Department of World Languages and Literatures
Faculty Meeting Minutes
Wednesday, January 5, 2011
3:15p.m. to 4:15p.m.
NH 491F

Attendance

Announcements
- Please submit your office hours to Elise at ewagner@pdx.edu by Friday, January 7 at 4PM if you have not done so already.

- Anousha Sedighi published her first scholarly article on teaching Persian to heritage speakers.

- Louiza Kondilis will train at the Defense Language Institute to become a freelance test reviewer for the Department of Defense.

Enrollments
Current enrollment: 14,655 SCH (3794 students), a slight dip from this time last year

Calendar
Annabelle is now offering the calendars at a special post-Holiday discount of $8. Please publicize widely. Next year, the calendar will be planned and printed earlier to allow time for more sales.

Searches
Fernando Sanchez is at the Modern Language Association conference this week interviewing 18 candidates for the Spanish position.

WLL will most likely be able to conduct a search for the Modern Greek faculty member this year.

Office Staff
The search for the department scheduler is underway. Staff search committees are comprised of two faculty and Dzuan. Bill Fischer and Pelin Basci are representing the faculty this time. We hope to have the position filled by the end of the month.

Reviews for classified staff occur annually and all faculty are encouraged to give input on staff to Jennifer regarding these reviews.

CLAS
A search committee is being formed to replace Dean Kaiser by fall 2011.

There are no current plans to restructure CLAS.

Anthony Lewis has been hired to do the advising for World Languages, Linguistics, Speech and Hearing Sciences and Philosophy. Anthony comes to us as a former tenure-track faculty member at Syracuse University and holds a Ph.D. in Spanish Linguistics. He decided he wanted to work more in an advising capacity that connects him more with students. Anthony is located in M317 SMSU.
Mystery Guests
Members of the Scandanavian Heritage Foundation, headed by Mike Bryant, made a special visit to the department meeting to present the Shining Star Award to Sandra Freels for her exemplary community work. Sandra was especially commended for her work on the popular Friday Night Lecture Series and Nordic Language Class offerings.

External Review Packets
Department packets were sent to external reviewers Jane Hacking from The University of Utah and Dawn Bratsch-Prince of Iowa State University for our external review February 7 & 8. The packets include a narrative, a list of questions we would like reviewers to address, a strategic plan, CVs of tenure-related faculty as well as a calendar and brochures about the department. Thank you all for getting your CVs submitted so promptly.

Library
AAUP has provided extra funding for monograph acquisitions to be spent by the end of this year. DVDs and some e-books qualify.

Linda Absher presented a variety of resources now available through the library’s website. Some of the new sources are: reference guides, streaming video (e.g.: plagiarism, peer-reviewed articles), online learning objects and documentary Films on Demand. Additional tools particularly instrumental to research and graduate students include bibliographic management, tutorials, articles and online databases.

Important Dates:

1/10 – Sabbatical Applications due to CLAS
1/10 – Fixed term review materials to Fixed Term Committee
1/12 – Summer schedule due to department
1/14 – Faculty Enhancement Grant applications due
1/12 – Advisory Council Meeting (3:15-4:15)
1/15 – Book orders due to bookstore for spring term
1/16 – Judaic St. readings/book release party (2-5pm Lincoln Recital Hall; RSVP by Fri)
1/27 – Nominations for International Visiting Professors due; see OIA website
2/2 – Department Meeting (3:15-4:45)
2/7 – Third-year review files to department P & T committee
2/7 & 2/8/11 External Reviewers on campus
2/9 – Advisory Council meeting (3:15-4:15)
2/15 – Peer Review committee recommendations to chair
2/24 – 2/26 Cine Lit
6/9 – WLL Graduation and Award Reception (Browsing Lounge 4:000-6:00pm)