Campus Safety Committee Meeting

08/13/2014 Attendees:

Employer Representatives:
- Todd Bauch – Student Development – Student Affairs
- Heather Randol - Environmental Health and Safety Manager
- Mark Russell – Operations Manager, SMSU
- Jill Jones – Facilities and Construction Safety Officer
- Kerry Gilbreth (Proxy for Kristin Smith) – Human Resources

Employee Representatives:
- Tom Bennett – Civil and Environmental Engineering
- David Fetter – OIT
- Nikki Kress – Transportation and Parking Services

Ad-hoc Attendees:
- Keri Bishop - EH&S support member

Absent Members:
- Robert Grondin - Facilities & Property Management
- Lindsay Henderson – Biology
- Nick Weltch – Campus Public Safety
- Eric Jensen – Fine Arts

Issues Discussed:

Introductions and July Minutes Approved

Narrative:
- Roll was taken
- Everyone introduced themselves to Kerry Gilbreth. She will be as proxy for Kristin Smith for the near future.
- The July Minutes were approved.

Personnel Involved:
- All of Safety Committee.
Campus Safety Committee Meeting

**Accident Review**

**Narrative:**

- June and July 2014 – 4 Incidents were reported
  - One head bump involving a falling tree limb
  - One blood transfer involving a CPSO officer having a suspect’s blood transferred onto their person after checking the suspect for weapons. The suspect tested positive for Hep. C.
  - One cut on a hand involving a multi – tool with an open blade
  - One broken foot resulting from a SHAC nurse assisting a patient and hitting her foot on the bed

**Personnel Involved:**
- Kerry Gilbreth

**Upcoming Shattuck Inspection**

**Narrative:**

- Heather will schedule the upcoming inspection of the Shattuck building in September.
- Heather will check with Nick Weltch to see if he can join the inspection of the Shattuck building.
- Nikki Kress will not be on the Shattuck inspection tour, and instead will attend the Winter Term inspection.

**Personnel Involved**
- Heather Randol

**New Chair of the Safety Committee**

**Narrative:**

- The committee voted in Mark Russell as the new chair of the Campus Safety Committee.
- Mark will be invited to and attend Heather and Todd’s monthly meeting on 09/03 to ensure the transition goes smoothly
- The Dean’s office in Engineering Building is a possible new location for the monthly safety committee meetings.

**Personnel Involved**
- All of Safety Committee
Facilities and Planning Safety Committee Debrief

Narrative:

- Facilities and Planning will be inspecting the tunnels this quarter.
- A PSU safe driver training manual is an ongoing topic with the FPM Safety Committee and Risk Management.
- The committee is also working a monthly newsletter for FPM and CPC employees.
- Jill is working on a safety incentive program for FPM and CPC employees.
- Jill has already spoken with landscaping about wearing hard hats to avoid injury like the one that occurred this month.

Personnel Involved:

- Jill Jones

Other Items

Narrative:

- The annual report is still pending.
- The new member search is still pending; suggested members are AB Paulson and Pauline Duffy.
- CPSO may announce department changes by December.

Personnel Involved:

- All of Safety Committee