Department of World Languages and Literatures
Faculty Meeting Minutes
Wednesday, November 7, 2012
3:15 p.m. to 4:45 p.m.
NH 491F

Attendance

Announcements
- Enrique Cortez co-edited a volume that was just released.
- The highest enrolled course this fall is “Japanese Literature and Film” taught by Holt. The second highest is “Russian Culture and Civilization” taught by Freels. The third highest is “Languages of the World” taught by Thorne.
- There are seven sections of first-year ASL currently offered with 195 students; we have 74 in three sections of second year.

Enrollments
Currently stands at 15,703 SCH (3,914 reg. counts) including Challenge Program; 14,863 SCH without PR Projects

The PR committee is working on two projects for WLL.
- **WLL Cookbook.** An advantage over the calendar is that there is no pre-holiday time crunch. The main challenge is editing and publishing. Dolidon will talk to Ooligan Press. Ideas brought forth include: selling the cookbook at the Farmer’s Market, offering a bilingual option, adding vegan recipes and including more recipes than those on the two calendars. All agreed we should start with the calendar recipes.
- **Graduate Student Colloquium.** In the spring, WLL will host a Graduate Student Colloquium. Two graduate students are helping identify departments and schools that have graduate programs to which we can send a call for papers. Our deadline for abstracts will be early winter term. The colloquium will be open to PSU students but also to students from other schools. We must be cognizant of the timeline for applications for funding that students on the semester system face. Holt recommended that the colloquium not be entirely student run.

Student Families (Dolidon)
The Resource Center for Students with Children matches students with children and departments for holiday gifts. The families make a list of needs, and departments can donate based on this list. Dolidon circulated a sign-up sheet and determined that WLL can contribute to five families. She will contact the Resource Center and request the dossiers of the families. Everyone can choose what to buy or contribute cash that Dolidon will use to go shopping. **Any cash donations should come to the department by Monday, 12/3 and any gift donations by Wednesday, 12/5.** All gifts should be clearly marked with the recipient’s name.

By-laws and Promotion & Tenure Guidelines
The revised by-laws and P & T guidelines sent around for signatures in March went missing. Perlmutter resubmitted them in September. The P&T document changes recommended by OAA are substantial, and Perlmutter will print them out and have the Nominations and Elections committee set up a ballot vote. The by-laws change is less substantial. The statement referencing the PTMI committee that should be in WLL’s by-laws and not in the P & T document where it is currently under 11.8 is: “faculty members eligible for promotion are not eligible to serve on this committee.” Faculty voted by a show of hands and approved this change to the by-laws. Perlmutter will make the change and put forward the by-laws for signatures.
CLAS Strategic Plan
- Phase 2 begins in winter with four new task forces: Diversity, Community Engagement, Development and All Students. No member of a phase 1 task force can serve on a phase 2 one.
- Please consider whether you would like to serve and whom you would like to nominate.

Discontinuous Innovation
- The new Provost will be putting out an RFP for three types of challenge: an acceleration challenge, a reframing challenge and an inspiration challenge.
- All proposals must involve technology.
- The winners will be funded with $3 million in online fees, with awards starting at $25,000.
- The deadline will be 12/16/12 for a short proposal with awards probably made in February.
- Select projects will be shared at the January 16th symposium.
- This project will invite us to think about teaching and learning from an entirely different vantage point - doing things better through the use of technology to radically change the experience of learning.
- Discussion ensued. Thorne arranged a first faculty meeting on November 9 to discuss WLL ideas.

Important Dates
- 11/15 Advisory Council (3:15 p.m. – 4:15 p.m. in NH 491C)
- 11/15 – 11/16 Canada events (see poster on French board)
- 11/19 P & T Recommendations submitted to CLAS
- 11/30 HOLIDAY PARTY! (Steven Fuller’s house – 3212 SE Tibbetts St. – 6-11 p.m.)
- 12/10-11 Dean meets with P &/or T candidates
- 1/16 Winter symposium (details TBA)
- 2/4 Third-year review candidates files to WLL P & T Committee
- 3/15 Fixed-term reviews due in OAA and HR (our deadline will be earlier)