Wage Agreement Lifeguard
(non-student position)
8 - 30 hours a week • $13.79/hour
2-3 Positions Available / Start Date June, 2021

DUTIES AND RESPONSIBILITIES
• Perform all required shift duties, opening and/or closing duties with accuracy and efficiency
• Perform pH, chlorine, alkalinity, and calcium hardness tests for the pool and spa using a test kit
• Use lifeguard training to identify and prevent hazards
• The lifeguard must be able to survey his/her zone of responsibility and properly respond to a drowning victim
• Assist patrons with problems, questions, and concerns
• Be knowledgeable about all CREC programs and be able to answer questions and direct patrons to correct location
• Scan water continuously
• Ensure the safety of all persons using the pool
• Respond to those in distress or requiring assistance, and perform first aid and CPR as needed
• Respond to life threatening emergencies (head, heart, or lungs) for all of Campus Rec
• Consistently enforce all pool policies, rules, and regulations
• Report any unsafe conditions requiring maintenance or attention to Aquatics & Safety Coordinator
• Maintain pool deck, storage, and office areas
• Attend all staff meetings and in-service training sessions
• Work with SBS to fill out accident report forms and other incident documentation
• Open and close pool before and after special events
• Assist with aquatic/safety projects
• Perform other duties as assigned

EXPECTATIONS
• Attend all staff trainings, including mandatory monthly paid lifeguard in-service trainings 1 pre-determined Saturday a month. As well as virtual staff meetings over ZOOM.
• Maintain professional during all shifts
• Maintain Covid safe guidelines
• Provide outstanding customer service
• Ability to deal with difficult situations well
• Ability to work independently without direct supervision
• Ability to be a leader
• Ability to work with diverse populations
• Provide a safe environment for all patrons
• To maintain any valid certifications that is required of your position.

TYPICAL WORKING HOURS
Monday-Friday between 6:30am to 8pm
Weekends for In-Service and shifts coverage as needed
WORKING CONDITIONS

- Location of work – pool environment, 82 degrees 70% humidity year round.
- Type of work – position requires mostly sitting or standing while holding a guard tube. Some lifting may be required.
- Uniform – staff shirt, swim suit, name tag, whistle, hip pack
- Some swimming required
- Periodic audits testing/refining lifeguarding skills

MINIMUM QUALIFICATIONS

- Commitment to Campus Rec’s mission, vision, values, and dignity statements
- Positive attitude
- Ability to respond to emergency situations
- Good communication skills
- Ability to work with people
- Ability to use tact, judgment, and courtesy when dealing with patrons
- **Possess current certifications in American Red Cross Lifeguard Training, CPR for the Lifeguard, First Aid and AED (turn in copies with application)**
- Maintain physical fitness and all requirements for CREC lifeguards
- **Must successfully complete a background check**

PREFERRED QUALIFICATIONS

- Experience working with diverse populations.
- Strong interpersonal and communication skills.
- Demonstrated positive customer service.
- Demonstrated leadership qualities.
- Experience working as a lifeguard

TO APPLY

1. Complete our [Campus Rec Application](#), a [resume](#), and a [one-page cover letter](#) describing your interest in the position and any related experience.
   - See [http://www.pdx.edu/careers/writing-cover-letters](http://www.pdx.edu/careers/writing-cover-letters) for tips on how to write your cover letter
   - See [https://www.pdx.edu/careers/writing-a-resume](https://www.pdx.edu/careers/writing-a-resume) for tips on how to create a resume.
2. Email application, resume, and cover letter (and any supplemental materials) as **PDFs** to [crecjobs@pdx.edu](mailto:crecjobs@pdx.edu) with the subject line stating "POSITION NAME, last name."
3. You will receive a confirmation email that we have received your application within one week.

If you need accommodations in filling out this application, please contact the Campus Rec Administrative Program Assistant at 503-725-2946 or [ckwong@pdx.edu](mailto:ckwong@pdx.edu)

*Portland State University is an Affirmative Action, Equal Opportunity Institution and welcomes applications from diverse candidates and candidates who support diversity.*
DEADLINE FOR SUBMISSION: Monday, May 31, 2021, 5:00pm