Intramural Sports Official
5-10hr/week • $9.75/hourly
(Hiring 5-6 positions for 2015-16 School Year)

Did you play sports in high school? Do you like sports? Do you watch sports? Do you play sports now? Do you want to make some money? If your answer to any of those questions is "yes," you could make a great Intramural Sports Official! All current PSU students are eligible to officiate and play intramural sports.

DUTIES AND RESPONSIBILITIES
- Attend all training sessions for that particular sport and become familiar with policies, rule interpretations, and mechanics
- Officiate soccer, flag football, volleyball, and basketball
- Resolve conflicts and sportsmanship problems when they arise
- Assist with the set-up and breakdown of the playing areas
- Work various games as a score-keeper when needed
- Attend meetings when scheduled, to discuss rule interpretations and Intramural Sports policies

EXPECTATIONS
- Basic knowledge of sport rules and familiarity with the game
- Arrive to game site 15 minutes prior to when scheduled games are to be played
- Must be available in the evenings - Sunday through Thursday
- Must be able to attend mandatory trainings before each season

WORKING CONDITIONS
- Intramural Office, basketball courts, dasher-board court and Stott Center Field will be the primary locations for this position
- Official’s will need to be able to maintain focus either sitting, standing or running for entire durations of games 40-50 minutes
- At times this individual may be asked to work in inclement weather conditions

MINIMUM QUALIFICATIONS
- Maintain minimum enrollment (6 credits for undergraduates, 5 credits for graduates) for three out of four terms in the year
- Minimum grade point average (2.0 for Undergraduates, 3.0 for graduates) and maintain good academic standing throughout employment
- Commitment to Campus Rec’s mission statement
- Positive attitude
- A working knowledge of sports and basic rules
- First Aid and CPR certified or be willing to obtain as soon as possible
- Must successfully complete a background check
TO APPLY

   - See http://www.pdx.edu/careers/writing-cover-letters for tips on how to write your cover letter.
2. Email application, resume, and cover letter (and any supplemental materials) as PDFs to crecjobs@pdx.edu with the subject line stating "Intramurals Sports Official, last name."
3. You will receive a confirmation email that we have received your application within one week.
4. If you need accommodations in filling out this application, please contact the Campus Rec Office Coordinator at 503-725-2943 or joellek@pdx.edu

If you need accommodations in filling out this application, or if you do not receive an email confirmation within five business days, please contact the Administrative Suite front desk at 503-725-5127, or campusrec@pdx.edu.
Portland State University is an Affirmative Action, Equal Opportunity Institution and welcomes applications from diverse candidates and candidates who support diversity.

DEADLINE FOR SUBMISSION: Friday, October 2nd, 2015 at 5:00PM