3 March 2014

To: All Deans

From: Jonathan Fink
Vice President for Research and Strategic Partnerships

Re: Nominations for Research Faculty Awards

I am pleased to announce three new awards to recognize faculty research. The awards will recognize research productivity and contribution by junior faculty (tenure track assistant and associate professors), senior faculty (tenured, full professors), and research faculty (non-tenure line researchers). The awards and nomination process are described on the following page.

By the third Friday in March please submit nominations in the form of a brief email along with a curriculum vita of each nominee to Mark Sytsma in care of: wrigglek@pdx.edu. Complete nomination packets are due by the third Friday in April.

Please give serious consideration to this opportunity to recognize excellence in research by our faculty. Faculty will be recognized at the luncheon during commencement.
The PSU Research Excellence Awards were established to recognize the importance to the mission of the university of creating and communicating knowledge. The purpose of the awards is to acknowledge faculty contributions to their field, originality of thought, and career productivity.

**Eligibility**
Up to three Research Excellence Awards may be given each year. The **Junior Faculty Research Excellence Award** is for a tenure-track faculty member at the rank of assistant or associate professor. The **Senior Faculty Research Excellence Award** is for a faculty member at the rank of professor. The **Research Faculty Research Excellence Award** is for a non-tenure track faculty member. Each award includes a cash prize of $1500 taxable honorarium. No more than one award will ordinarily be made in each category and none need be given in any particular year. No past recipient of an award will be considered eligible for a second award in less than a five-year period. The awards will be based primarily on work done at PSU. The **Senior Faculty Research Excellence Award** will be made on the basis of the nominee’s research career, with particular emphasis placed on work done in the last five years at PSU.

**Nominations**
Nominations will be solicited from Deans in the spring in concert with nominations for other faculty awards (Hoffman, Millar, etc.). No dean may submit more than three nominations. For the purposes of these limits on nominations, candidates with interdisciplinary appointments will be construed as nominated by the college of their locus of tenure.

**Selection criteria**
Awards will be made on the basis of the following selection criteria:
- the importance of the individual’s contributions to the field,
- the originality of the work,
- the execution of the research,
- the pattern of the nominee’s research productivity,
- involvement of students in the research, and
- the academic reputation of the journals, publishing houses, exhibitions, and professional presentations in which the candidate’s work has appeared.

Significant external support, when appropriate, will be viewed favorably when the nominations are reviewed.

Nominations should clearly describe how the individual meets the selection criteria.

**Evaluation of Nominees**
A Review Committee, appointed by the Vice President for Research and Strategic Partnerships (VPRSP), will evaluate all nominees. The committee will recommend individuals judged deserving of the award to the President, Provost, and VPRSP for the final decision on the awards.

**Instructions and Deadlines**
Electronic submission of all documents is preferred. Send materials to Mark Sytsma in care of wrigglek@pdx.edu.

**By the third Friday in March**, please make a nomination in the form of a brief email letter, indicating the nominees and the category of each nomination, and attach a current curriculum vita for each nominee.

**By the third Friday in April**, please submit the complete nomination packet to include a three to five page narrative presenting the case for the nomination along with supporting materials, such as letters from colleagues, citations of scholarly work, etc.