## OVERVIEW STATUS REPORT • April 2014

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PROJECT STATUS: Schedule at Risk

April 2014

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Completed renovation of Neuberger Hall (NH) 96 as an emporium-style classroom!
  - NH 96 is now open, and Spring term classes are using the space.
  - The lab is now a high tech classroom with three screens, each of which can be frozen and projecting different devices.
  - One of the screens is an interactive white board called an Epson BrightLink Projector.
  - The lab also has a record-able document camera, computer and laptop input.
  - Lab currently has 60+ student computers and in May we will have 73, plus laptop tables with power and data for a total of 80 seats.
  - Trained faculty and instructors on the use of the BrightLink projector.
  - Continue work with Office of Academic Innovation (OAI) on lecture capture for courses.
  - Finalized detailed project work outline and timeline.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Begin work with the Office of Academic Innovation (OAI) to review courses being developed as part of this project, in relation to the Quality Matters Rubric.
- Begin adjustment of courses based on discussions with OAI.
- Continue with redesign of mathematics and statistics courses.

OPEN ISSUES

- It is not clear if funding is allocated for the 2014-15 year for the NH 96 equipment, software or student lab attendants. Project team is working to understand this issue to help mitigate any impacts on the project.

KEY DECISIONS

- None.

LEADS: Joyce O’Halloran, Professor, and Rachel Webb, Senior Instructor, The Fariborz Maseeh Department of Mathematics and Statistics, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf


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# 54 Online Academic Advising & Career Development Modules

Helping to increase student success by creating on-line academic advising and career development modules that can be used throughout Portland State University. Topics to be covered include: explanation of graduation requirements and University policies and procedures; information about campus resources; using PSU’s Degree Audit Reporting System; and understanding the career planning process (i.e. self-assessment, major and career exploration, importance of relevant experience, career decision-making, job search strategies).

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Finished videos for advising module.
- Launch of advising module started.
- Continued with career advising module content.
- Continued with career advising video production.
- Finalized Project Plan/work outline.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Finish launch of advising module.
- Finish content for career advising module.
- Hire another videographer.
- Start testing of career development module.

KEY DECISIONS

- Team decided to use Desire2Learn for both the career development and academic advising modules, and to use self-registration, batch registration and registering students individually.

OPEN ISSUES

- None.

LEAD: Mary Ann Barham, Director, Advising & Career Services

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: College of Liberal Arts & Sciences, College of Urban & Public Affairs and School of Business Administration
PROGRESS

PROJECT STATUS: On Schedule

April 2014

#55 Continuing Engagement for Social Change: At and Beyond Portland State

Increase engagement of Portland State University students in addressing the ecological and social crises facing our world by building on existing work in University Studies, including the creation of a digital community space, on-line workshops, an on-line alumni speakers bureau and an interactive resource guide.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

• Shot second video for second online workshop.
• Scheduled third online workshop shoot.
• Began to translate resource guide.
• Continued to engage faculty in communities of practice.
• Created and finalized Project Plan (detailed work plan/timeline).
• Drafted Project Management Plan (brief document covering project scope, roles, and change management process).
• Finalized Project Management Plan.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

• Shoot third online workshop.
• Facilitate the three communities of practice.
• Have alumni meet with classes.

KEY DECISIONS

• None.

OPEN ISSUES

• None.

LEAD: David Osborn, SINQ/Capstone Instructor, University Studies
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: University Studies and Women, Gender and Sexuality Studies

www.pdx.edu/oai/provosts-challenge
Preparing SBA Students for Success by Positioning Practicum/Career Skills as a Centerpiece of the Curriculum by Leveraging the Efficiencies of a Credit-based “Mini-Mooc”

Leverage the efficiencies of a credit-based “Mini-Mooc” to help PSU and the School of Business Administration remain competitive and ensure that students are employable after graduation by providing them with practicums and career skills.

ACHIEVEMENTS THIS PERIOD
(3.10.14-4.27.14)

- Started implementation of Spring 2014 pilot with 12 SBA students. Students are expressing satisfaction with the course materials and their applicability to their internships as they work through challenges and enjoy successes.
- Continued writing intern success stories.
- Finished developing and creating thirteen NACE learning modules and activities.
- Working on production of videos of intern success stories, with footage in the field.
- Began production of videos that will interview administrators and employers about the value of applied experiences.
- Clarified video production and Desire2Learn needs.
- Lauren Simon began shadowing the teaching of the course as she will move from consulting instructor to lead instructor Fall 2014.
- Created website for sharing the work done to date.
- Created a SBA pinterest page with career tips and business information.

GOALS FOR NEXT PERIOD
(4.28.14-6.1.14)

- Continue with Spring 2014 pilot.
- Continue with producing videos of intern success stories, with footage in the field.
- Continue with production of videos that will interview administrators and employers about the value of applied experiences.
- Adjust process for video production.
- Continue to work on processes to get in front of student interest and demand.
- Prepare for Summer 2014 soft launch of the course.
- Prepare for full launch of the course for all SBA majors for Fall 2014.
- Prepare longitudinal surveys to follow students from entry to exit and how their internship/applied experiences affect success. Both qualitative interviews and quantitative measures will be gathered.

OPEN ISSUES

- None.

KEY DECISIONS

- Project decided to work with the Office of Academic Innovation to provide D2L support.
#63 University Studies On-line General Education Pathways

The purpose of the University Studies On-line General Education Pathways Project is to develop on-line pathways for completion of SINQ, Upper-division Cluster and Capstone courses in Environmental Sustainability (Natural Sciences), Family and Society (Social Sciences), Interpreting the Past (Humanities), and the Knowledge, Values, Rationality (Humanities) clusters. This includes the creation of a cluster website, piloting a community of practice for one of the clusters and on-line research and information literacy support for clusters.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Selected a web designer for the cluster website and are awaiting a final proposal.
- Defined the cluster website build and implementation timeline.
- Initiated course development work for Spring 2014 development.
- Finalized all but one of the last cluster courses.
- Developed course evaluation criteria and plan for both the Office of Academic Innovation (OAI) and University Studies (UNST).

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Complete all current course development work.
- Begin testing new cluster website.
- Define support and the associated roles for both OAI and UNST.
- Determine approach for end of project report.
- Begin development of key UNST processes.
- Begin development/collection of faculty resources for both OAI and UNST.

KEY DECISIONS

- No major changes

OPEN ISSUES

- None.

LEAD: Rowanna Carpenter, Director of Assessment and Upper Division Clusters, University Studies

PROJECT MANAGER: Kari St. Peters

COLLABORATORS: University Studies; Faculty from the College of Liberal Arts & Sciences, School of Social Work, College of the Arts, and the College of Urban and Public Affairs; Office of Academic Innovation; Library; and Advising & Career Services

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ACHIEVEMENTS THIS PERIOD
(3.10.14-4.27.14)

• Successfully delivering two fully online courses in Spring 2014 term.
• Development has started for the next three fully online courses, to be delivered Summer and Fall 2014.
• As a result of assessment activities funded through this project, the Environmental Science and Management department is developing an online course around departmental learning objectives. This course, plus work in Provost’s Challenge, will form the basis for a set of core courses that the Department will use regularly, and that will be taught by various instructors.
• Secured approvals for course production agreements.
• Scheduling issues with SYS 399 were resolved and course production is on track.
• Developed and finalized Project Plan.

GOALS FOR NEXT PERIOD
(4.28.14-6.1.14)

• Successfully complete production of two fully online courses to be delivered in Summer 2014.
• Continue with course development for one fully online course to be delivered in Fall 2014.
• Begin developing course evaluation plan.
• Project team and project manager will work to try to resolve questions around ownership of course materials.

OPEN ISSUES

• Development of SCI 321 has started, but was not completed and delivered according to schedule, as faculty lead was awarded a grant that impacted his teaching responsibilities. Project team is working to mitigate this issue.

LEAD: John Rueter, Professor, Environmental Science and Management, College of Liberal Arts & Sciences
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: Environmental Science and Management, University Studies, Criminology & Criminal Justice Division, Urban Studies and Planning, Office of Academic Innovation

www.pdx.edu/oai/provosts-challenge
ACHIEVEMENTS THIS PERIOD
(3.10.14-4.27.14)

• Moved 3 students from current re-enrollment closer to graduation in Spring 2014.
• Created and finalized Project Plan (detailed work plan/timeline).
• Created and finalized Project Management Plan (brief document covering project scope, roles, and change management process).

GOALS FOR NEXT PERIOD
(4.28.14-6.1.14)

• Reach out to the last batch of students on the list.
• Begin preparation of report of Degree Completion Specialist’s accomplishments as position begins to come to a close.

KEY DECISIONS

• Completed change request to adjust one of the project outcomes to more accurately reflect project - approved change is that project will now track response rates from SBA outreach (phone calls, emails, social media, etc), rather than use web analytics.

OPEN ISSUES

• None.

LEAD: Becky Sanchez, Director, Undergraduate Programs Office, School of Business Administration
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: School of Business Administration and Degree Requirements
# 78 Reaching Out: Utilizing Technology to Enhance the Student Experience

Utilize technology in the School of Business Administration to enhance the undergraduate student experience: put systems in place to offer on-line advising and job counseling using video chats and create two promotional videos about the value of a business degree with a direct link to apply to SBA undergraduate programs.

**PROJECT STATUS:** On Schedule

April 2014

**ACHIEVEMENTS THIS PERIOD**

(3.10.14-4.27.14)

- Completed final interview for promotional videos.
- Completed Skype advising guidelines/write up of Standards of Practice for delivering advising online.
- Included new branding elements in video edits to align with PSU’s new marketing campaign.
- Created and finalized Project Management Plan (brief document covering project scope, roles, and change management process).
- Created and finalized Project Plan (detailed work plan/timeline).

**GOALS FOR NEXT PERIOD**

(4.28.14-6.1.14)

- Finish creating two promotional videos.
- Finish creating SOP for advisors on how to advise online including worksheet tools and technology use routines.
- Begin using web analytics to track views of promotional videos.
- Start refining SOP for distance advising via Skype.

**KEY DECISIONS**

- None.

**OPEN ISSUES**

- Still working to identify additional candidates for videos.

**PROGRESS**

LEAD: Becky Sanchez, Director, Undergraduate Programs Office, School of Business Administration

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: School of Business Administration

www.pdx.edu/oai/provosts-challenge
# Faculty Advising Initiative

Creation of an integrated professional and faculty advising system that includes an online faculty resource guide for advising and comprehensive online advising tutorials for faculty advisers.

**ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)**

- Implemented initial training for College of Liberal Arts & Sciences advisers on degree requirements.
- Met with advisers and administrators to discuss campus-wide participation in project.
- Gathered requirements for website.
- Met with possible developers of website, including the Office of Academic Innovation, Academic & Research Computing and Co Creative.
- Shared website/online resource guide content with advisers from around PSU for comments/feedback.
- Finalized Project Management Plan.
- Finalized Project Plan (work outline).

**GOALS FOR NEXT PERIOD (4.28.14-6.1.14)**

- Meeting with project team and project sponsors to decide: website/online resource guide content, and who will build website/online resource guide content.
- Begin building website/online resource guide.
- Prepare for and deliver workshops: April 30 workshop for CLAS advisers on degree requirements and a May 20 workshop that focuses on student resources.

**OPEN ISSUES**

- It is not clear from the project team's perspective how this work can be sustained at an institutional level beyond the life of the project. This issue is currently impacting the planning and efforts to facilitate faculty training sessions outside of the College of Liberal Arts & Sciences and the development of the University online resource guide. Project Lead and Project Manager will discuss this topic with the Student Success Steering Group in early May.

**PROJECT STATUS: Schedule at Risk**

April 2014

Schedule is at risk as described in “Open Issues,” below.

**LEAD:** Martha Dyson, Academic Adviser, College of Liberal Arts & Sciences

**PROJECT MANAGER:** Hans VanDerSchaaf

**COLLABORATORS:** Enrollment Management and Student Affairs
**PROJECT STATUS:** On Schedule

April 2014

#91 On-line Master of Social Work Degree with Specialization in Community and Leadership Practice

Take an existing three-year Master of Social Work degree and put it on-line, increasing accessibility for non-traditional students, including students of color, parents, low-income students, students with disabilities, tribal members, and students who live rurally.

### ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Continued with first batch of course development (SW 540, SW 532, SW 539, SW 541) with the Office of Academic Innovation (OAI), which is on track to be complete by June 2014.
- Began course development for second and third batches.
- Continued work between OAI and individual faculty to develop teaching and learning plans, and any multimedia elements.
- Started identifying faculty to participate in next phase of course design work.
- Secured approval of course agreements.
- Finalized detailed work outline.
- Reviewed all of the School of Social Work (SSW) policies, to identify needed revisions and any new needed policies.
- Reviewed all of the field policies, to identify needed revisions and any new needed policies.
- Created Desire2Learn orientation and communication “course” for newly admitted students.

### GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Continue with development of second (SW 520) and third (SW 550, SW 551, SW 511, SW 530, SW 510) batches with OAI.
- Finalize list of electives to be designed for online delivery (original list has changed due to curricular changes).
- Finalize resource allocation plan, in terms of resources to coordinate project in year two.
- Start process of revising and securing approval of any new or revised SSW and field policies.

### OPEN ISSUES

- None.

### KEY DECISIONS

- Change request was approved that enables project to finish course development by June 30, 2015.

### PROGRESS

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PROJECT STATUS: On Schedule
April 2014

#92 Giving Credit Where Credit is Due
Build on past efforts and create a rigorous, reliable, and flexible framework for recognizing, measuring, and awarding credit for prior learning experiences while upholding the quality and value of a PSU degree.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

• On April 7, Faculty Senate overwhelmingly approved the nine CPL policies and its key presumptions. This was a very important milestone for the project.
• Began field testing of portfolios in World Languages and Literatures.
• Consultant Dr. Mary Allen visited campus (April 2nd & 3rd).
• Ongoing participation in HECC CPL Cost Analysis Workgroup.
• Submitted application for SBA students to help developing the Implementation Plan and the Marketing Plan, to provide clear ideas on how CPL can be implemented across PSU.
• Evaluation Team finished a report that summarizes faculty and student perceptions of CPL at PSU complete.
• Assessment Team drafted a report that articulates clear, actionable recommendations for valid and fair assessments of prior learning for PSU credit.
• A new lead for the Implementation Team was selected, and the team is now complete.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

• Host two town hall meetings for all faculty to share thoughts on credit for prior learning (May 2 & May 15).
• Evaluation team to transcribe and summarize Town Hall findings.
• Finalize Project Plan.
• Continued work by Assessment Team to finalize report.
• Continued work by Practices Team to prepare recommendations for online CPL training module.
• Continued work by Implementation Team to prepare for summer term SBA business plan capstone.
• Consultant Dr. Mary Allen will visit campus to conduct retreats for groups piloting CPL to assist them with mapping learning outcomes and developing course materials (May 29 & 30).

OPEN ISSUES

• None.

KEY DECISIONS

• On April 7, Faculty Senate overwhelmingly approved the nine CPL policies and the key presumptions.

PROGRESS

LEAD: Shelly Chabon, Professor and Associate Dean, College of Liberal Arts & Sciences

PROJECT MANAGERS: Cornelia Coleman (College of Liberal Arts & Sciences) and Hans VanDerSchaaf (Office of Academic Affairs)

COLLABORATORS: College of Liberal Arts & Sciences, School of Business Administration, University Studies, Graduate School of Education, Library, College of Urban & Public Affairs, Office of the Registrar, Office of Academic Innovation, Institute for Sustainable Solutions, Faculty Senate, PSU-American Association of University Professors, Enrollment Management and Student Affairs, and Office of Academic Affairs

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#96 Tools for Improving Orientation Advising

Help decrease time-to-degree by providing tools that enable advisers to help freshman and transfer students register for the best classes at orientation. Tools will include making available to advisers a snapshot of incoming students’ transcripts, AP/IB scores, ACT/SAT scores, and any community college credits earned. An important component includes allowing pre-health students to register only after they have verified they meet math prerequisites.

## Achievements This Period (3.10.14-4.27.14)

- Project team met with representatives from the Office of Information Technology and the Registrar’s Office to discuss building the Student Data Snapshot.
- Project team drafted an implementation plan to implement the math placement requirement prior to orientation sign-up.

## Goals for Next Period (4.28.14-6.1.14)

- Office of Information Technology will begin implementing the Student Data Snapshot part of the project.
- Share implementation plan for implementing the math placement requirement prior to orientation sign-up with the Student Success Steering Group for their guidance on how to move forward.
- Begin implementing the math prerequisite part of the project.
- Create and finalize Project Plan (detailed work plan/timeline).

## Key Decisions

- None.

## Open Issues

- None.

## Lead

Martha Dyson, Academic Adviser, College of Liberal Arts & Sciences

## Project Manager

Hans VanDerSchaaf

## Collaborators

Enrollment Management and Student Affairs

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#107 Digitizing the Process: Development of a Digital Academic Requirements Committee (ARC) Petition

Create on-line resources, including workflows and electronic signatures, to accelerate the Academic Requirements Committee petition process. Digitizing this process will enable us to rethink every aspect of our petitions, eliminate redundancies, create institutional memory, and work toward a paperless environment.

**ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)**

- Continued setting up digital ARC petition system to maintain documents and records in a retrievable format.
- Made significant progress in building electronic workflow and electronic signature.
- Finalized Project Plan/work outline.
- Finalized Project Management Plan.

**GOALS FOR NEXT PERIOD (4.28.14-6.1.14)**

- Workgroup will test the full digital ARC petition process.
- Complete initial training for pilot groups.
- Pilot of digital petition process begins.
- Office of Information Technology upgrades OnBase13, which is critical to this project.
- Complete work to create standard login to work as an electronic signature (authentication).

**KEY DECISIONS**

- Decided how DARS will be integrated into the petition (anticipated upgrade to U.Achieve will allow easier upload for students).

**OPEN ISSUES**

- Reporting functionality in OnBase not currently available.

**PROGRESS**

**PROJECT STATUS:** On Schedule

April 2014

**LEAD:** Randi Harris, Special Assistant to the Vice PROVOST’S for Academic Innovation and Student Success, Office of Academic Affairs

**PROJECT MANAGER:** Hans VanDerSchaaf

**COLLABORATORS:** University Studies, Registration and Records, Degree Requirements, Office of Information Technology, Academic Requirements Committee, and Advising & Career Services
ACHIEVEMENTS THIS PERIOD
(3.10.14-4.27.14)

- Project team spent significant energy to resolve challenges with Destiny and its integration with Desire2Learn (D2L). This included work from University Financial Services to improve website support for noncredit students, which will benefit all of PSU.
- Initial offering of MGMT 422/522s. Collaboration between students and community members is creating valuable learning experiences for all.
- Clarified video production and D2L needs for project.
- Finalized Project Plan (detailed work plan/timeline).

GOALS FOR NEXT PERIOD
(4.28.14-6.1.14)

- Discuss and enact strategy for escalating discussions around support for noncredit students.
- Adjust process for video production.
- Initiate work with OAI for D2L support.

KEY DECISIONS

- Project decided to work with the Office of Academic Innovation (OAI) to provide D2L support.

OPEN ISSUES

- There continue to be some challenges with D2L - Office of Information Technology staff and project team are working to resolve these when possible.

PROGRESS

LEAD: Cindy Cooper, Director, Impact Entrepreneurs, School of Business Administration

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: School of Business Administration, School of Business On-line Initiatives, Institute for Sustainable Solutions and Community Partners
PROJECT STATUS: On Schedule
April 2014

#111 PDX Open: Reducing Student Textbook Costs
Collect Through the PSU Library, create an infrastructure for open textbook publishing and collaborate with faculty who wish to develop open access materials, to enable faculty to author textbooks that are freely accessible to students.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

• Projects began in earnest.
• Finalized textbook project agreements.
• Drafted Project Management Plan (brief document covering project scope, roles, and change management process).
• Continue to support recipients on issues related to policies, supported content formats, and other issues that arise in developing the textbooks.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

• Textbook development will continue.
• Develop publishing support services and procedures work will continue, including creating book cover and layout templates; providing ISBN registration services; and making available formatting instructions and guideline materials to PSU faculty.

KEY DECISIONS

• Final list of open source textbooks to be developed:
  • Advanced Japanese
  • Assessment of Special Education Learners
  • GIS Urban Studies graduate
  • Gender and Sexuality
  • Calculus - MTH 311

OPEN ISSUES

• None.

PROGRESS

LEAD: Sarah Beasley, Education/Social Science Librarian, Library
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: Faculty and staff in the Library

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#113 Mentors Advocating and Promoting Success (MAPS): Mapping an On-line Presence for UNST Mentors Supporting Retention

Expand the MAPS retention initiative to better support on-line mentors by researching and offering training around best practices in on-line mentoring through a newly created widget built into Desire to Learn or MyPSU.

## ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Academic & Research Computing (ARC) completed initial development of platform and tracking tool.
- Finalized text for landing page and add landing page to the University Studies mentor website.
- Finalized detailed work outline/Project Plan.
- Finalized Project Management Plan.

## GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- After feedback from the Ask-A-Maps Mentor team and decisions on level of security required for platform, ARC will complete development of the platform and tracking tool.
- Design and build button to access the Ask-a-Maps Mentor Tool.

### KEY DECISIONS

- None.

### OPEN ISSUES

- Addressing security/privacy issues with MAPs form.

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**LEAD:** Annie Knepler, University Studies  
**PROJECT MANAGER:** Hans VanDerSchaaf  
**COLLABORATORS:** Faculty, staff and students in University Studies

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PROJECT STATUS: On Schedule

April 2014

#120 Promoting Excellence in Teaching through On-line Faculty and TA Development

Create on-line faculty development modules that focus on important instructional processes (e.g. providing effective feedback, scaffolding learning, checking comprehension, posing engaging discussion questions, designing appropriate assessments) in common instructional situations such as: lectures, labs, class discussions, office hours, distance and blended formats, and written work.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Visited class to be recorded and secured informed consent.
- Hired student worker.
- Conducted training for student worker.
- Concluded needs assessment administration.
- Conducted more thorough analysis of needs assessment to confirm topics for modules.
- Decided how to set up module - online and hybrid courses cannot be captured with the traditional video setup.
- Resolved issue of Smart Board not fitting into special classroom - Office of Information Technology is loaning a console like those in high tech classrooms.
- Created and finalized Project Plan (detailed work plan/timeline).
- Created and finalized Project Management Plan (brief document covering project scope, roles, and change management process).

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Record every meeting of the Freshman Inquiry (FRINQ) course.
- Finalize topics for 2 modules.
- Decide on general design of module on technology (if applicable) since we cannot use our videos from the FRINQ course.
- Begin looking for resources for modules.

OPEN ISSUES

- None.

KEY DECISIONS

- None.

PROGRESS

LEAD: Nike Arnold, Associate Professor, Applied Linguistics, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Depts. of World Languages and Literatures and Applied Linguistics

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#136 On-line Major Change with Integration to Banner

Build a real-time, accurate, Banner integrated solution that displays a student’s current major, degree program, and prompts them to verify/or change each term. This enables undergraduate students to declare a major according to PSU’s major declaration policy.

**ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)**

- Completed Registrar’s Office testing of functionality.
- Finalized language edits for website verbiage, materials updates, and communication notices for campus.
- Implemented online major change mechanism!
- Within the first week, students submitted nearly 20,000 forms - 3,735 majors were changed and 15,855 majors were confirmed.
- Finalized Project Management Plan.

**GOALS FOR NEXT PERIOD (4.28.14-6.1.14)**

- Prepare final report for project.

**KEY DECISIONS**

- None.

**OPEN ISSUES**

- None.

**PROGRESS**

LEAD: Cindy Baccar, Registrar, Enrollment Management and Student Affairs

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Office of the Registrar, Office of Information Technology and Advising Council

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OPEN ISSUES

- Project team is working to identify ways that we can adjust project and/or budget to support continued dedicated time of Project Lead. As the project has developed, more engagement is necessary for the Project Lead than originally anticipated.

PROJECT STATUS: On Schedule
April 2014

#139 Digital Badges for Creativity and Critical Thinking

In partnership with the School of Community Health, the PSU Library will procure a digital badge system, create a digital badge curriculum to certify and acknowledge skills attainment for creativity and critical thinking, and deploy this curriculum for a subset of undergraduate students in Community Health.

ACHIEVEMENTS THIS PERIOD
(3.10.14-4.27.14)

- Completed outline of course specific badges for Our Community Our Health and Community Nutrition.
- Made progress on mapping to outcomes and rubrics - this is nearly complete and is captured in a detailed spreadsheet that clearly shows mapping.
- Identified existing information literacy curriculum to use for badges.
- Held retreat to plan curriculum.
- Finalized Project Plan.

GOALS FOR NEXT PERIOD
(4.28.14-6.1.14)

- Start draft of Institutional Review Board proposal.
- Finish identifying rubrics and assessments for badges.
- Identify all information literacy curriculum to be created.
- Secure sponsor approval of project management plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS

- Decided that Badges will be unique to each course.

PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: Library, School of Community Health and the Office of Academic Innovation

LEAD: Emily Ford, Urban and Public Affairs Librarian, Library

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Mobile and Augmented Reality Resources for Learning

In By utilizing mobile media and place-based augmented reality techniques (i.e. games), this project will create multilingual learning opportunities for PSU students, as well as provide multilingual experiences to Portland metro area residents and visitors to the region.

ACHIEVEMENTS THIS PERIOD
(3.10.14-4.27.14)

• Created Russian language version of core augmented reality (AR) game.
• Created and tested an alpha version of the English language PSU campus tour focusing on sustainability projects.
• Finalized and submitted Human Subjects paperwork so that effectiveness research can begin.
• Created the text for a self-guided sustainability tour of the PSU campus in collaboration with the Vikings Visitor Center - complete for English and Spanish.
• Created and finalized Project Plan (detailed work plan/timeline).

GOALS FOR NEXT PERIOD
(4.28.14-6.1.14)

• Alpha test new AR game with Spanish, French and Japanese language students.
• Implement data management plan for research and for making files available for students for pedagogical purposes.
• Secure sponsor approval of Project Management Plan.
• Revise and adjust budget to assure alignment with project activities.
• Build out self-guided sustainability tour of PSU campus in Spanish and English.

OPEN ISSUES

• In order to integrate general campus tours with the recently released PSU ap, we will need to have technical guidance on cross-platform virtual tour development platforms (i.e., consulting with specialists at OAI).

KEY DECISIONS

• Consolidated research methodology in view of video taping AR game activities.

LEAD: Steve Thorne, Associate Professor of Second Language Acquisition, World Languages and Literatures, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Dept. of World Languages and Literatures, Dept. of Applied Linguistics and Intensive English Language Program
PROJECT STATUS: On Schedule

April 2014

#158 Expanding the Sphere of Influence: A Vision for Increased Access Through Highly Effective On-line Programming in Business

Expand SBA’s sphere of influence by providing highly effective, on-line degree completion programs that enable students to achieve their career goals. This will entail offering two fully on-line part-time undergraduate degrees, supporting ePortfolio and internship projects, and by supporting the social enterprise coursework.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

• Completed benchmark module production.
• Clarified video production, academic advisor and Desire2Learn needs.
• Clarified workshop format and timing.
• Clarified model for course development.
• Finalized a revised budget for the project, which includes substantial support for faculty to engage in course development.
• Identified way to sustain academic adviser support for project while current staff is on leave.
• Established a plan to incorporate student work into a “soft launch” of ePortfolio in summer 2014.
• Launched three new courses for spring.
• Hired temporary contract support for part of the role of the departing Director of Online Business Education.
• Generated educational material describing Supply & Logistics Management admissions support (SLM) degree to share with out-of-state community colleges, employers and prospective students.
• Posted new tuition rate (RDT) for SLM option on website and in other materials.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

• Finalize work outline with timeline and milestones.
• Hire contract positions to help with faculty development and development of academic and career modules.
• Begin developing and scheduling for first course development workshop (June 2014).
• Initiate work with the Office of Academic Innovation to begin collaboration on course development workshops.
• Create online course in Desire2Learn to help faculty prepare for workshops.
• Hire retention position.
• Begin search process to find a permanent person to fill the Director of Online Business Education role.
• Develop summer strategy for SLM admissions.
• Finalize plans for providing faculty technology support.
• Complete transition work with departing Director of Online Business Education, including ePortfolio implementation planning.
• Configure and post Time Management learning module (1st completed module) for reTHINK degree students on Online Education website.

KEY DECISIONS

• See above: Accomplishments resulted in key decisions.

PROGRESS

www.pdx.edu/oai/provosts-challenge
#161 Using Technology to Collect and Analyze Data to Answer Key Questions on the Success of Students in STEM at PSU

Collect key questions from faculty and units relating to improving student success in STEM, then finding ways to try to answer those questions.

ACHIEVEMENTS THIS PERIOD

(3.10.14-4.27.14)

- Cohort analysis of pre-health students continued.
- Work to understand enrollment changes in targeted mathematics courses continued to help answer questions such as, "Are similar patterns happening in other units (e.g. students are moving to community colleges to take introductory courses that require statistics)?".
- Started writing a report based on initial findings to be shared with STEM faculty and administrators, including Deans.
- Finalized Project Plan (detailed work outline/timeline).

GOALS FOR NEXT PERIOD

(4.28.14-6.1.14)

- Continuing conversations will happen with departments to discuss whether they are seeing changes in enrollment patterns in targeted entry-level courses.
- May 22 team meeting to begin reviewing draft of report, including a discussion of cluster analysis.
- Cohort analysis of pre-health students continues.
- Work to secure additional background information on pre-health students will continue, as it will throughout most of the project.
- Work to understand enrollment changes in targeted mathematics courses will continue.
- Secure sponsor approvals of the Project Management Plan.

KEY DECISIONS

- Change request approved to refine project scope so that creating a technology interface is no longer part of project. This is a much larger undertaking than originally anticipated, both in terms of time and needed resources.

OPEN ISSUES

- None.

LEAD: Paul Latiolais, Professor, Fariborz Maseeh Department of Mathematics and Statistics, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: PSU STEM Council, including representatives from the College of Liberal Arts & Sciences, Graduate School of Education, and Maseeh College of Engineering & Computer Science
PROJECT STATUS: Schedule At Risk

April 2014

#169 Making Learning Visible: An ePortfolio Initiative to Transform Learning and Assessment at PSU

The primary goal of the ePortfolio Evaluation Project is to identify the best possible on-line ePortfolio solution for use campus wide. The main priority is to find a solution that focuses on students and learning with a secondary focus on assessment.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Completed RFQ first draft.
- Defined the Evaluation Process.
- Completed gathering of requirements for the three subgroups (Assessment, Pedagogy and Technology).
- Initiated requirements review process.
- Defined focus group needs and approach.
- Launched focus groups.
- Completed first draft of 5 year plan.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Complete final draft of RFQ.
- Complete final draft of the 5 year plan.
- Schedule and communicate evaluation process.
- Develop an External Communications Plan based on the 5 year plan.
- Complete focus groups.
- Define a list of vendors to invite to respond to the RFQ.

KEY DECISIONS

- The project can and will use the RFQ process instead of the RFP process.
- Credit for Prior Learning requirements and eBadges requirements will be included in the ePortfolio requirements list for evaluation.

OPEN ISSUES

- Final requirements were received later than the deadline and this has impacted the project timeline. Work is being done to determine if this can be mitigated to get back on schedule or if the timeline needs to be adjusted.

LEAD: Yves Labissiere, Interim Director, University Studies

PROJECT MANAGER: Kari St. Peters

COLLABORATORS: University Studies, Office of Information Technology, Office of Academic Innovation, School of Business Administration, Graduate School of Education, College of the Arts, School of Business Online Initiatives, Library, Maseeh College of Engineering & Computer Science, College of Liberal Arts & Sciences, College of Urban & Public Affairs, Institutional Research & Planning, and Advising & Career Services

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PROJECT STATUS: On Schedule

April 2014

Pathways to Innovation: Reframing Chemistry and Biology Education at PSU for the 21st Century

Reframe the way that Chemistry and Biology curriculum are delivered at PSU, such that the student experience is interactive, integrative, and outcome-centered.

ACHIEVEMENTS THIS PERIOD (3.10.14-4.27.14)

- Students in Honors General Chemistry started the self-assessment.
- Project team met to plan next steps with PSU Squared.
- As a result of collaboration with Advising & Career Services partnership, project team held initial meeting with CSO to investigate the possibility of purchasing their software for providing job and internship information for students.
- Project Steering Committee met with Provost and Vice Provost to discuss change request to revise expected outcomes.
- Met with the Office of Academic Innovation to initiate course development work and decide on timeline.
- Secured additional wage letters and course agreements.

GOALS FOR NEXT PERIOD (4.28.14-6.1.14)

- Decide whether project will use CSO platform for job and internship postings.
- Secure final approval for change request to revised expected outcomes.
- Submit change request for revised budget.
- Implement exit survey to identify where Biology students are getting information about jobs, internships, etc. and share survey with the Chemistry Department.
- Set up LinkedIn for outreach to alums to understand where they are employed and initiate industrial partner contacts for majors.
- Identify location and structure of PSU Squared website.
- Decide on whether to hire part-time coordinator to support project.
- Begin initial work with OAI on course development and creating program assessment plan for evaluating project success.

KEY DECISIONS

- None.

OPEN ISSUES

- PSU Squared will need to stay on target to successfully meet all PSU Squared outcomes by the end of Summer 2014. Some work with PSU Squared is moving forward on schedule.

LEAD: Rob Strongin, Professor, Department of Chemistry, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Depts. of Biology and Chemistry, PSU STEM Council and Industry Partners

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