Applicants to the Honors in History Program must submit this form along with a thesis prospectus (of 500 words) and transcripts from Portland State University and/or from any other institution attended as an undergraduate.

Applications are not considered complete until all materials have been received by the department.

Materials may be submitted individually as they become available.

**Applicant Information:**

Name: ____________________________________________________________

Preferred telephone: ___________________ Preferred email: ________________________________

Mailing address: ______________________________________________________

Proposed Term and Year of Admission: ______________ Social Security or PSU ID #: ____________

**Current Degree Information:**

Current Degree (BA/BS): ______________ Overall GPA: ________________________________

Expected Date of Graduation: ______________ GPA in History: ___________________________

**Honors Program Information:**

Name of Primary Advisor: ________________________________

Signature of Primary Advisor: ________________________________

Name of Secondary Advisor: ________________________________

Signature of Secondary Advisor: ________________________________

Signature of Honors Coordinator: ________________________________

Intended Topic Area: _____________________________________________

Expected Terms to Start and Finish Program (minimum 4 quarters span): ___________________________

By your signature, you signify that all statements on this form and within this application are true and complete; that you have completed and submitted a separate university application packet; that you understand that admission to this program is selective and not guaranteed by application; and that you must matriculate (register and pay for at least one course) in the term of your admission or your admission may be cancelled. Furnishing false or incomplete information on an admission application is Academic Fraud and subject to disciplinary procedures through the Office of Graduate Studies and the Office of Student Affairs.

Applicant’s signature: ___________________________________________ Date: ______________________
Purpose
The Honors in History Degree track allows outstanding History undergraduates to perform research with individual faculty members and to receive recognition for their exceptional performance. Students may either participate in faculty research projects or they may pursue independent research under faculty guidance.

Selection
Students should apply to the History Department when they have completed at least 80 credit hours of work towards their undergraduate degree and at least 24 credit hours towards the History major, including completion of HST 300. Students are required to have a minimum GPA of 3.25 overall, including a GPA of at least 3.5 in all History courses. Students must not be carrying any Incompletes. Successful application assumes the agreement of two faculty members to serve as the applicant’s primary advisor and secondary reader.

Requirements
In addition to the standard requirements for the undergraduate major, the departmental Honors track culminates in an undergraduate thesis plus 6 additional credit hours of course work (for a total of 66), executed during the student’s junior and senior years. During the first term after acceptance to the Honors in History track, the student investigates thesis topics in a reading and conference course (HST 405) directed by the faculty member who has agreed to supervise the student’s honors thesis. Normally this will be followed by one term devoted to research (HST 401), a second term to writing (HST 403), and a third to presentation and revision of the thesis (HST 403). Note that HST 401 and HST 405 will normally count as upper-division elective courses towards the major degree requirements.

Supervision
The student’s advisor will provide most supervision. Students not performing adequately may be dropped from the program at any time at the request of the advisor. Students may request a change of advisor or withdraw voluntarily from the program. Any disputes between the student and advisor will be dealt with by the departmental Undergraduate/Honors Committee. Students who withdraw from the program may still count coursework in HST 405 and HST 401 toward departmental major requirements.

Honors Program Students
Students enrolled in the university’s Urban Honors College are required to complete the departmental Honors in History Degree track. Honors Program students may count up to 14 credit hours of coursework from the History Honors track toward the 18 credit hours of upper-division elective coursework required by the Honors College. Moreover, departmental majors may, upon having their application accepted for the Honors track, apply for admission to the Urban Honors College. See the departmental Honors coordinator for more information.

Application Guidelines
Submit the following to the History Department for consideration for the Honors in History Degree track:

1. Your transcript(s), from Portland State University and/or from any other institution you may have attended as an undergraduate.
2. Confirmation (in writing) of two full-time faculty members who have agreed to serve as primary and secondary advisors for the honors thesis.
3. A written thesis prospectus (approximately 500 words) of the research to be undertaken, signed by the primary and secondary advisors. Copies of the approved prospectus will be kept on file in the department.
4. The completed application cover sheet with contact information.