

**DOCTORAL  
REPORT ON PASSING COMPREHENSIVE EXAMINATIONS**

The doctoral program must submit this form to the Office of Graduate Studies  
upon successful completion of all departmental requirements for comprehensive examinations.

Comprehensive examinations are scheduled and administered in accordance with the established rules of the program, which must be made publicly available to students via the program's website or doctoral student handbook. Comprehensive examinations can only be offered during regular academic terms, i.e., not between terms. Any exception must be approved in advance by the Office of Graduate Studies.

Students must be registered for a minimum of 1 graduate credit in  
each term they are taking or working on comprehensive examinations.

Student \_\_\_\_\_ PSU ID # \_\_\_\_\_

Degree (Ph.D., Ed.D.) \_\_\_\_\_ Major \_\_\_\_\_

Student's Doctoral Program Adviser \_\_\_\_\_

**1. Comprehensive Examinations Dates and Outcome**

The Office of Graduate Studies must verify registration for all terms in which comprehensive examinations are taken. Comprehensive examinations can be administered across multiple days or over a period of time; therefore, the Office of Graduate Studies requires that all dates in which the student was engaged in comprehensive examinations be provided on this form. If an exam was taken over a range of time (e.g. a take home paper), the date the student started the exam and the date the student submitted the exam to the examining committee must be provided.

Examples of dates:

- Exam taken on a single date: 10/30/15
- Exams taken on multiple dates: 11/20/14, 11/3/15, 11/4/15
- Exam(s) taken over a range of time: 2/20/15 – 4/2/15

Please provide all dates the student took oral and/or written comprehensive examinations:

Date(s) \_\_\_\_\_

**2. Doctoral Program Approval of Comprehensive Examinations**

The Office of Graduate Studies requires confirmation of the date the doctoral program made the determination that the student successfully completed comprehensive examinations. This date may be different than the date(s) the student took the exam(s); for example, the date the exam was graded could be several weeks later than the date the student completed the exam.

The doctoral program confirms that this student has successfully passed all comprehensive examinations required for the degree program indicated above as of \_\_\_\_\_.  
Date

\_\_\_\_\_  
Doctoral Program Director – Printed name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date