Mentors Advocating and Promoting Success (MAPS): Mapping an On-line Presence for UNST Mentors Supporting Retention

Expand the MAPS retention initiative to better support on-line mentors by researching and offering training around best practices in on-line mentoring through a newly created widget built into Desire to Learn or MyPSU.

ACHIEVEMENTS THIS PERIOD (12.15.13-2.4.14)

- Finalized MAPS mentor team by interviewing and selecting 2 MAPS mentors to participate in project through Provost’s Challenge funding, and 3 mentors through University Studies support.
- Met with Academic & Research Computing (ARC) to begin conversations about building platform for students to indicate assistance, and tracking tool to summarize the kind of assistance requested.
- Engage ARC to begin building platform and tracking tool.
- Drafted forms and landing page for MAPS on-line tool.

GOALS FOR NEXT PERIOD (2.3.14-3.9.14)

- Finalize text for forms.
- Continue to develop content for landing page.
- ARC begins development of platform and tracking tool.
- Create and finalize Project Plan (detailed work plan/time-line).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS

- Hired 2 new MAPS mentors, both currently on-line mentors.

OPEN ISSUES

- None.

LEAD: Annie Knepler, University Studies
PROJECT MANAGER: Hans VanDerSchaaf
COLLABORATORS: Faculty, staff and students in University Studies
PROVOST’S CHALLENGE

PROJECT STATUS: On Schedule

December 2013

#113 Mentors Advocating and Promoting Success (MAPS): Mapping an On-line Presence for UNST Mentors Supporting Retention

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ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)

- Created a plan to engage on-line mentors in project, such that they are not overloaded and are still able to continue their on-line mentoring work.
- Continued discussions to decide on widget scope/parameters.
- Discussed the importance of making the tool secure since students and mentors will be providing sensitive information.
- Drafted content for platform, including text/questions for the two different "intake" forms (students and mentors), and information/text that should be on the landing page.
- Looked at models for the tool (Care Team form and Ask a Librarian tools).
- Began development of text for homepage and forms for both mentors and students to fill out.

GOALS FOR NEXT PERIOD (12.15.13-2.2.14)

- Connect with Academic & Research Computing and/or Office of Information Technology to identify someone who might be able to help project team figure out how the platform and tool can be built.
- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)

- None.

OPEN ISSUES

- None.

LEAD: Annie Knepler, University Studies

PROJECT MANAGER: Hans VanDer Schaaf

COLLABORATORS: Faculty, staff and students in University Studies
#113: Mentors Advocating and Promoting Success (MAPS): Mapping an Online Presence for UNST Mentors Supporting Retention

Expand the MAPS retention initiative to better support online mentors by researching and offering training around best practices in online mentoring through a newly created widget built into Desire to Learn or MyPSU.

Project Status: On Schedule

<table>
<thead>
<tr>
<th>Achievements this period (5.2013-11.15.13)</th>
<th>Goals for next period (11.16.13-12.15.13)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Initial staff have been hired and have started work on the project.</td>
<td>- Create a plan to engage online mentors in project, such that they are not overloaded and are still able to continue their online mentoring work.</td>
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<tr>
<td>- Initial conversations have started to develop the widget and decide into which platform it will be integrated.</td>
<td>- Continue discussions to decide on widget scope/parameters, and which platform will host the widget.</td>
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<tr>
<td>- The group has set up weekly meetings to plan and organize the project. We have started to review options and pose questions about what platform/format would best achieve project goals.</td>
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<tr>
<th>Key decisions this period (5.2013-11.15.13)</th>
<th>Open issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>- None.</td>
<td>- None at this time.</td>
</tr>
</tbody>
</table>

**Lead:** Annie Knepler, University Studies

**Project Manager:** Hans VanDerSchaaf

**Collaborators:** Faculty, staff and students in University Studies