Department of World Languages and Literatures
Faculty Meeting Minutes
Wednesday, November 5, 2014
3:15 p.m. to 4:45 p.m.
NH 491F

Attendance

Announcements / Misc.
• Polyglot is nearing completion
• Zagarella, Roulon, Warnock were re-ranked to Senior Instructor II
• German search in progress
• Please share information about your publications, grants, and presentations with PSU’s “Currently.” Send it to currently@pdx.edu and cc: Perlmutter.
• Japanese MA graduate Matthew Shores is now working at Cambridge University
• Hanoosh and Watanabe received a grant from the Dept. of Education to continue work on online modules for learning Less Commonly Taught Languages (LCTLs)

WLL courses
• Student votes are in! Students have chosen: Fairy Tales and Folklore, Bestsellers and Blockbusters, and Forbidden Love
• Please submit a draft of your course syllabus for curriculum review to Perlmutter by December 1st: jrp@pdx.edu
  o Note which university cluster is appropriate for course
  o Include information in syllabus that cluster requires

Student Family Sponsorship (Dolidon)
• WLL elected to support four student families for the holidays.
• There will be a folder on Kelli’s desk with information.
• Please consider giving a gift or money towards a gift card.

Library (Absher)
Presenter: Linda Absher, Humanities Librarian, Associate Professor- absherl@pdx.edu, 503-725-4713
1. Ordering Material for course reserves or supporting curriculum
   • Larger budget for faculty request
   • On home page, click form “Suggestions for Purchase” (green button), fill out form to suggest book/film/other media to be purchased
   • If ordering multiple items for purchase (three books or three films, etc.), contact Absher
   • If you have suggestions that do not pertain to a particular course but would be good for the department to have please send to Absher
2. Film studies and streaming electronic reserves
   Contact Allen Nguyen, Reserves Coordinator, nguyenl@pdx.edu, 503-725-4518 for information/service digitizing content for D2L, he will provide link/digitize to embed in D2L
3. Copyright
   • Contact course reserves staff for help with copyright clearance
   • Library staff prefers that faculty link from their database to D2L, rather than uploading articles into D2L (to avoid copyright issues)
4. Data Management Service
   • New service for faculty
   • Developed to assist faculty and student researchers in using/managing/sharing data, particularly for grant proposals
   • Contact Michael Bowman, Engineering Librarian, Associate Professor, bowman@pdx.edu, 503-725-3690
5. Misc.
   - Faculty can leave a copy of a film for course reserve
   - The new catalog is a work in progress, let Absher know about any problems you encounter

**Education Advisory Board (EAB) overview**
- All faculty who do advising can request access to this tool.
- Predictive advising tool that compares students currently in a major with historic data and markers established by the department (e.g.: grade in a particular course) to determine risk that student will not complete major within five years
- Marker of success is graduation
- Tool draws data from Banner
- Limitations: only first declared major used to determine risk; only PSU-earned credit considered in predicting risk
- Further information available through links on OAA’s website.

Faculty had questions and expressed concerns. Perlmutter will ask Sukhwant Jhaj, Vice Provost for Academic Innovation and Student Success, who is spearheading this project, to respond.

**Important Dates:**
- 11/6 Martin Jankowski “An Eye-Witness to History” (4 - 6:00 p.m. Rec Center 001)
- 11/12 Advisory Council meeting (3:15 – 4:15 p.m. Perlmutter’s office)
- 11/19 WLL Faculty Roundtable (3:15 – 4:15 p.m. NH 491F)
- 12/6 WLL Holiday Party (7:00 – 11:00 p.m.)
- 1/5 Sabbatical Applications due in CLAS; to Perlmutter a week or more earlier
- 2/1 New deadline for most student scholarship applications (centralized)