CAMPUS SAFETY COMMITTEE MEETING

07/09/2014 Attendees:

**Employer Representatives:**
- Todd Bauch – Student Development – Student Affairs
- Heather Randol - Environmental Health and Safety Manager

**Employee Representatives:**
- Tom Bennett – Civil and Environmental Engineering
- Eric Jenson - Fine Arts
- Lindsay Henderson – Biology
- Nikki Kress – Transportation and Parking Services

**Ad hoc Attendees:**
- Keri Bishop - EH&S support member
- Patrick Kennedy - FPM
- Michael Layman - FPM

**Absent Members:**
- Robert Grondin - Facilities & Property Management
- Mark Russell – Operations Manager, SMSU
- Luis Perez – ASPSU Senator
- Kristin Smith – Human Resources
- Nick Weltch – Campus Public Safety
- David Fetter – OIT
- Jill Jones – Facilities and Construction Safety Officer

**Issues Discussed:**

**Introductions and June Minutes Approved**

**Narrative:**
- Roll was taken
- The June Minutes were approved.

**Personnel Involved:**
- All of Safety Committee
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**Accident Review**

**Narrative:**

- Kristen Smith was absent so August’s Accident Review will cover the months of July and August.

**Personnel Involved:**
- All of Safety Committee

**Safety Committee Fund**

**Narrative:**

- Less than $3000 was spent on the CPR training classes that the committee offered this year.
- This means that the committee can continue to offer this course to Faculty and Staff for another 2-3 years.
- There is a possibility that down the road Earthquake Preparedness training will be offered instead of CPR training.

**Personnel Involved:**
- Todd Bauch and Heather Randol

**Next Inspection Location**

**Narrative:**

- The next inspection location will be Shattuck Hall.
- Instead of inspecting the shop this time, the committee will be inspecting the rest of the building including CPSO.
- Bob, Jill, Eric, Nick, and Nikki have volunteered for this inspection.
- Heather will schedule the time and date for this inspection by September.

**Personnel Involved**
- All of Safety Committee

**Annual Report**

**Narrative:**

- The annual report will include:
  - The CPR training classes being offered by the committee.
  - The SAIF Accident Investigation Training
  - Campus Inspections
  - New Members
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- Guest Speakers
  - 51 Total Number of reported accidents for the 2013-2014 Academic Year.
  - Challenges included the loss of some members this year.
  - It has been a year since Jason Franklin from Campus planning spoke with the committee. Todd will reach out to him and invite him back to speak.

**Personnel Involved:**
- Todd Bauch and All of Safety Committee

**Other Items**

**Narrative:**
- Todd will reach out to potential new members and report back to the Safety Committee in August.
- Nominations for a new chair will be held in August when there is a quorum.
- Heather will find out if there will be a Safety Committee in CLSB and if this committee will have any oversight of employees down there.

**Personnel Involved:**
- Todd Bauch, Lindsay Henderson, and All of Safety Committee