PROVOST’S CHALLENGE

PROJECT STATUS: On Schedule

February 2014

#88 Faculty Advising Initiative

Creation of an integrated professional and faculty advising system that includes an on-line faculty resource guide for advising and comprehensive on-line advising tutorials for faculty advisers.

ACHIEVEMENTS THIS PERIOD (12.15.13-2.4.14)

• Held meeting with faculty and advisers in January, which provided information on advising needs to guide the next steps for the project. Conversation discussed how advising happens in various CLAS departments, as well as key issues that would be helpful to address.

GOALS FOR NEXT PERIOD (2.3.14-3.9.14)

• Project team will meet to digest January conversation and discuss next steps.
• Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).
• Create and finalize Project Plan (work plan with timeline/milestones).

KEY DECISIONS

• None.

OPEN ISSUES

• None.

PROGRESS

LEAD: Martha Dyson, Academic Adviser, College of Liberal Arts & Sciences
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: Enrollment Management and Student Affairs

www.pdx.edu/oai/provosts-challenge
# 88 Faculty Advising Initiative

Creation of an integrated professional and faculty advising system that includes an on-line faculty resource guide for advising and comprehensive on-line advising tutorials for faculty advisers.

**Achievements This Period (11.15.13-12.15.13)**

- Investigated how the on-line resource guide and advising tutorials can integrate with existing technology platforms - goal is to not create another platform.

**Goals for Next Period (12.15.13-2.2.14)**

- A meeting with faculty to identify needs will be hosted at the Office of Academic Innovation in January.
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).
- Create and finalize Project Plan (work plan with timeline/milestones).

**Key Decisions This Period (11.15.13-12.15.13)**

- None.

**Open Issues**

- Identify platform.

**Lead:** Martha Dyson, Academic Adviser, College of Liberal Arts & Sciences

**Project Manager:** Hans VanDerSchaaf

**Collaborators:** Enrollment Management and Student Affairs
#88: Faculty Advising Initiative

Creation of an integrated professional and faculty advising system that includes an online faculty resource guide for advising and comprehensive online advising tutorials for faculty advisers.

<table>
<thead>
<tr>
<th>Project Status: On Schedule</th>
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<tbody>
<tr>
<td>Achievements this period (5.2013-11.15.13)</td>
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<tr>
<td>● Initial discussions have occurred with faculty and the Office of Academic Innovation to launch this project.</td>
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<table>
<thead>
<tr>
<th>Key decisions this period (5.2013-11.15.13)</th>
<th>Open issues</th>
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<tr>
<td>● Decided that initial efforts will focus on gathering information from faculty on what information would be helpful to assist them in being stronger advisers.</td>
<td>● None at this time.</td>
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<tr>
<td>● Meeting with faculty for information gathering will be hosted at OAI in January.</td>
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**Lead:** Martha Dyson, Academic Adviser, College of Liberal Arts & Sciences

**Project Manager:** Hans VanDerSchaaf

**Collaborators:** Enrollment Management and Student Affairs