INTL 404
Internship Agreement

Student’s Name: __________________________________________________________

Student Number: ___________________ Major: ____________________________

Quarter of Internship: Fall / Winter / Spring / Summer Year: ____________

INTL 404 Credits Requested: __________

I agree to prepare a detailed final written report explaining my internship activities, to include any suggestions for improving the program. The report should be submitted to the internship faculty sponsor.

___________________________________________  _________________
Student’s Signature        Date

Supervising Organization and Address: ______________________________________

____________________________________________________
Intern Supervisor: ________________________________________________

Title: ______________________ Contact Info: ________________________

Dates & Duration of Internship: _________________________________

The cooperating organization agrees to extend to the student an opportunity to obtain actual experience in the areas outlined in the *attached description. The student’s immediate supervisor agrees to evaluate the efforts of the student and forward an evaluation to the International Studies program within one week of completion of the intern’s work activities (to allow for timely submission of the student’s grade report).

_____________________________________   __________________
Intern Supervisor’s signature      Date

Cooperating Organization

Portland State University, through the International Studies Program, agrees to grant _____credit hours for INTL 404 to the student upon satisfactory completion of this internship.

_______________________________________   __________________
Faculty Sponsor, PSU       Date

To the student: Return signed copy along with a completed by-arrangement form (signed by your faculty sponsor) to: Ari Douangpanya, Program Advisor, International Studies, 224 East Hall, Portland State University, Portland, OR 97207-0751