

Academic Standing and Academic Integrity Policy

School of Business Undergraduate Programs

Undergraduate business students are required to maintain good academic standing by demonstrating satisfactory grade requirements and progress toward their declared major while adhering to academic honesty requirements and being free of conduct violations.

Requirements for Good Academic Standing:

- 1. GPA** - After a student has been admitted to the School of Business (SB), they must maintain a cumulative GPA of 2.50 at PSU *and* in all business courses taken at PSU. If either the PSU GPA or the Business GPA fall below 2.50, the student will be placed on academic probation.
- 2. Academic Probation** - When a student's PSU or Business GPA falls below 2.50, they will be placed on academic probation. The student is given three consecutive terms where the student is enrolled in classes to raise both the cumulative PSU GPA and the PSU business GPA to 2.50 or higher. Failure to achieve this means the student will be academically disqualified from the School of Business and unable to pursue a business degree without gaining readmission.
- 3. Academic Disqualification** because of GPA does allow for readmission to the School of Business after meeting the GPA requirement. If a student's admission is canceled, they must apply for admission at a later time, and at that time, they must meet all requirements for admission which are in effect at that time. If academic disqualification occurs a second time for any reason, the student will not be able to earn a degree in business administration at PSU.
- 4. Enrollment Minimum** - Students who fall below the 2.50 requirement must make satisfactory progress toward their declared major. Students who do not complete any classes for one full year while on academic probation will have their admission to the School of Business canceled.
- 5. Academic Honesty** - Students in the School of Business must adhere to PSU's Code of Student Conduct and demonstrate academic honesty in order to maintain good academic standing. Examples of academic misconduct include, but are not limited to:
 - a. cheating on an exam
 - b. copying the homework or exams of someone else
 - c. submitting work done by someone else (plagiarism and paraphrasing without citing sources)
 - d. papers submitted to multiple classes without instructor permission
 - e. misrepresented reasons for late submission of an assignment
 - f. impersonating an enrolled student
 - g. stealing, buying, sharing examinations, papers, or course materials
 - h. tampering with the University's grade records, or with another student's work
 - i. copying exam questions (online or in-person) and distributing them
 - j. Unauthorized sharing including but not limited to posting homework, papers, or exams online or providing homework, papers, or exams to other students
 - k. knowingly and intentionally assisting another student in any of the above

Students are expected to promote standards of integrity and honesty in all academic work. Students may be placed on disciplinary probation if found responsible for any form of academic misconduct and sanctions will be imposed by the university and the School of Business. The School of Business has the right to review past assignments in other courses if a student is found guilty of an academic integrity violation.

Disciplinary Probation - In the School of Business, academic integrity is taken very seriously. As such, students suspected of violating the PSU Student Code of Conduct will be submitted to the School of Business Executive Director of Undergraduate Programs for a joint investigation by the PSU Dean of Students Office and the School of Business. Students found responsible for violating the academic integrity clause of the Student Code of Conduct will be subject to sanctioning through both the university and the School of Business. University sanctioning can include disciplinary probation, suspension, or expulsion as well as a range of educational sanctions. The aim of sanctioning is to reinforce the School's high academic and ethical standards while being mindful of students' academic and career aspirations. The Undergraduate Business Program realizes that the circumstances of each case exist on a continuum of varying severity. Therefore, determinations are made based on the facts of a given case and consideration of any previous violations. The range of possible sanctions are listed below:

Sanctions:

School of Business Undergraduate Academic Integrity <u>Range</u> of Possible Sanctions Degree of Severity			
Sanctions	Lesser	Moderate	Severe
Receive zero on assignment	✓	✓	✓
Complete Online Module on Academic Integrity	✓	✓	✓
Removal of access to School of Business extracurricular and assistance programs (Including by not limited Hardship funds, Deans future leaders, ATMOS, and Deans inner circle)		✓	✓

Other Conduct Issues

Please note, other student conduct violations (behavioral, sexual) are investigated by the Dean of Student Life's Office Campus/Portland Police (where applicable) and are outlined [here](#).