

STUDENT INFORMATION CHANGE

Last Name	First Name	Middle
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Signature	Date
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Change Name (Photo ID required)

Proof of name change is required. Acceptable documentation includes government-issued ID (driver's license, passport, etc.), marriage license or divorce decree, or affidavit of legal name change.

PSU Employees must bring an updated Social Security card to Human Resources.

New Name:

Last	First	Middle
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Former Name:

Last	First	Middle
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Change Legal Sex Designation

For federal reporting purposes, distribution of federal aid, and employment records, Portland State must collect and maintain your federal sex designation. This may be different than your state sex designation, and may be different than your gender. Your federal sex designation should match what is reported to the Social Security office if you are a US citizen or permanent resident. If you are not a citizen or permanent resident your Legal Sex Designation should match your passport.

Male Female

You may update your gender at anytime via banweb.pdx.edu or my.pdx.edu under the *My Account* tab.

Change Address or Phone Number

International Students: The address must be where you currently reside; it cannot be a post office box.

New Address:

Mailing Address

City	State	Zip Code	() Phone
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Change Email Address New: _____