Portland State University
Maseeh College of Engineering and Computer Science

Activity: Participation in any Machine Shop Activity

I hereby assume full responsibility for all damage or risk of injury or loss that may result from my participation in any Machine Shop activity, whether it be through a course, an independent study or research, or any project offered by the Maseeh College of Engineering and Computer Science at Portland State University (PSU). As a condition of my participation in Machine Shop Activity, I will be required to safely operate machine tools, hand tools and other equipment that may have the potential to cause personal injuries or even death while operated by myself or others.

I understand that all physical activity inherently carries some risk of injury, and certain types of activity are not appropriate for persons with limiting medical/health conditions. I knowingly and voluntarily assume the risk of these injuries, regardless of severity, which may occur because of participation in physical activities. I understand that Portland State University recommends that each student or participant obtain a medical examination by a qualified medical doctor and be covered by an adequate accident and hospital insurance policy before participating in any program or activity requiring physical activity or exertion.

I will not participate in any machine shop activity nor operate any PSU shop tools of any kind if (1) I am not physically able to operate tools safely, and (2) I have not received the required orientation and training as evidenced by MME Department's written acknowledgement sufficient to comply with the department's Level 1, Level 2, and Level 3 shop access standards described on the back of this form.

I am either insured by a licensed provider of accident or health care insurance, or I assume personal risk of not being insured.

In case of an emergency, I authorize the PSU staff to obtain whatever medical treatment deemed necessary for my welfare. I further understand and agree that I will be financially responsible for all charges and fees incurred in the rendering of said emergency treatment, regardless of what my medical insurance would cover for such fees and damages.

I understand that PSU reserves the right to remove me from the courses stated above at any time should my actions or behavior, in the sole discretion of PSU, impede or obstruct the activities of other participants in those courses, or if my actions or behavior endanger me, other participants, faculty, staff or students.

I, the undersigned, am at least eighteen (18) years of age and have read this release form and understand all its terms. If I, the undersigned, am under the age of eighteen (18) years, in addition to my signature, my parent or legal guardian also shall state their having read, signed, and understand this release form and all its terms.

I hereby release Portland State University, the Oregon University System, the State of Oregon, all State Departments, Agencies, Boards, and Commissions, and their respective officers, employees, agents, or representatives from any and all liability, claims, cost, expenses, injuries, illness, or loss resulting from, in whole or part, including attorney fees, for my participation in the Portland State University activity shown above.

____________________________________________
Clearly Printed Name of Participant

_______________________
Date

_______________________
Signature of Participant (if over 18 years of age)

_______________________
Date

_______________________
Parent or Guardian (only if participant is less than 18)
Machine Shop Access  
Portland State University  
Mechanical and Materials Engineering Department

Working with tools in the machine shop provides a valuable educational experience to students in the Maseeh College of Engineering and Computer Science (MCECS). However, access to the shop is a privilege, not a right. That privilege can be revoked if a student violate the terms stipulated below, or if a student engages in activities that pose unacceptable safety risks, or if a student engages in activities that risk potential damage to equipment, or if a student interferes with the activity of other students, staff or faculty in the shop.

All students using tools of any kind in the shop must agree to the terms in the liability release form, and must sign the form (or have a guardian sign the form). Students must agree to work only when there is at least one other person present with them in the shop.

Access to the shop is defined in levels of training, experiences and trust that are described below.

Level 1: To Access Shop Monday Thru Friday 8am till 5pm with MCECS staff supervision, students

1. Must complete a 5 hour safety class, or
2. Complete the ME241 lab, and
3. Must have Level 1 access approved by the shop supervisor and the department chair.

Level 2: To Access Shop Monday Thru Friday 8am till 10pm without MCECS staff supervision, students

1. Must complete the requirements for Level 1 access, and
2. Must complete 40 hours of Machine time with supervision, and
3. Must complete and sign a Machine Shop Waiver form, and
4. Must have Level 2 access approved by the shop supervisor and the department chair.

Level 3: To Access Shop during posted hours on Saturdays, Sundays, and approved University Holidays without MCECS staff supervision, students

1. Must complete for Level 2 access, and
2. Must fill out and submit a Machine Shop Weekend Access Request form, and
3. Must have Level 3 access approved by the shop supervisor and the department chair, and
4. Must adhere to the time limits for weekend access that are posted in the shop.