#54 On-line Academic Advising & Career Development Modules

Helping to increase student success by creating on-line academic advising and career development modules that can be used throughout Portland State University. Topics to be covered include: explanation of graduation requirements and University policies and procedures; information about campus resources; using PSU's Degree Audit Reporting System; and understanding the career planning process (i.e. self-assessment, major and career exploration, importance of relevant experience, career decision-making, job search strategies).

**ACHIEVEMENTS THIS PERIOD (11.15.13-12.15.13)**

- Desire2Learn modules for academic advising are nearly complete, including videos that will be embedded in the modules.
- Creation of Desire2Learn modules for career advising continues.

**GOALS FOR NEXT PERIOD (12.15.13-2.2.14)**

- Finish video production (one of five is complete) for academic advising modules by January 15, 2014.
- Content for career advising module finished by January 15, 2014.
- Continue with video production for career advising module.
- Create and finalize Project Plan (detailed work plan/timeline).
- Create and finalize Project Management Plan (brief document covering project scope, roles, and change management process).

**KEY DECISIONS THIS PERIOD (11.15.13-12.15.13)**

- None.

**OPEN ISSUES**

- None.

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**PROJECT MANAGER:** Hans VanDerSchaft

**COLLABORATORS:** College of Liberal Arts & Sciences, College of Urban & Public Affairs and School of Business Administration