# Special Registration

Complete and sign this form and bring it to the Registration & Records counter in Fariborz Maseeh Hall. You may also submit the completed/signed form by email to registrar@pdx.edu or fax to 503.725.5525 after any required approvals. Submit this form after getting required approvals. Only the overrides approved below will be processed.

For deadlines, refer to the Academic Calendar at www.pdx.edu/registration/calendar. View your schedule and account information at banweb.pdx.edu.

<table>
<thead>
<tr>
<th>Quarter/Year</th>
<th>Last Name (print)</th>
<th>First Name (print)</th>
<th>Daytime Phone (required if faxed)</th>
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**Student Signature** (required)

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**I. ADD**

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<thead>
<tr>
<th>CRN</th>
<th>SUBJ</th>
<th>COURSE #</th>
<th>SECTION#</th>
<th>CREDITS</th>
<th>GRADE OPTION*</th>
<th>Pre-requisite</th>
<th>Class</th>
<th>Major/College</th>
<th>Closed/Waitlist</th>
<th>Co-Req/Time Conflict</th>
<th>Override All</th>
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**Override Descriptions:**
- Closed/Waitlisted –Overrides closed section or adds from waitlist
- Prerequisite – Waives prerequisite course(s)
- Co-Req/Time Conflict – Waives co-requisite or time conflict restrictions
- Override All – Invokes all of the above overrides

**II. DROP/WITHDRAW**

<table>
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<th>CRN</th>
<th>SUBJ</th>
<th>COURSE#</th>
<th>SECTION#</th>
<th>CREDITS</th>
<th>DEPARTMENT APPROVAL</th>
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**III. GRADE OPTION CHANGE**

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<th>CRN</th>
<th>SUBJ</th>
<th>COURSE #</th>
<th>CHANGE GRADE OPTION TO:</th>
<th>INSTRUCTOR APPROVAL*</th>
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* Instructor initials required to change grade option to Audit.