

REVERSE TRANSFER Transcript Request & Fax Cover Sheet

STUDENT: PLEASE FILL OUT THE TOP 3 SECTIONS OF THIS FORM COMPLETELY

STUDENT INFORMATION (PRINT CLEARLY)

Last Name First Name Middle Name Student ID # at 4-Year Institution

Other/prior names _____ Years Attended _____ Date of Birth _____

FAX OFFICIAL TRANSCRIPT TO

Name of Community College

Fax Number Attention to

I authorize _____ to release my transcripts to the fax number
Name of 4-Year Institution
listed above for the purpose of a Reverse Transfer evaluation at the Community College listed above .

Student signature (REQUIRED) Date

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FAX COVER SHEET:

4-YEAR INSTITUTION: PLEASE FILL OUT THE THIS SECTION COMPLETELY

4-YEAR INSITUTION INFORMATION

Name of Person Sending Fax Date ____/____/____

Fax Number Phone Number

THIS TRANSMISSION CONSISTS OF THIS COVER PAGE AND _____ ADDITIONAL PAGES
If you do not receive all pages, call the phone number above as soon as possible.

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