



CPSC Attending:

Marcy Hunt- Co-chair
Betty Brickson
Meggie Kirchner
Clint Culpepper
Keith Kaufman (by phone)

Willie Halliburton
Heather Randol
Robert Winthrop
Cody Graham
Shirley Jackson
Luis Baldera-Villagrana

CPSC Absent:

Dana Walton-Macaulay
Carmen Suarez- Co-chair

CPSC Staff:

Mark Wubbold
Cathy Kirchner

Guests:
Interim Chief Elmore
VP FADM Kevin Reynolds

Campus Public Safety Committee (CPSC) – October 20, 2017

Convened: 1:05 pm

Topic: Welcome and announcements. This was the first CPSC meeting of the 2017-18 academic year. Two committee members from last year have left the CPSC (Amy Donaldson and Alex Herrera). They have been replaced by Shirley Jackson and Luis Baldera-Villagrana.

Topic: Review of meeting notes.

Action: The CPSC approved the 6/16 meeting notes without changes. Staff will post them to the Committee’s website and add the names of the new committee members to the roster.

Topic: Review of CPSC Charge

Discussion: The CPSC begins each year with a review of their charge from the Board of Trustees. This year the charge was explained by VP FADM Kevin Reynolds; he highlighted important sections for the new committee members.

One point that requires clarification each year is the authority of the CPSC. According to the Board resolution that formed the CPSC:

“The University Oversight Committee for Public Safety (Oversight Committee) shall provide counsel and advice to campus leadership and

serve as an oversight body in order to advance overall public safety on the Portland State University campus.”¹

Topic: Review of CPSO Training

Discussion: Besides providing counsel to campus leadership and serving as an oversight body, the CPSC’s charge calls for them to review CPSO training. In particular, they are expected to monitor the supplemental trainings called for in the Implementation Plan on the subjects of:

- the specific needs of effective university-oriented policing
- cultural competency
- unconscious bias
- mental health issues and interacting with persons with disabilities
- alternatives to the use of lethal force for ensuring public safety

Action: CPSO to provide training log to CPSC for review at their November meeting.

Topic: Continuing Education of the Committee

Discussion: University policing is a complex, ever-changing task. Thus CPSC must provide for the continuous education of its committee members if they are to expand their capacity and fulfill their charge.

Action: This year, CPSC committee members would like to learn more about CPSO Dispatch and the difference between timely warnings and campus alerts and the criteria that determines when they are invoked.

Topic: Interim Chief Elmore’s Report

Discussion: Elmore reported on CPSO activity of the past six months. Highlights include:

- There have been no use of force incidents in the last 6 months.
- An MOU is being developed with the Portland Police Bureau (PPB) and the Sheriff’s office that will clarify the overlap of policies and jurisdiction between the three organizations.
- There are currently five vacancies in CPSO.
- The equity lens is being used in hiring procedures, resulting in the development of more diverse candidate pools.

¹ Source: [University Public Safety Department Management & Implementation Plan Appendix C - Page 2](#)

- The recent Pro-life/Pro-choice exhibit was largely non-violent with only one arrest for paint thrown on the display.
- While homelessness continues to be an intractable issue in the areas adjoining campus, there have been no major incidents with unhoused individuals lately.
- CPSO's internship program continues to go well and we are beginning to see student interns apply for open CPSO positions.
- University Place Hotel now has a non-sworn officer assigned to it in the afternoons. Since the officer started, no incidents have been reported at the hotel.
- A timely warning was issued for a shooting just off campus. A campus alert was not issued because the shooting was off campus and the incident was of very short duration. 911 calls were made by bystanders and PPB dealt with the incident quickly.
- CPSO was commended by PPB for their cooperation during and after the shooting incident, even though it was not on campus.
- Related to the shooting, it was reported that while dealing with calls for the shooting, dispatch did not take other calls. CPSO is investigating.

The shooting incident raises several questions for the CPSC:

1. Does CPSC have oversight responsibilities for campus Dispatch?
2. Should CPSC be reviewing CPSO policy for issuing Timely Warnings vs. Campus Alerts?
3. Should CPSC do a performance audit of how the shooting was handled?

Action: VP FADM Kevin Reynolds will return to CPSC as soon as the shooting incident report process has been completed to share the report and discuss with the Committee. His report is expected at either the Nov. or Dec. CPSC meeting.

Topic: Access Control Policy

Discussion: The summer policy writing team presented their current draft of the Access Control policy. Some of the issues that need to be addressed in the next draft of the policy include:

- Informing new hires about what level of access their job provides them. This information is important for job performance, as well as safety reasons.
- How will the new Access Control policy address the issue of public access in high traffic buildings such as Smith, the Library, the ASRC and Lincoln Hall?

- What is the process for selecting an authorized requestor? Is the process clear? How are they trained?
- Is the current draft version of the policy too prescriptive or is it flexible enough?

Action: The Access Control writing team will refine the draft policy based on CPSC and other stakeholder feedback, append the access control map to the policy, and have another draft of the policy ready for Committee review at the November 17 meeting.

Adjourned: 2:35 pm