OVERLOAD APPROVAL

Full time enrollment for graduate students is 9-16 credits. Graduate students must obtain the appropriate approvals below for registration in excess of 16 credits in a term (graduate and undergraduate credits combined). Computer Science and Electrical & Computer Engineering graduate students have a lower maximum registration limit of 10 credits; these students must obtain approval to register for 11 or more credits.

Name _____ PSU ID# _____

PSU Email (**PRINT CLEARLY**) _____ Day phone _____

Degree (MS, PhD, etc.) _____ Major _____

Overload Request for Term _____ **Year** _____ **Requested number of credits** _____

Please explain the reason(s) for the proposed credit load:

Student Signature_____ Date_____

A. Approval to register for <u>17 to 19 credit hours</u> or <u>11 or more credits for CS and ECE majors</u> *(and you are <u>not</u> a Graduate Assistant)*

    Department Chair or Adviser _____ Date_____

       Routing: Must be signed by student and department, then submitted to the Registrar's Office for processing.

B. Approval to register for <u>20 or more credit hours</u> *(and you are <u>not</u> a Graduate Assistant)*

    Department Chair _____ Date_____

    Dean of Graduate Studies _____ Date_____

       Routing: Must be signed by student, department, and OGS, then submitted to the Registrar's Office for processing.

C. Approval to register for <u>more than 16 credit hours</u> if you are a <u>Graduate Assistant</u>

    Adviser _____ Date_____

    Chair of student's academic department _____ Date _____

    Dean of Graduate Studies _____ Date _____

       Routing: Must be signed by student, adviser, department, and OGS, then submitted to the Registrar's Office for processing.