 09 enrollments.
- On May 15, the state budget will be released and the Department Chair will get instructions from the dean.
- At the moment, there is no money available in the department general funds (E & G) to support faculty travel. However, faculty should still apply for travel funds through the Faculty Development. The department will continue to provide some funding support for the faculty travel from a PSU foundation account.

Moving
- The department will be moving into the Dean’s office on the 4th floor at the end of July. We will be receiving some assistance. Office assignments will be made when we find out which offices we have.

Language Proficiency Exam
- Language proficiency exams can be done for non-PSU students for a fee of $125. Please contact Dzuan and Gulnara if you need assistance.

Endangered language workshop: May 21-22
- The Department Chair passed out a handout from the Department of Applied Linguistics. The conference is Working Together in Preserving Endangered Languages at the Native American Student and Community Center.

PSUnity workshops
- The Department Chair passed out a handout from the Office of Diversity and Equity. PSUnity is having a series of workshops.
Proposed writing requirement
- Clusters may be collapsed. The courses under FLL may fall into the Global Studies Cluster.

Committee Updates
- There will be an online critical thinking survey for faculty coming soon.
- Mark Wubbold has posted a link to our learning objectives on the FLL homepage.
- Yearly reviews are coming up sometime in May. Reviews are internal only. Only 3\textsuperscript{rd} year reviews are external.
- The curriculum is finished for the 09-10 year.
- Scholarships have been updated online for students to apply for next year.

Phi Sigma Iota
- Phi Sigma Iota will be included in the spring award ceremony.

Spring Award Ceremony
- The Department will recognize Gladys Perez, Manya Wubbold, and Maji Rhee who are leaving the department this year.
- Please give Dzuan and Gulnara the information of students who are receiving scholarships so they can be acknowledged during the ceremony.
- Please invite donors to the ceremony.

Coming Attractions
- May 8 – Arab/Indian Film Night, NH388, 19:00 – 20:40
- May 11 – Professor Adrianna Kezar, University of Southern California, will place the experience of governance at PSU in the context of changes in the U.S. academy. SMU298, 15:00 – 17:00
- May 13 – No advisory
- May 20 – Advisory Council, 15:15 – 4:45
- June 3 – No department meeting
- June 5 – John Elliot Allen awards, Hoffman Hall, 15:00
- June 5 – Pot luck, Steven’s house
- June 12 – FLL Award Ceremony