Department of World Languages and Literatures  
Faculty Meeting Minutes  
Wednesday, May 7, 2014  
3:15 p.m. to 4:45 p.m.  
NH 491F

Attendance

Announcements
- WLL representatives from six languages attended Centennial High School’s first World Languages night. WLL plans to attend next year and encourages faculty and students to come. If you attended and have recommendations for the organizer, please send them to Perlmutter to forward.
- Graduate Colloquium is Saturday, May 10. Faculty is encouraged to attend.
- A reminder to faculty to award scholarships from their language’s foundation accounts on a regular basis.
- P & T delayed in OAA; 3rd year review delayed in CLAS; letters forthcoming

Certificate in Teaching Japanese as a Foreign Language (Wetzel)
Discussion regarding elimination of certificate program, TJFL. It has become obsolete in our department (graduate program it supported no longer exists and the summer program that furnished coursework, ALLEX, has moved elsewhere. WLL has awarded very few of these in past ten years. Faculty supports its elimination.

Retirement party for Fischer and Freels
Faculty encouraged to attend Thursday, May 8, 2014 from 4:00 – 6:00 p.m. in SMSU 338. We will have guest books to sign in lieu of cards.

Fixed-term promotion guidelines (Warnock)
- Ad hoc committee completed drafting new guidelines for promotion for non-tenure track faculty (the terminology that is replacing “fixed term”); faculty reviewed these guidelines in writing prior to the meeting
- Salary scales are not yet available.
- Faculty will vote by ballot next week.

Language sequences (Zagarella)
- Can a student enroll in a course if they have failed the previous course in the sequence? Yes, but it is not advisable.
- How can we prevent this situation? Advising; putting a DP on the course; not slowing down our own instruction to accommodate

Heritage Capacity Survey (Linda Godson and Laura VanDoren)
- Heritage Language Initiative has three main purposes
  - To try to meet the needs of heritage speaks who are students at Portland State
  - To reach out to communities in the area
  - To support research in areas that address the above objectives
- Campus Language Capacity Survey 2013 conducted to find out which heritage languages are represented among PSU students
- If you would like to receive a copy of the survey results, email Laura Van Doren: vandoren@pdx.edu

Important Dates:
- 5/8 Fischer and Freels Retirement Party (4:00 - 6:00 p.m. SMSU 338)
- 5/16 International Night (5:00 p.m. - 10:00 p.m. SMSU 355)
- 5/20 Resources for Students (2:30 - 4:30 p.m. SMSU 209M Office of Academic Innovation)
5/21  “From Cultural Revolution to Cultural Renaissance” by Ms. Hong Mautz (6 p.m. SMSU 327/8)
6/6  John Eliot Allen Outstanding Teaching Awards ceremony (3:00 – 5:00 p.m.; ceremony from 4:00 - 4:45 p.m. SMSU Ballroom)
6/7  WLL end-of-year party (Steven Fuller’s house)
6/12 WLL Awards and Graduation Reception (4:00 – 6:00 p.m. SMSU 327/8/9)
6/15 PSU’s CLAS Graduation (10:00 a.m. – 12:30 p.m. Moda Center; faculty lunch follows)