November 7, 2014
Market Center Building: 1600 SW 4th Ave, Room 541 – Gold Room
3-5 p.m.

MEETING NOTES

Committee members present: Chair Margaret Kirkpatrick; Vice Chair Swati Adarkar; Pam Campos-Palma, via remote access; Maude Hines; and Sona Andrews (ex-officio, non-voting);

Committee members not present: Irving Levin, Sho Dozono, Pete Nickerson (ex-officio), Dan Fortmiller (ex-officio, non-voting) and Wim Wiewel (ex-officio, non-voting).

Committee staff present: David Reese, Rachel Martinez and Donna Bergh

1. CALL TO ORDER/ROLL/DECLARATION OF QUORUM

Margaret Kirkpatrick, Chair of the Academic and Student Affairs Committee (ASAC), called the meeting to order at 3:05 p.m. David Reese, Secretary to the Board of Trustees, called roll and declared a quorum was present. The meeting was convened.

2. CONSENT AGENDA

Action: The notes from the October 7, 2014 ASAC meeting were approved.

3. DIRECTORS DESK WEBINAR—DISCUSSION

Reese introduced the presentation of a webinar on “Directors Desk,” an effective meeting management system that has been purchased for the use of the Board of Trustees. The management system allows users access to board materials and email. Members were given pre-meeting guidance for securing passwords and for loading the Directors Desk App on their iPads. Future meetings will be run using the Directors Desk App and members will bring their iPads to meetings. The tutorial was coordinated by Steve McClary, Onboarding Project Manager at Nasdaq’s Global Corporate Solutions.

4. MASTER OF PUBLIC POLICY—DISCUSSION AND ACTION

Kirkpatrick introduced the topic and asked Sona Andrews, Provost and Vice President for Academic Affairs, to summarize the information included in the docket and provide context for the proposed
Master of Public Policy in the College of Urban and Public Affairs. Andrews summarized the potential demand for new graduates in this program; expressed the expectation that the new program will attract career professionals and new students, including about 33% non-resident students; explained that the curriculum builds on courses that are already offered; and pointed out that, if approved, it would be only the second MPP program offered in the State (OSU being the other). Dean Steve Percy joined the discussion and fielded questions from Committee members. Members questioned the expected numbers of students to be attracted in the first year (stated as 10), but Percy said that the College expects 35 enrollees once the program is fully implemented. In describing the MPP program in contrast to a Master of Public Administration, Percy emphasized the expertise of MPP graduates in the areas of forecasting and prediction to analyze complex social problems.

Kirkpatrick thanked Andrews and Percy. There was no public comment.

**Action:** Maude Hines made a motion to approve the Master in Public Policy; Swati Adarkar seconded the motion. The motion carried unanimously. Andrews will bring the program for review to the December Provosts Council and then to the Higher Education Coordinating Commission. This approval is to be reported to the Board of Trustees at its December 11 meeting.

5. **REPORT ON THE 10/27/14 MEETING OF THE BOT SPECIAL COMMITTEE ON CAMPUS SAFETY— DISCUSSION**

Kirkpatrick reported on the October 27, 2014 meeting and remarked that the views expressed at the meeting were less balanced than evidenced at the campus-wide meeting on October 7, 2014. Most comments specifically addressed the concern of the use of guns by the proposed police unit. Pam Campos-Palma expressed the hope that the campus will implement actions that can be taken immediately, in this interim, to enhance safety on campus. Members were encouraged to keep an eye on the Special Committee website for materials being provided to the Special Committee. The next meeting of the Special Committee is scheduled on 11/24/14.

There was no public comment.

6. **NEXT STEPS AND ADJOURNMENT**

With no further comments or questions from the committee, Kirkpatrick adjourned the meeting and invited members to participate in a scheduled tour of the Portland State Center for Student Health and Counseling led by the Center’s Executive Director, Dr. Dana Tasson.