INTERNATIONAL GRADUATE ASSISTANT REQUIREMENTS
DEPARTMENT OF ECONOMICS

The Department of Economics offers one graduate assistantship each year for an international student. Successful recipients of the International Graduate Assistantship are paid according to University rates for the academic year; in addition, they receive full tuition remission each term (the amount to be determined at the beginning of each academic year by the University).

An International Graduate Assistant (GA) is required to successfully complete at least 9 credit hours each term toward a graduate (MA/MS) degree in Economics. He/she will work a minimum of 15 hours/week assisting faculty with teaching and research. Depending on qualifications, a GA may be assigned to tutoring undergraduate courses, proctoring exams in the event of faculty absences, advising undergraduates, assisting in the Economics Lab, or working with faculty on research projects. Orientation sessions for Economics GAs and University GAs will be held prior to the beginning of the Fall term.

At the conclusion of each term, the Graduate Committee will review the performance of each GA to ensure that he/she has fulfilled University and Department of Economics requirements for maintaining the assistantship. The International Graduate Assistant is expected to:

1. maintain a minimum 3.0 GPA
2. satisfactorily perform all duties each term. The appointment of a GA may be terminated at any time due to unsatisfactory academic performance or evaluation of his/her service

To apply for the International Graduate Assistantship:

For first year applicants applying for the International Graduate Assistantship:
On page 4 of the online application, please indicate that you are applying for a Graduate Assistantship. You must upload an curriculum vitae or resume that includes a description of all relevant experience and qualifications AND that you want to be considered for the International GAship. YOU MUST APPLY by February 1, 2014 to be considered for an International Graduate Assistantship. This is a priority deadline. Applications received later will be considered if funding is available.

For second year applicants applying for a Graduate Assistantship: For academic year 2014-15, students need to submit a paper application available here. Students should include a printout of their graduate courses (transcript), and at least two letters of recommendation from faculty members.

A university-wide orientation for graduate assistants will be held in September.

Summary:
International Tutor/Lab Assistant: 1 Position Available
Responsibilities: Provide tutoring for undergraduate students when needed. Advise undergraduate students regarding economic courses and major/minor requirements. Assist in the running of the Economics Lab and maintaining the lab server. Assist faculty with research projects, grading homework, supervising exams, and with departmental projects as they arise. Report to Department Chair.

Compensation: All GAs at .30 FTE will receive pay according to University rates, as well as receiving a tuition waiver, providing they are registered/completing a minimum of 9 credit hours at the graduate level applicable toward the MA/MS degree in Economics.