DARS FAQs

What catalog year (PSU Bulletin) do I select?
A student may use the requirements from any catalog (PSU Bulletin) starting with the first year they attended an accredited higher education institution in the United States. However, the catalog requirements are valid for seven years, including the catalog year chosen. For example, if you are eligible to use the requirements from the PSU bulletin 2010-11, you must plan on finishing all of your undergraduate requirements by the end of the 2016-17 Academic Year (in other words, by Summer 2017). If you were not able to finish your graduation requirements within the 7 years, you would need to choose a more recent catalog year. The catalog requirements you select could have a significant impact on your academic program at PSU. Please consult with your academic adviser (www.pdx.edu/advising/advising-locations) to determine the best catalog year to select. For more information click on the HELP icon from the Submit an Audit menu of the DARS – Degree Audit Reporting System, or look up “Catalog Eligibility” in the PSU Bulletin.

How is a transfer evaluation different than a DARS audit?
Transfer Evaluation Reports are provided to all transfer students upon admission to Portland State. This report shows how the classes you have taken at other colleges/universities have transferred to PSU and lists the equivalent PSU courses. For information on how to read your t-eval, visit www.pdx.edu/advising/transfer-evaluation-reports.

What does an “Error” message mean?
An error message that states “ERROR – Audit Report Not Authorized for This Program,” indicates that the particular major has not been approved and/or added to the Degree Audit Reporting System at this time.

What should I do if my University Studies Placement isn’t set?
If you see a message on the audit that says, “Your University Studies Placement is not set,” send an email to ASKDARS@PDX.EDU. Include your name and student ID number and a message explaining that your UNST placement needs to be set.

If you have any additional questions about your DARS or Transfer Evaluation report, please email ASKDARS@PDX.EDU.