ITS Food and Drink Policy
OIT Computer Classrooms & Labs

Food and drinks and their respective containers are not permitted in any ICC (Instructional Computing Center), UNST (University Studies), or General computing lab managed by OIT (NH96 basement, Library 1st floor Learning Ground, BHB 225/6 IDSC). ITS (Instructional Technology Services) facilitates this policy by providing users with a red bin inside every computer classroom and lab for the purpose of conveniently storing food and/or drink containers within sight. The red bin is to be used like a drinking fountain so that students/staff do not need to leave the room to take a sip or bite of their refreshments.

Refusal to adhere to the Food and Drink policy may result in users being asked to leave the classroom or lab.

OIT enforces this policy for the following reasons:

- Food and beverage particles may get trapped within keyboards, making typing impossible and potentially causing damage to other technical equipment.

- Due to budget constraints, replacements for equipment, carpets, or furniture damaged due to food and/or drink would be cost prohibitive.

- Classes that encourage or require food and drink may be scheduled in a different space where technical equipment, carpets, or furniture are not at risk.

Center Tables:

Food and drink containers are not allowed on the center tables within ICC or UNST computer classrooms due to the possibility of spills and/or messes both on the table tops and on the carpet. Additionally, lab attendants do not have the time or ability to clean food/drink spills in computer classrooms or labs while also performing their primary task of supporting the technology.

Policy Signage & Communication:

- Red-framed signs are posted inside every ICC, UNST, and general computer classroom and lab stating the red bin food and drink policy.

- Signage is adhered to center tables in every ICC and UNST computer classroom which state “no food or drink; please use red bin.”

- Lab attendants do regular rounds, visiting all ICC, UNST, and general computer classrooms and labs in order to enforce the food and drink policy. Attendants will announce the policy and will ask users to place their items in the red bin.

- ITS management makes departmental presentations at the start of every term explaining the policy, use of red bins, and the consequences of ignoring the policy to staff and UNST mentors.

- ITS management will contact professors and mentors directly if repeated issues are observed during their ICC or UNST computer classroom sessions.