Department of World Languages and Literatures
Faculty Meeting Minutes
Wednesday, March 5, 2014
3:15p.m. to 4:40p.m.
NH 491F

Attendance
Jennifer Perlmutter (Leading), A Alsufieva, P Basci, C Breedlove, J Ceciliano, E Cortez, L Cosgriff, A Dolidon, J Eleweke, C Epplin, S Freels, N Friedberg, S Fuller, K Godfrey, G Greco, M Hickey, J Holt, I Jaen-Portillo, D Nguyen, T Nidever, E Nunez, D Ostlund, J Pease, L Quiroga, M Rachmuth, S Roulon, R Sanders, D Sbait, M Shiyanenko, C Sloan, S Thorne, S Walton, I Warnock, J Waruhiu, S Watanabe, P Wetzel, E Wilkins, K Yoon, and A Zagarella

Announcements
- Evaluation forms are in your mailboxes. Have students complete them by the last day of classes (March 14).
- May 6th is International Night at Centennial High School. Let Perlmutter know if you would like to attend to represent your language program.
- Fixed-term faculty reviews are underway. Our letters must be in CLAS March 14.
- May 10th will be our second Graduate Student Colloquium, organized by WLL’s PR committee. Come support our graduate students.

BuddyUp (Brian Forrester)
- BuddyUp is looking to WLL to be its first department partner
- Two options:
  - Full integration: faculty requires each student in a particular course to sign up
  - Partial integration: faculty advertises the site, puts blurb in syllabus and perhaps offers extra credit to those who sign up
- Promote widely, especially in courses with multiple sections
  ⇒ Faculty would like BuddyUp to track statistics of student performance following use of site

WLL on FB (Holt)
- www.facebook.com/psuwll
- There are two FB logos on our WLL home page that lead to the above address.
- Like us and encourage others to do the same
- What information would you like to share?
  - Events
  - Scholarship deadlines
  - Faculty news (e.g.: publications)
  - Student and alumni news
  - WLL courses in English
  - WLL UNST courses
- One person from each section should have admin access
- Social media email address: wllmedia@pdx.edu. Send anything you would like posted to this address and copy Perlmutter or send to your section admin.

WLL 498 (Godfrey)
Faculty determined that we will eliminate WLL 498 and run it as a 598 only. Qualified undergraduates will be able to take it by arrangement with the instructor.

Non-attending students
- Department policy has been that if an enrolled student does not attend the first class, s/he will be administratively dropped. Do we want to enforce this policy uniformly?
By not enforcing it, waitlisted students often remain in limbo the first week of class. This has been a problem particularly with lower-division courses that are in high demand.

WLL staff will write a short message for faculty they can share with students and that will explain policy to them.

**WLL 300-level U**
- Faculty drafted a list of possible 300-level U courses taught in English under “WLL” prefix
- Faculty will conduct survey or focus groups of titles with students.

**Digital Badges (Roulon and Dolidon)**
- French is piloting digital badges for WLL.
- Students can earn 6 possible badges in French.
- Students have expressed enthusiasm and have begun working towards them.
- Each badge requires the student to submit certain materials that meet established criteria.
- Dolidon and Roulon have developed rubrics. Students can fulfill some requirements in specific courses.
- Dolidon and Roulon will present on this topic at the next WLL Roundtable on April 16.
- What’s next?
  - Develop connections with other departments (library, history, business, education, etc.)
  - Create partnerships in the community
  - Collect data to improve the program
  - Create more interdisciplinary badges
  - Implement the badge system campus wide

**Fixed-term promotion**
- Although the new fixed-term ranks have not yet been fully approved, WLL can begin rewriting its promotion documents to include them.
- It was determined that four people chosen by election by fixed-term faculty should serve on the ad hoc committee that will rewrite these documents: two fixed-term faculty members and two tenure line. (Perlmutter later specified one tenured and one tenured / tenure line.)

**Important Dates:**
- 3/5  “Designing Inside Istanbul’s Streets” by Alison Snyder (6 – 8 p.m. SMSU 238)
- 3/5  “Istanbul and Venice: Muslim-Christian Encounters in the Eastern Mediterranean (c.1500–1800)” by James Grehan (6:30 p.m. Portland Art Museum, Mark Bldg.)
- 3/5  Taiko drum demonstration (7:30 p.m. Lincoln Hall 75)
- 3/12  Advisory Council (3:15 – 4:15 p.m. Perlmutter’s office)
- 4/16  WLL Roundtable (3:15 – 4:15 p.m. TBA)