

Notes: Exploratory School Discussion Workgroup, Meeting #7 (Final Meeting) **May 25, 2023, 9am-12pm via Zoom**

Attendees: Shelby Anderson, Daniel Ballhorn, Kate Barcalow, John Bershaw, Adam Booth, Mitch Cruzan, Kris Fedor (resource member), Eleanor Gaines (resource member), Shannon Heuberger (facilitator), Andrés Holz, Kristie Kolesnikov (logistics), Martin Lafrenz, Jen Morse, Joann Ng, Max Nielsen-Pincus, Hunter Shobe, Wayne Wakeland, Becca Wilson-Ounekeo

Workgroup Roster: <https://www.pdx.edu/liberal-arts-sciences/exploratory-school-initiative#workgroup>

Workgroup Goals:

- Complete the conceptual school model.
- The conceptual model will be provided to departments for their feedback, in what will be an iterative process.

Input Received Standing Item:

Some workgroup members heard from colleagues that a “director” is essential to the school, but that an internal director hire would be advantageous from a budget perspective. No new messages were received in the initiative inbox or via the Google Form.

Discussions to Complete the Model Template

- **First two hours:** Finalized the leadership & governance diagram and written sections; finished writing up the faculty and staff wellbeing sections; reviewed and edited the themes section and devised a plan for the word cloud diagram; and discussed a process for the departments to develop further model details following this final workgroup meeting.
- **Final hour:** The final hour was optional for workgroup members, as many were unable to stay, and focused on the detailed elements of the JDEI report section, handling of P&T during the transition (i.e., before new bylaws are created), and how to build community in the school.

Next Steps:

- Final workgroup report is now posted on the [initiative website](#)
- Town hall meeting scheduled for June 1, 2023, to discuss the conceptual school model
- Iterative process with the departments to refine the model