INTERNATIONAL STUDENT RETENTION SCHOLARSHIP
Guidelines and Application Information

Portland State University (PSU) welcomes students from other countries to pursue higher education in Oregon. The presence of international students on our campus and in our city provides students and Portland residents with valuable exposure to the world’s cultural diversity. The International Student Retention Scholarship, made possible through funding from the State of Oregon, offers partial tuition scholarships each year to a number of deserving students from countries throughout the world.

ELIGIBILITY REQUIREMENTS
Applicants must:
- Be an Undergraduate student (at least sophomore standing) who has been enrolled at PSU for at least 3 terms, an Undergraduate transfer student (at least sophomore standing) who has been enrolled at PSU for at least 1 term, or a graduate student who has been enrolled at PSU for at least 1 term. Students who are co-enrolled at another local institution are eligible to receive the scholarship. Students restricted to English as a Second Language (ESL) coursework are not eligible to receive the scholarship until they have met the English Language Proficiency requirements.
- Have a minimum grade point average (GPA) of 2.75 (undergraduate) or 3.0 (graduate) on all Portland State University coursework (not including transferred credits).
- Have clearly defined degree goals and be making satisfactory progress toward completion of a degree program.
- Hold an F-1 student visa and be maintaining that status.
- The following categories are not eligible for this scholarship: U.S. citizens, resident aliens, or anyone who meets eligibility test for receiving U.S. Federal Financial Aid, students who pay resident (in-state) tuition, students receiving other fee remission awards (including graduate assistantships and ICSP) and those with Employment Authorization Documents (except those through Economic Hardship).

ELIGIBILITY REQUIREMENTS
Students must:
- Have completed at least one term of studies at PSU

Students are not eligible to apply if they are:
- Restricted to English language classes.
- U.S. citizens, resident aliens, or anyone who meets eligibility test for receiving U.S. Federal Financial Aid, students who pay resident (in-state) tuition.
- Graduate Assistants, Graduate Teaching Assistants, or Graduate Research Assistants.

SCHOLARSHIP CONDITIONS
- The scholarship amount is $1,000 per term, or the total amount of tuition, whichever is less, for a maximum of 6 consecutive terms. Awards are subject to continued funding availability and are not guaranteed.
- The scholarship is awarded in Fall, Winter and Spring terms only; awards are not given in Summer term.
- Students who receive an International Cultural Service Program award or a Graduate/Teaching or Research Assistantship may not receive the International Student Scholarship.
- Scholarship recipients must maintain a GPA of 2.75 (undergraduate) or 3.0 (graduate) or above.
- Recipients must maintain a full course load each term, unless authorized for under enrollment by an advisor in the Office of International Student and Scholar Services. Undergraduate students must complete a minimum of 12 credits each term, and graduate students must complete a minimum of 9 credits per term. If there are any extenuating circumstances, the coordinator should be notified immediately.

SELECTION CRITERIA
International students who demonstrate financial need, have clearly defined academic and professional goals, and who strive for academic excellence, are encouraged to apply for the International Student Retention Scholarship. Selection is based on demonstration of financial need, depth and quality of essay, Grade Point Average, and recommendation letters.
APPLICATION PACKET
Incomplete applications will not be reviewed

1. Completed application form.
2. Essay (maximum two pages in length) addressing these topics:
   • A brief personal background
   • Your academic and professional goals, and how a degree from PSU will assist you in fulfilling those goals.
3. A written statement of your financial support and the circumstances of your financial need. Please include your family’s yearly income in your statement. You do not need to include any bank statements. (Maximum two pages in length).
4. Two letters of recommendation dated within the last six months from instructors or academic advisors. The letters can be emailed to Yoko Honda, hondy@pdx.edu, mailed to the address below, or submitted with the application in signed, sealed envelopes. One letter should address your studies in the U.S.. International Student Advisors from the Office of International Student and Scholar Services at Portland State University may not be used as references. Peers or family friends and form letters are not acceptable as references. Suggested guidelines for the letters of recommendation are included below:

GUIDELINES FOR LETTERS OF RECOMMENDATION
For those writing letters on behalf of students applying for the International Student Retention Scholarship
Following are some points that might be helpful to address in your letter:
• How long and in what context have you known the candidate?
• Student’s academic or other achievements
• Student’s contribution to the classroom or organization
• Why is this student a good candidate for the International Student Retention Scholarship?
• Please mention any other points you think should be known about the candidate
• The recommendation letter should be addressed to the International Student Retention Scholarship Committee

DEADLINES:
Fall term: July 15
Winter term: October 15
Spring term: February 15
Deadlines are strictly enforced. Applications turned in after the deadline will be reviewed with the next term’s applicants. If the deadline falls on a non-business day, applications will be due on the next business day.

SCHOLARSHIP COORDINATOR:
PSU International Student Life Team
Phone: 503.725.8569
Email: intl-life@pdx.edu

SUBMIT APPLICATION TO:
PSU International Student Life Team
East Hall, Room 122
Portland State University, PO Box 751
Portland, OR 97207-0751

Student Certification

I affirm that all the information I include in this application is true and complete to the best of my knowledge. I will promptly inform the Emergency Fund Coordinator of any changes in the information reported here.

Failure to provide correct information will cancel award eligibility.

I am aware that my application information may be subject to independent verification by the Portland State University International Student Emergency Funding Review Committee.

(Your signature)  (Date)
INTERNATIONAL STUDENT RETENTION SCHOLARSHIP APPLICATION FORM

PERSONAL INFORMATION

1. Student ID#: ____________________________  2. Country of Citizenship: ______________________________________________

3. Name: Mr/Ms  ______________________________________________________________
   (First Name)  (Family Name)

4. Current Address:  ____________________________________________________________
   (Street)  (City)
   (State)  (Postal Code)

5. E-mail address:  ______________________________________________________________

6. U.S. telephone number: (______) _______ - ___________  Date of Birth: ______ / ______ / ______
   (MM) (DD) (YY)

7. Permanent Address:  __________________________________________________________
   (Street)  (City)
   (State)  (Country)  (Postal Code)

8. Visa Type:  F-1 _____  Other_________ (Please specify which type)
   If Other, will you change your visa status to F-1?  Yes ____  No ____

9. Are you married?:  Yes ____  No ____  If yes, please answer the following questions:
   Will your spouse (husband/wife) be living with you in Portland?  Yes ____  No ____
   What is your spouse’s occupation and income?:  ______________________________
   Number of dependent children (if any) who will be with you:  _______

10. When did you begin your studies at Portland State University?:  Term_______ Year________

11. When do you anticipate you will graduate from Portland State University?:  Term_______ Year________

12. How many credits are you taking this term?  __________

13. How many credits will you be taking next term?  __________


15. Major field of study:  ________________________________

16. Do you currently plan to study for another degree in the U.S.?  Yes ____  No____

17. Have you applied for any other scholarships at PSU?  Yes ____  No____
   If yes, please list:  ____________________________________________________________
FINANCIAL INFORMATION

18. Please complete the following budget indicating the resources and expenses you have for the next academic year, for example: September 2012 to June 2013.

__________ / ___________ to ___________ / ___________
(Month) (Year) (Month) (Year)

If you will be attending PSU for less than an academic year, include only income and expenses for the terms you will be studying.

<table>
<thead>
<tr>
<th>A. Resources for this period</th>
<th>B. Expenses for this period</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL U.S. dollars available for this period</td>
<td>US$________</td>
</tr>
<tr>
<td></td>
<td>Tuition expenses for this period</td>
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<tr>
<td></td>
<td>Housing/utility expenses for this period</td>
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<td></td>
<td>Food expenses for this period</td>
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<td></td>
<td>Miscellaneous expense for this period</td>
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<tr>
<td></td>
<td>TOTAL expenses for this period</td>
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<tr>
<td></td>
<td>Difference between TOTAL in column A and TOTAL in column B</td>
</tr>
</tbody>
</table>

19. Father’s name ______________________________________________________________ Age______
   Occupation ______________________________

20. Mother’s name________________________________________ ______________________ Age______
   Occupation _____________________________

21. Total annual income of father and mother (in U.S. dollars). Include salaries, investments, business or farm income, rental income and retirement income ______________________

22. Number of persons dependent on parents’ income: Brothers _____ Sisters _____ Others _____ Self _____

23. Ages of persons dependent on parents’ income ____________________________________________

24. Does your country have restrictions on sending money abroad for educational expenses? Yes ____ No ____

25. Do you have friends or relatives in the U.S. who will give you financial assistance? Yes ____ No ____

26. Are you currently working to help fund your educational expenses? Yes ____ No ____
   If yes, please answer the following:
   Name and address of employer: ______________________________________
   Number of hours worked/week: ________ Do you have USCIS approval to work: Yes ____ No ____

27. If you are not currently working, have you looked for work on campus? Yes ____ No ____

28. If you have looked for work on campus please list the jobs you have applied for: