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| 54 | ON SCHEDULE        | Online Academic Advising & Career Development Modules. (Link to detailed report)  
Mary Ann Barham, Advising & Career Services |
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<td>Rob Strongin, Dept. of Chemistry</td>
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#47 Meeting (and Exceeding) Student Goals in Mathematics and Statistics

Create an emporium-style classroom space to facilitate hybrid and partially on-line mathematics and statistics courses, and redesign five courses to allow students to proceed more quickly through requirements.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

• Project team has invested significant time and energy, while working within tight budget constraints, to create an emporium-style classroom space that will serve students taking introductory mathematics and statistics courses. Issues arose with the original space (Neuberger Hall 461/465), but the PSU Space Allocation Committee approved a room swap in Neuberger Hall (NH 461/465 and NH 96) between the Office of Information Technology and the Mathematics and Statistics Department. The swap will enable the renovation to proceed on time and on budget.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

• Finalize detailed project work plan and timeline.
• Continue with course development, including student activities, and multimedia (primarily videos).
• Work with Facilities and Planning to support the renovation of NH 96, including moving equipment to storage during renovation.
• Finalize Project Management Plan.

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

• None.

OPEN ISSUES

• None.

LEADS: Joyce O'Halloran, Professor, and Rachel Webb, Senior Instructor, The Fariborz Maseeh Department of Mathematics and Statistics, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

On-line Academic Advising & Career Development Modules

Helping to increase student success by creating on-line academic advising and career development modules that can be used throughout Portland State University. Topics to be covered include: explanation of graduation requirements and University policies and procedures; information about campus resources; using PSU’s Degree Audit Reporting System; and understanding the career planning process (i.e. self-assessment, major and career exploration, importance of relevant experience, career decision-making, job search strategies).

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Desire2Learn modules for academic advising are nearly complete, including videos that will be embedded in the modules.
- Creation of Desire2Learn modules for career advising continues.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Finish video production (one of five is complete) for academic advising modules by January 15, 2014.
- Content for career advising module finished by January 15, 2014.
- Continue with video production for career advising module.
- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

OPEN ISSUES

- None.

LEAD: Mary Ann Barham, Director, Advising & Career Services

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: College of Liberal Arts & Sciences, College of Urban & Public Affairs and School of Business Administration
#55 Continuing Engagement for Social Change: At and Beyond Portland State

Increase engagement of Portland State University students in addressing the ecological and social crises facing our world by building on existing work in University Studies, including the creation of a digital community space, online workshops, an online alumni speakers bureau and an interactive resource guide.

**ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)**

- Began talking with designers and figuring out how to translate the resource guide to an online format.
- Production of the online workshops, including videos, continues.
- Met with PSU’s Director of Innovation and Intellectual Property to understand how copyright ownership/permissions work and how to handle pre-existing copyright material owned by non-PSU employees that will be incorporated into their project.

**GOALS FOR NEXT PERIOD (12.15.13-2.2.14)**

- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

**KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)**

- None.

**OPEN ISSUES**

- None.

**LEAD:** David Osborn, SINQ/Capstone Instructor, University Studies

**PROJECT MANAGER:** Hans VanDerSchaaf

**COLLABORATORS:** University Studies and Women, Gender and Sexuality Studies
Preparing SBA Students for Success by Positioning Practicum/Career Skills as a Centerpiece of the Curriculum by Leveraging the Efficiencies of a Credit-based “Mini-MOOC”

Leverage the efficiencies of a credit-based “Mini-Mooc” to help PSU and the School of Business Administration remain competitive and ensure that students are employable after graduation by providing them with practicums and career skills.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- **DNA** (embed practicums into culture & workflow):
  - Presented the project to further secure buy-in and support with SBA administrators and faculty.
- **Course** (refers to the actual creation of the MOOC):
  - Piloted course work with Desire2Learn support.
  - Reviewed sample submissions from pilot student.
  - Worked with students (two internship and one practicum working student) to set up Pilot internship/practicum course for Winter 2014.
  - Discussed course listing information obstacles and potential solutions with SBA staff.
  - Continued to record and edit remaining video modules and create Desire2Learn course.
  - Solved some of the course technical challenges.
  - Started developing the “roll out” to students for the course for piloting and Spring 2014 course planning.
- **Provost Challenge Coordination**
  - Drafted detailed project work plan with timeline/milestones.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Identify roles, knowledge, skills, abilities and goals for internship coordination position.
- Complete video modules and editing for course content.
- Complete fully on-line course for full pilot rollout Spring 2014 term.
- Finalize plans for implementation in 2014-2015 academic year.
- Coordinate with PSU Career Center re: internships and practicums.
- Continue to present the project to further secure buy-in and support with SBA administrators and faculty.
- Finalize project work plan with timeline/milestones.

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES

- None.

LEAD: Talya Bauer, Professor, Organizational Behavior and Human Resources Management, School of Business Administration

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: School of Business Administration, University Studies, Employers, School of Business On-line Initiatives, Office of Information Technology, Impact Entrepreneurs and PSU Career Center
The purpose of the University Studies On-line General Education Pathways Project is to develop on-line pathways for completion of SINQ, Upper-division Cluster and Capstone courses in Environmental Sustainability (Natural Sciences), Family and Society (Social Sciences), Interpreting the Past (Humanities), and the Knowledge, Values, Rationality (Humanities) clusters. This includes the creation of a cluster website, piloting a community of practice for one of the clusters and on-line research and information literacy support for clusters.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Cluster Website requirements are complete.
- Experiential Course Development is underway.
- Project Plan content is complete.
- Course Production Agreements have been distributed.
- Pilot library research module has been developed.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Initiate conversations regarding UNST new on-line course initiation and support.
- Finalize Project Timeline.
- Develop Cluster Website Implementation Plan.
- Initiate New On-line Course Development for Spring 2014 course offerings.

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES

- None.

LEAD: Rowanna Carpenter, Director of Assessment and Upper Division Clusters, University Studies

PROJECT MANAGER: Kari St. Peters

COLLABORATORS: University Studies; Faculty from the College of Liberal Arts & Sciences, School of Social Work, College of the Arts, and the College of Urban and Public Affairs; Office of Academic Innovation; Library; and Advising & Career Services
ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Faculty involved in project and Office of Academic Innovation worked on course development for courses that will be delivered in Winter and Spring 2014. This work is focused on finalizing course blueprints and instructional design.
- Finalized “ESM Master Course Template” in Desire2Learn.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Finalize checklist of minimum elements that should be in place before courses are delivered, based on course template, Quality Matters Rubric, and OAI design standards.
- Finalize detailed project work plan and timeline.
- Make significant progress with course development for courses being delivered Winter 2014 and deliver these courses. They are: UNST 224, ESM 335, ESM 340, ESM 102, and ESM 355.
- Continue with development for additional courses that will be delivered in Spring 2014 and Summer 2014.
- Finalize Project Management Plan.

OPEN ISSUES/NOTES ON PROJECT STATUS

- Faculty scheduled to deliver Winter 2014 courses, along with the Office of Academic Innovation, will need to continue working quickly to finish course development. Additionally, some of the courses identified for fully on-line delivery are now proposed for development as hybrid. Project assessment needs clarification.

LEAD: John Rueter, Professor, Environmental Science and Management, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Environmental Science and Management, University Studies, Criminology & Criminal Justice Division, Urban Studies and Planning, Office of Academic Innovation
#73 Last Five Miles: Coaching Students to Degree Completion

Reach out to School of Business Administration students who were close to graduation (reaching back to 1995) but never applied, to help them complete degrees.

## ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Reached out to over 220 students via e-mail, snail mail, Facebook and LinkedIn.
- One Student graduated.
- One student enrolled for Winter 2014, and will be eligible to graduate as early as Spring 2014.
- One student planning to enroll for Winter 2014.
- One student planning to take CLEP to resolve Foreign Language Admissions Deficiency.
- One student responded that he graduated from another university.
- Three students connected with via Facebook.
- One student connected with via LinkedIn.

## GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Insure progress towards graduation for as many students as possible.
- Graduate two students.
- Register 10 students in classes towards graduation.
- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

## KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

## OPEN ISSUES

- None.

**LEAD:** Becky Sanchez, Director, Undergraduate Programs Office, School of Business Administration  
**PROJECT MANAGER:** Hans VanDerSchaaf  
**COLLABORATORS:** School of Business Administration and Degree Requirements
Reaching Out: Utilizing Technology to Enhance the Student Experience

Utilize technology in the School of Business Administration to enhance the undergraduate student experience: put systems in place to offer on-line advising and job counseling using video chats and create two promotional videos about the value of a business degree with a direct link to apply to SBA undergraduate programs.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

• Continued with creating the promotional videos.
• Continued developing systems for offering distance advising.
• Continued developing Standards of Practice for distance advising.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

• Begin advertising distance advising options on-line.
• Promotional video expected to be completed by late January.
• Complete write up of Standards of Practice.
• Create and finalize Project Plan (detailed work plan/timeline).
• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

• None.

OPEN ISSUES

• None.

LEAD: Becky Sanchez, Director, Undergraduate Programs Office, School of Business Administration

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: School of Business Administration
#88 Faculty Advising Initiative

Creation of an integrated professional and faculty advising system that includes an on-line faculty resource guide for advising and comprehensive on-line advising tutorials for faculty advisers.

**ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)**

- Investigated how the on-line resource guide and advising tutorials can integrate with existing technology platforms - goal is to not create another platform.

**GOALS FOR NEXT PERIOD (12.15.13-2.2.14)**

- A meeting with faculty to identify needs will be hosted at the Office of Academic Innovation in January.
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).
- Create and finalize Project Plan (work plan with timeline/milestones).

**KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)**

- None.

**OPEN ISSUES**

- Identify platform.

**LEAD:** Martha Dyson, Academic Adviser, College of Liberal Arts & Sciences

**PROJECT MANAGER:** Hans VanDerSchaaf

**COLLABORATORS:** Enrollment Management and Student Affairs
On-line Master of Social Work Degree with Specialization in Community and Leadership Practice

Take an existing three-year Master of Social Work degree and put it on-line, increasing accessibility for non-traditional students, including students of color, parents, low-income students, students with disabilities, tribal members, and students who live rurally.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Convened a November 2013 workshop in partnership with the Office of Academic Innovation that reviewed universal design standards for all courses and presented selected course modules from two courses to faculty and Office of Academic Innovation (OAI) designer for feedback.
- Continued development of 6 courses, 4 of which will be delivered in 2014-15 academic year.
- Meeting with Project Mgr, OAI, and Project Lead 11/22/13 to clarify roles and processes for the course design process.
- Submitted faculty content template for SW 540 to OAI on 11/27/13 to begin the design and production phase.
- Met with faculty designing SW 540 and OAI on 12/13/13 to begin design and production process.
- Meeting between OAA and SSW staff to review budgetary processes 12/6/13.
- 14 hour workshop for new faculty developing courses and a multimedia overview by OAI, 12/9-12/11/13.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Begin faculty content development of 3 additional courses, 2 of which will be delivered in the 2014-15 academic year.
- By working with the Office of Academic Innovation, finalize common multimedia and design elements across courses, including which technology-based activities will be developed and used.
- Submit 5 additional course content templates to OAI and begin one-to-one meetings between School of Social Work faculty and Office of Academic Innovation designer to create plans for course development and multimedia design.
- Courses will move into the course production process once blueprints are finalized.
- Finalize Project Management Plan.
- Finalize detailed work plan and timeline.

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES

- None.

LEAD: Sarah Bradley, Assistant Professor, School of Social Work

PROJECT MANAGER: Hans VanDerSchAAF

COLLABORATORS: School of Social Work, Office of Academic Innovation and Community Partners
PROVOST CHALLENGE

PROJECT STATUS: On Schedule

December 2013

#92 Giving Credit Where Credit is Due

Build on past efforts and create a rigorous, reliable, and flexible framework for recognizing, measuring, and awarding credit for prior learning experiences while upholding the quality and value of a PSU degree.

achievements this period (11.15.13-12.15.13)

• Completed Fall term focus groups with faculty and department chairs.
• Began telephone interviews with administrators of credit for prior learning (CPL) programs.
• Reviewed recommendations of working groups.
• Established group meeting schedules for Winter term 2014.
• Finalized Project Management Plan.
• Finalized Steering Committee Charter.
• Presented policy proposal (identifying and evaluating policy questions related to a variety of academic issues) to larger policy workgroup.

goals for next period (12.15.13-2.2.14)

• Submit report and feedback regarding Oregon’s Higher Education Coordinating Commission proposed standards for CPL to Vice Provost’s office by 12.16.13.
• First meeting of entire project Steering Committee, Friday 1.10.14.
• Prepare for implementation of CPL pilots in World Languages and Literatures and Institute for Sustainable Solutions.
• Share full reports of focus group findings with Steering Committee and project committees.
• Finalize detailed project work plan and timeline.
• Conclude telephone interviews with administrators of CPL programs.
• Prepare presentation of Fall Focus Group Summary, updated timeline, and HECC CPL Standards summary to Faculty Senate. [Presentation is scheduled for February Faculty Senate Meeting 2.3.14]

open issues

• None.

key decisions this period (11.15.13-12.15.13)

• Further developed working groups.
• Finalized project documents.
• Established Winter work schedule.

lead: Shelly Chabon, Professor and Associate Dean, College of Liberal Arts & Sciences

project manager: Hans VanDerSchaaf

collaborators: College of Liberal Arts & Sciences, School of Business Administration, University Studies, Graduate School of Education, Library, College of Urban & Public Affairs, Office of the Registrar, Office of Academic Innovation, Institute for Sustainable Solutions, Faculty Senate, PSU-American Association of University Professors, Enrollment Management and Student Affairs, and Office of Academic Affairs
#96 Tools for Improving Orientation Advising

Help decrease time-to-degree by providing tools that enable advisers to help freshman and transfer students register for the best classes at orientation. Tools will include making available to advisers a snapshot of incoming students’ transcripts, AP/IB scores, ACT/SAT scores, and any community college credits earned. An important component includes allowing pre-health students to register only after they have verified they meet math prerequisites.

### Achievements This Period (11.15.13-12.15.13)

- Further investigated technology solution options for the student snapshot.
- Worked with student orientation staff and pre-health advisers to further discuss pre-registration.

### Goals for Next Period (12.15.13-2.2.14)

- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

### Key Decisions This Period (11.15.13-12.15.13)

- None.

### Open Issues

- None.
# 107 Digitizing the Process: Development of a Digital Academic Requirements Committee (ARC) Petition

Create online resources, including workflows and electronic signatures, to accelerate the Academic Requirements Committee petition process. Digitizing this process will enable us to rethink every aspect of our petitions, eliminate redundancies, create institutional memory, and work toward a paperless environment.

**ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)**

- Office of Information Technology developed a prototype of the digital form. The project workgroup reviewed the prototype and revisions are currently being made.

**GOALS FOR NEXT PERIOD (12.15.13-2.2.14)**

- Office of Information Technology to begin workflow, and engage Hyland for any advanced workflow issues.
- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

**KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)**

- Need CAS log in for authentication of users. This will require further research to see how Office of Information Technology and OnBase can support this type of authentication.

**OPEN ISSUES**

- PSU does not currently own the reporting tool in OnBase; this will limit the reporting capability that is desired.

**LEAD:** Randi Harris, Special Assistant to the Vice Provost for Academic Innovation and Student Success, Office of Academic Affairs

**PROJECT MANAGER:** Hans VanDerSchaaf

**COLLABORATORS:** University Studies, Registration and Records, Degree Requirements, Office of Information Technology, Academic Requirements Committee, and Advising & Career Services
#110 Social Entrepreneurship Certificate

Create an on-line Certificate in Social Innovation and Social Entrepreneurship to be delivered as both a standalone non-credit-bearing certificate and as a credit-bearing courses through existing and planned PSU degree programs. The Certificate will equip and empower participants to launch social ventures or secure positions in an expanding field.

**ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)**

- Development of three new courses and one practicum continued.
- For MGMT 421/521s:
  - Design templates for instructional materials are complete.
  - Draft lectures, participation assignments, detailed assignment instructions, and activity rollout are complete.
  - Guest speakers confirmed.
- Development of course templates, lectures, assignments and securing guest speakers continues.
- Finalized Project Management Plan.

**GOALS FOR NEXT PERIOD (12.15.13-2.2.14)**

- Social Entrepreneurship Certificate approved by the PSU Graduate Council on January 22, 2014 and by the PSU Undergraduate Curriculum Committee on January 13, 2014.
- The following courses - MGMT 421/521s, MGMT 422/522s, and MGMT 423/523s - are approved by the PSU Graduate Council on January 22, 2014 and by the PSU Undergraduate Curriculum Committee on January 13, 2014.
- Continue with course development, including the following for MGMT 421/521s (delivered Winter 2014): finalize syllabi, record lectures and upload to Desire2Learn.
- Deliver MGMT 421/521s in Winter 2014.
- Finalize Project Plan (detailed work plan/timeline).

**KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)**

- None.

**OPEN ISSUES**

- None.

**LEAD:** Cindy Cooper, Director, Impact Entrepreneurs, School of Business Administration

**PROJECT MANAGER:** Hans VanDerSchaaf

**COLLABORATORS:** School of Business Administration, School of Business On-line Initiatives, Institute for Sustainable Solutions and Community Partners
PROVOST CHALLENGE
PROJECT STATUS: On Schedule
December 2013

#111 PDX Open: Reducing Student Textbook Costs

Collect Through the PSU Library, create an infrastructure for open textbook publishing and collaborate with faculty who wish to develop open access materials, to enable faculty to author textbooks that are freely accessible to students.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

• Developed fund tracking processes.
• Selection committee of four formed (representation from School of Social Work, Graduate School of Education, and Library)
• Sessions for selection of projects for awards (for developing open source textbooks) have been scheduled.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

• Select faculty who will develop open source textbooks.
• Create and finalize Project Plan (detailed work plan/timeline).
• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

• None.

OPEN ISSUES

• Exploration of potential to revise delivery mechanism for affordable educational materials to utilize Open Educational Resources and PSU-Library licensed content.
• Further exploration of this is pending outcome of selection process (selecting faculty who will develop open source textbooks).

LEAD: Sarah Beasley, Education/Social Science Librarian, Library
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: Faculty and staff in the Library
PROVOST CHALLENGE

PROJECT STATUS: On Schedule

December 2013

#113 Mentors Advocating and Promoting Success (MAPS): Mapping an On-line Presence for UNST Mentors Supporting Retention

Expand the MAPS retention initiative to better support on-line mentors by researching and offering training around best practices in on-line mentoring through a newly created widget built into Desire to Learn or MyPSU.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

• Created a plan to engage on-line mentors in project, such that they are not overloaded and are still able to continue their on-line mentoring work.

• Continued discussions to decide on widget scope/parameters.

• Discussed the importance of making the tool secure since students and mentors will be providing sensitive information.

• Drafted content for platform, including text/questions for the two different "intake" forms (students and mentors), and information/text that should be on the landing page.

• Looked at models for the tool (Care Team form and Ask a Librarian tools).

• Began development of text for homepage and forms for both mentors and students to fill out.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

• Connect with Academic & Research Computing and/or Office of Information Technology to identify someone who might be able to help project team figure out how the platform and tool can be built.

• Create and finalize Project Plan (detailed work plan/timeline).

• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

• None.

OPEN ISSUES

• None.

LEAD: Annie Knepler, University Studies

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Faculty, staff and students in University Studies
#120 Promoting Excellence in Teaching through On-line Faculty and TA Development

Create on-line faculty development modules that focus on important instructional processes (e.g. providing effective feedback, scaffolding learning, checking comprehension, posing engaging discussion questions, designing appropriate assessments) in common instructional situations such as: lectures, labs, class discussions, office hours, distance and blended formats, and written work.

<table>
<thead>
<tr>
<th>ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)</th>
<th>GOALS FOR NEXT PERIOD (12.15.13-2.2.14)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Institutional Review Board (IRB) approvals secured.</td>
<td>• Distribute needs assessment.</td>
</tr>
<tr>
<td>• Needs assessments finalized and put on Qualtrics.</td>
<td>• Confirm classes to be recorded and schedule recordings.</td>
</tr>
<tr>
<td>• Made first contact with instructors who might be willing to be recorded.</td>
<td>• Hire hourly student worker.</td>
</tr>
<tr>
<td>• Identified mechanisms for distributing the needs assessment.</td>
<td>• Train hourly student worker.</td>
</tr>
<tr>
<td>• Began developing plan for securing permissions for students to be video recorded.</td>
<td>• Create and finalize Project Plan (detailed work plan/timeline).</td>
</tr>
<tr>
<td>• Began drafting of job description for hourly student worker.</td>
<td>• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)</th>
<th>OPEN ISSUES</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Design of needs assessments and recruitment strategies.</td>
<td>• None.</td>
</tr>
<tr>
<td>• Record multiple courses for several weeks as opposed to one course for the whole term.</td>
<td></td>
</tr>
</tbody>
</table>

**LEAD:** Nike Arnold, Associate Professor, Applied Linguistics, College of Liberal Arts & Sciences  
**PROJECT MANAGER:** Hans VanDerSchaaf  
**COLLABORATORS:** Depts. of World Languages and Literatures and Applied Linguistics
PROVOST CHALLENGE

PROJECT STATUS: On Schedule

December 2013

#136 On-line Major Change with Integration to Banner

Develop an on-line form, placed behind the Banner self-service login, within the Student menu, to allow students to declare/change their curriculum information, including major, degree, minor etc. The data changes will be pushed to Banner in real-time.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

• Finalized identification of functional specifications and business rules for the project.
• Submitted work request ticket to Office of Information Technology (OIT) so they can determine who is going to work on the project and establish kick-off target.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

• Kick-off project with OIT and determine timeline for development, testing and implementation.
• Create and finalize Project Plan (detailed work plan/timeline).
• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

• Finalized business rules.

OPEN ISSUES

• Open question of availability of OIT resources and when they can commit resources.

LEAD: Cindy Baccar, Registrar, Enrollment Management and Student Affairs

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Office of the Registrar, Office of Information Technology and Advising Council
# Digital Badges for Creativity and Critical Thinking

In partnership with the School of Community Health, the PSU Library will procure a digital badge system, create a digital badge curriculum to certify and acknowledge skills attainment for creativity and critical thinking, and deploy this curriculum for a subset of undergraduate students in Community Health.

## Achievements This Period (11.15.13-12.15.13)

- Convened group meeting to continue mapping learning outcomes for pilot courses and the library, decide on skills that will be part of the badge and continue work on Project Plan (detailed work plan/timeline).
- Participated in conversations with other Provost Challenge projects to identify and discuss dependencies and collaboration opportunities.
- Continued discussions with ePortfolio project.
- Mapped badge curriculum.
- Badging setup in the Desire2Learn Sandbox by Office of Information Technology.

## Goals for Next Period (12.15.13-2.2.14)

- Significant progress will be made in mapping course learning outcomes in pilot courses.
- Build badge in Desire2Learn.
- Finalize Project Plan (detailed work plan/timeline).
- Create and finalize project management plan (brief document covering project scope, roles, and change management process).

## Key Decisions This Period (11.15.13-12.15.13)

- Decided on pilots and pilot timing:
  - Community Nutrition - badges piloted in Fall 2014 course - Betty Izumi - developing in Winter 2014 and Summer 2014
  - Our Community, Our Health - badges piloted in Fall 2014 course - Dawn Richardson - developing in Winter 2014

## Open Issues

- None.
In By utilizing mobile media and place-based augmented reality techniques (i.e. games), this project will create multilingual learning opportunities for PSU students, as well as provide multilingual experiences to Portland metro area residents and visitors to the region.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

• Several additional language sections within WLL, including Spanish, Hebrew, German, and Russian, have agreed to participate in the project beginning in the Spring term (2014).
• Began coordination with relevant PSU representatives regarding general campus tours to acquire sanctioned texts, points of interest and University priorities.
• Focused on resolving technical issues and began evaluating cross-platform development environments.
• Thorne (faculty lead) presented a keynote address based on this project at the “Learning in the Age of Hyper Connectivity” conference, Universitat Autònoma de Barcelona, Barcelona, Spain, November 27, 2013.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

• Continue storyboarding campus tour of sustainability projects and create and test an alpha version of the English language product.
• Create Spanish version of the existing English and French AR game. Implement with Spanish language students.
• Expand mobile resources for use by the Intensive English Language Program (IELP) in coordination with IELP instructors.
• Plan and coordinate with the University of Oregon’s Center for Applied Second Language Studies to host a “game jam” -- an intensive development period where faculty and students from the OUS system can creatively interact and produce mobile resources for learning.
• Complete and submit Human Subjects paperwork so that effectiveness research can begin.
• Create and finalize Project Plan (detailed work plan/timeline).
• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

• Candidate cross-platform mobile development environments have been identified and are being evaluated.

OPEN ISSUES

• None.

LEAD: Steve Thorne, Associate Professor of Second Language Acquisition, World Languages and Literatures, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Dept. of World Languages and Literatures, Dept. of Applied Linguistics and Intensive English Language Program
PROVOST CHALLENGE
PROJECT STATUS: On Schedule
December 2013

#158 Expanding the Sphere of Influence: A Vision for Increased Access Through Highly Effective On-line Programming in Business

Expand SBA’s sphere of influence by providing highly effective, on-line degree completion programs that enable students to achieve their career goals. This will entail offering two fully on-line part-time undergraduate degrees, supporting ePortfolio and internship projects, and by supporting the social enterprise coursework.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Faculty recruitment/training for upcoming coursework.
- Continued regional community college and industry partnerships.
- Drafted Tuition Equalization Proposal, which could enable increased competitiveness in the out-of-state marketplace.
- Hired video production assistants.
- Started work on mobile apps.
- Held several staff strategy sessions, which culminated in a customer session design.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Establish a plan to incorporate student work into a "soft launch" of ePortfolio in summer 2014.
- Create workflow illustration in Visio to illustrate flow of communication plan.
- Identify customer session participants, including employers, prospective students, and community college leadership, to inform program requirements and become more knowledgeable about stakeholder interests.
- By the end of January, launch new three courses and begin initial review of Fall 2013 courses.
- Recruit faculty for courses and begin design process.
- Design timeline for extracurricular module development.
- Finalize detailed work plan.
- Finalize Project Management Plan.

OPEN ISSUES

- Educational partnerships with out-of-state business leaders and community college partners are contingent on decisions related to tuition equalization for out-of-state students.
- Identify states where PSU has operating authority.
- Identifying funds for course development.
- Faculty training process improvement and establish the role of Office of Academic Innovation and Office of Information Technology in faculty support.
- Identify hosting solution for instructional video.

LEAD: Jeanne Enders, Executive Director, School of Business On-line Initiatives, School of Business Administration

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: School of Business Administration, Office of Academic Innovation, Impact Entrepreneurs, Employers, and Business Advisory Council
PROVOST CHALLENGE
PROJECT STATUS: Schedule at Risk
December 2013

#161 Using Technology to Collect and Analyze Data to Answer Key Questions on the Success of Students in STEM at PSU

Collect key questions from faculty and units relating to improving student success in STEM, then finding ways to try to answer those questions.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Paul Latiolais and Austina Fong completed an analysis of freshman enrolled in entry-level math courses for the past four years, and are preparing a report.
- Jeremy Parra is working on cluster analysis.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Host workshop on December 19 with project team to discuss initial work and findings.
- Mid-December workshop will include:
  - Discussion of report on analysis of freshman enrolled in entry-level math courses.
  - Initial summary of cluster analysis.
  - Update on analysis Jim Hook is conducting in the Maseeh College of Engineering and Computer Science, to help inform the creation of a model for tracking all STEM students.
- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES/NOTES ON PROJECT STATUS

- Possible delay in securing and analyzing data.

LEAD: Paul Latiolais, Professor, Fariborz Maseeh Department of Mathematics and Statistics, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: PSU STEM Council, including representatives from the College of Liberal Arts & Sciences, Graduate School of Education, and Maseeh College of Engineering & Computer Science
Making Learning Visible: An ePortfolio Initiative to Transform Learning and Assessment at PSU

The primary goal of the ePortfolio Evaluation Project is to identify the best possible on-line ePortfolio solution for use campus wide. The main priority is to find a solution that focuses on students and learning with a secondary focus on assessment.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Project Team participants identified.
- Project kick-off event held.
- Planning for project team subgroup initiated.
- Project Plan completed.
- Follow up communications with college Deans, selected chairs and administrators initiated.
- Strategic connections made between this project and other Provost Challenge initiatives.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Finalize Project timeline.
- Initiate regular Project Team and Steering Committee meetings.
- Commence subgroup activities.
- Begin RFP development process.

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES

- None.

LEAD: Yves Labissiere, Interim Director, University Studies

PROJECT MANAGER: Kari St. Peters

COLLABORATORS: University Studies, Office of Information Technology, Office of Academic Innovation, School of Business Administration, Graduate School of Education, College of the Arts, School of Business On-line Initiatives, Library, Maseeh College of Engineering & Computer Science, College of Liberal Arts & Sciences, College of Urban & Public Affairs, Institutional Research & Planning, and Advising & Career Services
Pathways to Innovation: Reframing Chemistry and Biology Education at PSU for the 21st Century

Reframe the way that Chemistry and Biology curriculum are delivered at PSU, such that the student experience is interactive, integrative, and outcome-centered.

ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Project team met to create a detailed work plan of the project.
- Project team presented draft work plan to Provost Andrews to share status of project and solicit input on ideas for moving project forward given relationship between project and the move of biology and chemistry classes to the Collaborative Life Sciences Building (CLSB).

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Finalize Project Plan (detailed work plan/timeline).
- Begin forming workgroups to work on project tasks.
- Build out detailed project budget.
- Clarify project scope given current understanding of opportunities and risks related to move to Collaborative Life Sciences Building.
- Finalize Project Management Plan.
- Finalize governance structure.

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES

- Project team will decide how, specifically, to move project forward given relationship between project and CLSB.

LEAD: Rob Strongin, Professor, Department of Chemistry, College of Liberal Arts & Sciences

PROJECT MANAGER: Hans VanDerSchaaf

COLLABORATORS: Depts. of Biology and Chemistry, PSU STEM Council and Industry Partners