

UPSOC Attending:

UPSOC Absent:

UPSOC Staff:

Marcy Hunt- Co-chair

Constantin Severe

Cathy Kirchner

Michael Alexander

Jay Auslander

Mark Wubbold

Thomas Lockett

Julie Caron - Co-chair

UPSOC Guests:

Jill Townley

Luis Balderas-Villagrana

Steve Percy

Shirley Jackson

Cindy Starke

Marci Jackson

Clint Culpepper

Dan Zalkhow

Andres Guzman

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**University Public Safety Oversight Committee (UPSOC) – October 11, 2019**

**Convened:** 1:01 pm

**Topic:** Welcome and review of meeting notes

**Discussion:** Quorum achieved; the September 20th meeting notes were approved with changes.

**Action:** Staff to post meeting notes to UPSOC website

**Topic:** Campus Public Safety Report

**Discussion:** UPSOC called this special meeting with Interim President Percy to discuss the new Campus Safety Plan. UPSOC members are supportive of the plan but are concerned that it is expensive and that it would require extensive outreach to convince the campus community that it is not a status quo plan. UPSOC members were pleased to learn that campus safety has become a standing agenda item for the Board of Trustees’ Executive and Audit Committee. UPSOC members had questions for Interim President Percy, including:

Q: Improving campus lighting is a priority of the plan. We are particularly interested in seeing improved lighting in newly activated spaces like the pop-up street adjoining the Miller Building. How do we find more money to increase the number of these pop-up type spaces, particularly in the western part of campus?

A: The new campus safety plan commits an additional FTE to working on these types of issues. Ultimately, we would like to involve academic units in this type of work: for example our architecture students.

Q. The new campus safety plan calls for a “top to bottom review” every three years. Will this review be completed by internal or external reviewers?

A. The review will internal, unless UPSOC feels an external review is warranted. If the review is external, it would be handled like an academic program review. In addition to a three year internal review, we could do an external review every seven years.

**Topic:** UPSOC feedback on the President's Campus Public Safety Plan

**Discussion:**

- UPSOC agrees with the president that campus safety is not just a CPSO issue; it is a University-wide issue and that "we are all responsible."
- UPSOC will have a bigger role in hiring and plans to form a subcommittee to do this work.
- UPSOC members understand they will all need to sign a confidentiality agreement to serve on the committee.
- UPSOC members appreciate that investigations requiring analysis, summary and reporting to the campus will be part of the oversight work they do.
- UPSOC will be a direct report to President.
- UPSOC will help with the design of the new Student Safety Ambassadors Program.
- Interim president Percy estimates it will take 18 months for UPSOC to get up and running in their new oversight role.
- If UPSOC is to do more of its business through subcommittees (as its end of year report indicates) the committee itself may need to grow in size.
- UPSOC recognizes that homelessness and campus safety are intertwined because of our proximity to the city and ODOT lands. In addressing this issue, we will focus on our students first, even as we assist the larger community.

**Topic:** Review of the revised UPSOC charge with General Counsel

**Discussion:** General Counsel shared UPSOC's new charge. This charge redefines UPSOC's role changing it from advisory to true oversight of the Campus Public Safety Office. It delineates UPSOC's new responsibilities and expectations for training and confidentiality. When the Counsel and UPSOC members were done reviewing the charge, they had an opportunity to ask clarifying questions and make suggestions to improve the document, for example:

Q. Should we add a procedure for amending the "bylaws."

Q. Should the CPSO Chief be an ex-officio member?

Q. How will the charter define "community" for the purpose of recruitment?

Q. Can UPSOC draw community members from city agencies... if yes, which ones?

Q. Is the reset document a Charter (President bestowed) or By Laws (UPSOC Approved)?

Q. Should there be a mental health member on the committee?

Q. Should certain groups be guaranteed seats on UPSOC, such as ASPSU, Graduate Students, Resident's Life...etc?

Q. Should we put out a call for new members before UPSOC and the President finalize the charter?

Q. If UPSOC recruits new members, should they come in soon so they can help define the charge....or wait to recruit until the charge has been adopted?

**Action:** UPSOC will wait to seat new members until after the committee's charge is approved, but will wait no later than January 2020 to do so.

**Topic:** Access Control

**Discussion:** Dan Zalkhow presented a FADM request to change the operating hours of the library during the workweek. Closing hours would move from 9pm to 8pm. For extra security, a public safety officer would staff the front desk beginning at 7:30 and ending when the library closes at midnight. Once the doors lock at 8pm, the library would only be accessible by card access until midnight. Weekend hours will not change.

UPSOC members had the following questions:

Q. How will CPSO deal with non-students that stay in the library past 8pm?

A. As long as they are not disruptive, they can stay until the hard closing at midnight.

Q. How does this change of hours effect students?

A. It shouldn't since they have card access.

Q. Can we make sure there is appropriate signage and update the library website?

A. We will do that.

Given the number of changes made to hours of operation at the Library, Smith Student Union and Science Building 1, UPSOC members requested FADM inform the campus of the operating hour changes that occurred this summer.

**Action:** FADM will send out an all-campus email, explaining the changes in operating hours that have occurred this summer.

**Adjourned:** 12:30pm