FOUR-YEAR DEGREE GUARANTEE AGREEMENT

In order to be eligible for the Four-Year Degree Guarantee benefits, I understand I must satisfy the following terms:

1. Enter the University as a freshman in fall quarter.
2. Choose a major that qualifies for the Four-Year Degree Guarantee and be academically qualified to begin my degree when I start at the University (i.e. have completed appropriate prerequisites in order to enroll in required first-year courses, math placement, etc.).
3. Change majors only if I can still meet all requirements for the new major without altering my four-year graduation date.
4. Monitor my own progress by using the Degree Map for my major, the degree audit system, and seek advice from my designated academic adviser, in order to stay on track toward graduation in four years.
5. Register within one day of my assigned registration date each quarter. Enroll in courses specified by the Degree Map for my major, recognizing that specific courses may not be available at the times or in the terms in which I would like to take them.
6. Complete all the required courses/credits identified in my major’s Degree Map each of my four years.
7. Maintain good academic standing as determined by the University and the department and college offering my major.
8. Notify my assigned academic adviser within my school or college within one business day of my assigned registration date if I am unable to register for a course required by my major’s Degree Map. I will notify my adviser by submitting a Notification of Unavailable Course form within one day of my assigned registration date.
9. Submit my graduation application by the deadline.
10. If applicable, make timely annual application for all necessary financial assistance. If eligible, apply for the Free Application for Federal Student Aid (fafsa.gov) by January 15 and apply for University scholarships (pdx.edu/scholarships) by February 1 in your freshmen, sophomore and junior years.

If I comply with all of the above conditions, but I am unable to graduate within four years due to the unavailability of a major or required course(s), the University, department and school/college offering the major will:

1. Allow me to graduate in the given time period by either substituting a different course(s) or substituting an independent study assignment.

or 2. In the event that the department and school/college is unable to substitute a different course(s) or substitute an independent study assignment, the University will pay the tuition for any unavailable required course(s) if I take such course(s) when next available to me at PSU.

Note:
These procedures will constitute the exclusive remedy for the Four-Year Degree Guarantee. The University is under no obligation to provide these adjustments unless I submit a written request for accommodation using the Notification of Unavailable Course form to my assigned academic adviser within one business day of my assigned registration date in which I must enroll for the course(s) in question.

By submitting the Four-Year Degree Guarantee agreement form, I acknowledge that I accept and understand the conditions of the guarantee and my responsibilities as described above.