

**OVERLOAD APPROVAL**

Full time enrollment for graduate students is 9-16 credits. Graduate students must obtain the appropriate approvals below for registration in excess of 16 credits in a term (graduate and undergraduate credits combined). Computer Science and Electrical & Computer Engineering graduate students have a lower maximum registration limit of 10 credits; these students must obtain approval to register for 11 or more credits.

Name \_\_\_\_\_ PSU ID# \_\_\_\_\_

PSU Email (**PRINT CLEARLY**) \_\_\_\_\_ Day phone \_\_\_\_\_

Degree (MS, PhD, etc.) \_\_\_\_\_ Major \_\_\_\_\_

**Overload Request for Term** \_\_\_\_\_ **Year** \_\_\_\_\_ **Requested number of credits** \_\_\_\_\_

Please explain the reason(s) for the proposed credit load:

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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A. Approval to register for 17 to 19 credit hours or 11 or more credits for CS and ECE majors (*and you are not a Graduate Assistant*)

Department Chair or Adviser \_\_\_\_\_ Date \_\_\_\_\_

*Routing: Must be signed by student and department, then submitted to the Registrar's Office for processing.*

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B. Approval to register for 20 or more credit hours (*and you are not a Graduate Assistant*)

Department Chair \_\_\_\_\_ Date \_\_\_\_\_

Dean of Graduate Studies \_\_\_\_\_ Date \_\_\_\_\_

*Routing: Must be signed by student, department, and OGS, then submitted to the Registrar's Office for processing.*

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C. Approval to register for more than 16 credit hours if you are a Graduate Assistant

Adviser \_\_\_\_\_ Date \_\_\_\_\_

Chair of student's academic department \_\_\_\_\_ Date \_\_\_\_\_

Dean of Graduate Studies \_\_\_\_\_ Date \_\_\_\_\_

*Routing: Must be signed by student, adviser, department, and OGS, then submitted to the Registrar's Office for processing.*